St. Andrew's College of Arts, Science and Commerce, Bandra-West, Mumbai-400050

Junior College Notice

Date: 20 January 2021

F.Y.J.C (ARTS, SCIENCE & COMMERCE) COMMENCEMENT OF REGULAR CLASSES

- 1. St.Andrew's College heartily welcome's the F.Y.J.C students and their parents/guardians to the new academic year 2020-21 and hope that our students will maintain the true Andrean spirit of hard work, sincerity, honesty, commitment to the goals of the institution and serve the cause of humanity and environment.
- 2. The College will start with online lectures from Thursday, 28 January 2021. The Time-Table for the same will be displayed on College website on 24 January 2021 by 3 PM.
- 3. The College website address is :www.standrewscollege.ac.in
- 4. The College uses "Edfly learn" platform for delivering online lectures.
- 5. The step by step procedure of logging on to the edfly platform will be displayed on the College website on 24 January 2021.
- 6. The online "etiquette" will also be displayed on the College website.
- 7. Students and Parents are required not to change their registered mobile number with the College for next two academic years as all important College SMS will be received on their registered mobile number.
- 8. Every week parents and students should keep checking the College website for important academic updates. Note that since the College is running in Online mode most of the academic activities will be done Online and it is student and parent responsibility to keep updating their information by logging on to College website.
- 9. Junior College also has an SMS service which will be used to deliver important messages.
- 10. For IT/CS/Hindi/French/SP/Math, students should attend only those subject lectures for which they have been allotted. Note that for IT/CS/French/Math your name must have been in the Merit List and you had paid the fees for the same. Those students whose name was in the merit list of these subjects but failed to pay the additional fees for these subjects have forfeited their right to admission in these subjects.
- 11. Any student not allotted IT/French will by default take Hindi, similarly any student who has not been allotted Mathematics by default will take SP.
- 12. Computer Science subject is allotted against Biology and second language Hindi/French.

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- 13. With regards to Physical Offline lectures & Practical's and Physical verification of all documents pertaining to XI STD admission, parents and students will be informed as and when we get the notification from education department.
- 14. LD students will be informed of the procedure to be followed to get the allotted concession once the online classes begin.
- 15. ATTENDANCE IS COMPULSORY AND WILL BE RECORDED ONLINE.
- 16. Indiscipline of any sort is totally unacceptable and College will take very strict disciplinary action against such students.
- 17. Online and Offline ragging, spreading of rumors or indulging in any online /offline illegal activities will be strictly dealt with as per the existing rules and regulations.
- 18. Students are to strictly follow all the instructions given by the teachers with regard to all academic matters.
- 19. All lectures will be monitored by the Principal and the Vice-Principal.
- 20. All Classes are allotted two class teachers and students are required to communicate with them for their academic matters.
- 21. The Class List that will be displayed on College Notice Board and Edfly Platform will be tentative as the XI STD admission is still in progress and minor shuffling from one division to another may take place as a part of administrative procedure.
- 22. In every email communication with the College/teachers the following details must be sent: Name of the student, Stream, Class & Div, roll no, mobile number.
- 23. It is strictly advised to switch off the cameras and mute the audio during online lectures and parents are advised to monitor their ward academic progress at home.
- 24. Health and Physical Education and EVS are compulsory subjects.
- 25. LD students can opt for Co-operation subject instead of Hindi/French/IT.

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Vice-Principal