



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution

ST. ANDREW'S COLLEGE OF
ARTS, SCIENCE AND COMMERCE

- Name of the Head of the institution **Dr. Marie B Fernandes**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **7400084934**
- Mobile no **9892771657**
- Registered e-mail **principal@standrewscollege.ac.in**
- Alternate e-mail **iqac@standrewscollege.ac.in**
- Address **St. Andrew's College, St. Dominic Road, Bandra West, Mumbai, Maharashtra 400050**
- City/Town **Mumbai**
- State/UT **Maharashtra**
- Pin Code **400050**

2.Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**
- Location **Urban**

- Financial Status **Grants-in aid**
- Name of the Affiliating University **University of Mumbai**
- Name of the IQAC Coordinator **Mr. Kevin M Miranda**
- Phone No. **7400084934**
- Alternate phone No. **7400086764**
- Mobile **9820881640**
- IQAC e-mail address **iqac@standrewscollege.ac.in**
- Alternate Email address **k.miranda@standrewscollege.ac.in**

3. Website address (Web link of the AQAR (Previous Academic Year))

<https://standrewscollege.ac.in/wp-content/uploads/2022/12/AQAR-2021-22.pdf>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://standrewscollege.ac.in/wp-content/uploads/2023/12/Academic-Calendar-22-23-1.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	78.75	2004	03/05/2004	02/05/2009
Cycle 2	A	3.14	2010	04/09/2010	03/09/2015
Cycle 3	A	3.07	2016	16/09/2016	15/09/2021
Cycle 4	A+	3.35	2023	11/04/2023	10/04/2028

6. Date of Establishment of IQAC

17/04/2004

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NA	NA	NA	NA	NA

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9. No. of IQAC meetings held during the year **4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

Department of English hosted an online national conference titled **Once Upon a Time: Story Telling as Research and More**

Department of Psychology conducted an Intercollegiate contest **Cinemaniamania - A Research Challenge (Season 3)** to develop students critical appreciation skills related to the accurate and inaccurate depiction of psychological disorders, aetiology and its treatment, and its impact on the viewers about mental health and therapy

Department of Sociology conducted to two educational visits to Don Bosco Yuva Sanstha, Karjat where in students were exposed to hardships faced by tribals groups in terms of their livelihood and second visit to Karunya Trust Self Help Group for Women Empowerment, Badlapur where in students witness how the women continue to cross the barriers of discrimination at home as well as society.

Department of Management Studies (BMS) organised a seminar on "Behavioural Finance and Investment Decisions" wherein students learnt the effects of Psychology on investors and financial markets.

The Research Committee organized a Student Research Seminar with the

Theme "Contemporary issues in Social Sciences" where in nine teams presented papers.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. Student Research	1. Organized the 17th University Inter-collegiate Avishkar Research Convention. 4 teams submitted projects under commerce, Management & Law and 6 teams under Humanities, Languages and Fine Arts. An online National seminar on Research Publications and ethics in Social Sciences was organized
2. Preparing for NEP	2. Continued Holistic, Value Based, Skill Courses . Focus on Access, Equity and Quality. approach,
3. Certified Courses to be held in 2022-23	3. Ten certified courses of 30 hours each were completed in the academic year 2022-23 with 221 registering for the course
4. Setting up of Electoral Literacy Club	4. A voter ID campaign was launched during which students over 18 years were encouraged to register on the Government of India Portal in order to create a voter ID
5. Initiate a Skill Development Programme for Non Teaching staff	5. The Staff Advancement Committee organized a 10 day computer training course for the clerical staff and English Language Proficiency classes for Class III and Class IV of the College
6. Encourage Green initiatives	6. Green Audit undertaken. Beach clean up activities. Participated in clean up drive in Powai lake. Volunteers

	<p>Painted trees in the campus, identified and labelled plants in the college. Bird nests and feeders were installed in the college campus. Participated in intercollegiate best out of waste competition and secured second prize.</p>
<p>7. Encourage students for Competitive Exams and Professional courses</p>	<p>7.Civil Service Cell organized workshop and seminar to motivate students to consider Civil service as their career</p>
<p>8. Setting up of Minority Cell</p>	<p>8. A poster making activity was organized which highlighted the rights of the minorities</p>

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	03/02/2024

14. Whether institutional data submitted to AISHE

Part A

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Name	Date of meeting(s)
College Development Committee	03/02/2024

<p>14.Whether institutional data submitted to AISHE</p>
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Year	Date of Submission
2022-23	01/02/2024

<p>15.Multidisciplinary / interdisciplinary</p>
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The Vision of our College "Commitment to acheive excellence through holistic education" articulates our aim to the overall development of our students.

The faculty members ensure that credit based projects,departmental conferences and co-curricular activities are value-based and communicate the ethos of the institution which includes inclusivity, sustainability, religious tolerance

and scientific temper.

SAMUN (St. Andrew's Model United Nations) an intellectually stimulating and academic activity in which students learn about diplomacy, international relations and UN relations. SAMUN conducted its first session on 18 August 2022 to help students develop their diplomatic skills. The session successfully set a foundation for all the delegates and the team for the upcoming events organised under SAMUN.

The Social Outreach Programme (SOP) sensitizes students to the hardship faced by the poor and marginalized people of the society in keeping with the teachings of Christ. The Students complete minimum of 20 hours of service. The 14 themes for the SOP 2022-23 were Care For the Aged: Meera Road Nitya Nanda Ashram, Mumbai Project- Naksha Bandra, Navjeet Community Center, Holy Family Hospital, Hill Road, Village Project- Kasara & Asangaon, Each One Teach One St Anthony School Project, Family Carbon Calculation- Environment Impacts, Vasai Virar Beach Clean-Up, Asha Kiran -Vakola, Aesthesis Foundation- Visually Impaired, Canossa Jeevan Vikas Kendra, Mahankali Caves Road, Andheri East, E Waste Awareness and Collection Drive, Little Angels' School, Bandra, Project Mumbai: Andheri West, Mumbai, House Of Charity Uttan, Mira Bhayandar. Some of the unique and interesting projects are the SOP done at Nitya Nanda Ashram Kashmeera, where the centre is takes care of the aged who are either thrown away by their family members on the road or are orphan and our students engaged with the aged with much compassion and care. Naksha- Mumbai- Bandra another activity where in the students had to map the road collect data which will be available for general public on scanning of a Q R code. Vasai Virar Beach Clean-Up was customized by a team of students from the locality and was greatly appreciated by the Municipal team of the locality. The students actively participated in SOP at the Little Angels' School, Bandra where in the students reached out the "special children".

The Research committee encourages our students to take up reserach. The committee organized the 17th University Inter-collegiate Avishkar Research Convention in which 4 teams submitted projects under commerce, Management & Law and 6 teams under Humanities, Languages and Fine Arts. An online National Research Seminar was organised on the theme "Research Publications and Ethics in Social Sciences" The seminar addressed areas where researchers face doubts and challenges and to build research capacity among aspiring scholars pursuing

research in the field of social sciences.

The UNESCO and Cardinal Paul Poupard Foundation Chair for Interreligious and Intercultural Dialogue (CPPCII) was established in September 2009 and the UNESCO Chair on 8 September 2015. It conducts various activities that adopt multidisciplinary approach and has successfully released several volumes from 2009 of Journal 'Ethics and Society; International Journal, Religion, Peace and Harmony' which have a multidisciplinary scope. This was later granted an ISSN (ISSN: 2250-3331). It conducts various activities that adopt multidisciplinary approach and positivity amongst learners. Most of the certified courses run by college are open to students from other disciplines, thereby capturing the spirit of the multidisciplinary education.

The department of Sociology invited Aanchal Narang, an LGBTQIA+ activist to interact with the students on 'Intersecting Identities'. The facilitator highlighted the social inequalities faced by non-binary individuals in society especially in arenas such as education, politics and corporate set up. The session was an eye opener as it was a shift from their curriculum to an open discussion that ranged from the conundrum of using pronouns for non-binary individuals to the real-life experiences of the individuals whose identities are at crossroads.

16.Academic bank of credits (ABC):

As the college is affiliated to the University of Mumbai, it follows stated policies laid down and brought out by the University from time to time. The College has registered itself and began the process for registering students. Most of the students have already been registered .

17.Skill development:

The College conducts various certified/add-on/bridge courses which are aimed towards enhancing the skills & knowledge of learners, and eventually increasing their employability. Ten certified courses of 30 hours each were completed in the academic year 2022-23 with 221 registering for the course. The diverse programmes such National Service Scheme, Faith on Campus and Department of Lifelong Learning and Extension give the students varied opportunities to undertake responsibilities. Value Education, Life Skills and College Women Development Cell support Value and Gender based education. Through the in-house Social Outreach Programme, the students are engaged in community service. All these programs inculcate positivity among students

and enhance development of humanistic ,ethical and several other human values. To develop the Constitutional and other human values the college celebrates a list of days like Independence Day, Republic day, Kargil day, Slavery day, Mental Health day and Suicide Prevention day.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The College commemorates several days significant to Indian culture like Hindi Bhasha Day, Marathi bhasha diwas, Traditional day, Republic day and Pongal. These give students an opportunity to learn and enjoy the rich and diverse linguistic and regional culture of the nation. Museum trips and heritage walks are conducted by History department to acquaint students to the rich Indian heritage. The UNESCO/Cardinal Paul Poupard Foundation Chair for Interreligious and Intercultural Dialogue organised an event "Har Class Tiranga" to celebrate 75 years of Independence day which inspired students to feel the importance of the day and remember the immense bravery of our freedom fighters and invoke a feeling of national integrity and fraternity. The Chair also organised group presentation on different states in India, by exchanging interesting cultural anecdotes and facts; learning more about our country's heritage. The event increased awareness of the diversity in food, dance, songs, literary, art, clothing and festivals that exist in each state inculcating a sense of pride and increasing the love for our country. The Chair in collaboration with Nirmala Niketan College of Social Work and the Institute of Indian Culture also conducts a PG Diploma course in Inter-Religious Dialogue and Water for Sustainable Development.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The College is affiliated to the University of Mumbai and follows stated policies. The College has a practice of assessing the outcomes of various courses and committees that are part of various programmes. This feedback is then used to make alterations in teaching learning and curriculum based activities. The college also follows a system of obtaining feedback from its stakeholders and the changes obtained through the feedback process are incorporated.

20.Distance education/online education:

As a process of preparedness for National Education Policy, the college is working on preparing for an Open Distance Learning (ODL) system. To conduct online lectures, the college has upgraded its infrastructure with LED projectors and WIFI

connectivity in classrooms. Our library is well equipped with books and has organised a two day book exhibiton on various subjects for teaching staff, nonteaching staff and students. The library has enhanced its automation by installing PTC machine at the library entrance which will record check in and check out time of students automatically. The college has already iniated the process of online lectures with regular, add on and certified courses being condcuted in hybrid mode. The college is affiliated college and we have to adhere to the directions of the University of Mumbai (UoM) and as and when the UoM directs its affiliated colleges to start running their own ODLs, the college will initiate the process for the same as per the guidelines of the University. As and when the college opts for autonomy, the institute can prepare online content such as e-books, lecture series, online live and offline doubt solving sessions for the Open Distance Learning students based on the designed curriculum. Though the college is affiliated, it has started with background preparation for distance learning.

Extended Profile

1.Programme

1.1	417
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	2711
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	000
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File
2.3	757
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	38
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	46
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	43
Total number of Classrooms and Seminar halls	
4.2	181.06
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	300
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institution has a mechanism for curriculum delivery and documentation in place. Apart from the traditional teaching-learning methods through the use of the white board and lectures, the college lays great emphasis on critical thinking through use of case studies, e-resources along with practical learning, guest lectures and seminars. An academic calendar is prepared in advance and published in the college prospectus. Teachers from respective departments submit a teaching plan to the Principal at the beginning of each semester on the basis of which a concrete time table is prepared. The Heads of the Departments, autonomously for their departments, and then in dialogue with the Principal plan academic, co-curricular and extracurricular activities at the beginning of the year which are documented in the academic calendar. The Principal conducts regular meetings between the Student Council members of every class and ensures that syllabi are effectively completed in time. Student feedback is collected for the same. The students are encouraged to undertake live projects and internships to supplement learning. They are guided to research on topics within the curriculum as well as on issues concerning the pressing interest of the society and present papers or make presentations with recommendations to solutions.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://standrewscollege.ac.in/repoLogin/Criterion%201/1.1/1.1.1/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institution follows the norms of University of Mumbai for the conduct of the Semester-wise examinations. At the end of the teaching semester, 2 students of each class certify that the syllabus for every paper has been completed. The college conducts the First and Second Year exams on behalf of the University of Mumbai. The college adheres to Exam and Term dates of the university and the Final Year exams are held as per the University of Mumbai Time Table. Continuous assessment such as class tests and compulsory internal assessment such as assignments and practicals are scheduled keeping in mind the University schedule. Time tables are displayed prominently and students are informed in advance of

upcoming assessment schedules.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

09

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

10

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

237

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

St. Andrew's College of Arts, Science and Commerce focuses on the Holistic growth of their students. Moral responsibility along with social responsibility is embedded in the curriculum focusing on professional ethics, gender, human values, environment and sustainability.

Through theNSS the students participate in various activities such asEnvironmental sustainability, Social awareness through street plays and Voters' Registration and Awareness,Blood Donation Camp and Community volunteering.The CWDC organised guest lectures on Women's Property Rights, Personality Development and conducted a workshop on Self Defence. It alsoconducted a POSH Actawareness drive.

The DLLE Unit participated in a coastal clean up project and a workshop on Mental Wellness. A Poster awareness drive on Human

Trafficking and modern slavery was organised. Thus the DLLE programme focuses on social issues and enhancing students' awareness and leadership skills.

Students' Holistic development is accomplished through the Life Skills program (First Year), Social Outreach Program (Second Year) and Value education in the third year. It encourages them to contribute to the community, comprehend the issues faced by society's most disadvantaged populations and engage with them. Finally it helps students to develop a positive self-image, deal with stress management, and moral and ethical values in a business setting. The students' assistance to various NGOs fosters their leadership, creativity and overall growth.

Environmental Studies, taught at FYBCOM level and Foundation Course taught at FY and SY levels sensitizes the students on Gender issues, Human values and environment and sustainability. Faith On Campus (FOC) attempts to lay the foundations of ethical and secular values.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

319

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

2711

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	https://standrewscollege.ac.in/repoLogin/Criterion%201/1.4/1.4.1/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

934

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

0

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

St. Andrews' College materializes its motto of holistic development of students. Through teacher-student interactions, Mentor-Mentee Programme and Examination results, the needs of the students are understood and the teaching-learning process is

accordingly planned.

Measures in place for advanced learners: -

- Guidance and assistance are provided to students for pursuing research projects at UG/PG level and for participation in various research competitions, both in-house and at University level.
- The Civil Services and Competitive Exams Cell regularly mentors and trains students for competitive examination and conducts multiple mock tests throughout the year.
- Advanced learners are encouraged to take up MOOC programmes such as SWAYAM and COURSERA.
- Various Skill development and Certificate courses are offered by the college based on market demand as well as those suggested by the students.

Measures in place for slow learners: -

Teachers provide Mentoring to students who are slow learners. Students are encouraged to ask doubts. Slow learners are given special attention by conducting tutorials.

File Description	Documents
Paste link for additional information	https://standrewscollege.ac.in/repoLogin/Criterion%202/2.2/2.2.1/
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
934	38

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential Learning:

- Students are encouraged to take up Research. ICT tools are employed for identifying appropriate information sources through searching various online portals, for data collection by means of online surveys and references to available data respectively. Management of information/data collected, and presenting it in an interactive manner with help of ICT for various academic events like Avishkar Research Competition conducted by the University of Mumbai and the Research seminar organised by the college.

Participative Learning:

- Teachers employ flipped classroom model to boost student engagement. Online assessment tools like Kahoot, Quizizz etc are also used to enhance Student engagement.
- Various Skill development and Certificate courses are offered by the college based on market demand as well as those demanded by the students. Some of these are purely offered on online mode while others offered on hybrid mode.

. Problem Solving Learning:

- The College Women Development Cell promotes women empowerment and safety through workshops and webinars.
- The Entrepreneurship Cell and Incubation cell actively involves students for participative and problem-solving learning through hands-on training and webinars.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://standrewscollege.ac.in/repoLogin/Criterion%202/2.3/2.3.1/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

St. Andrew's College is well equipped with advanced ICT tools and resources. ICT tools such as projectors, Smartboards, Desktop, laptops, LCD projectors, LED TV's, AV recording equipment, Google Classroom are used for teaching-learning process.

Teachers make use of PPT, flow charts, documentaries, case studies, e-sources (Inflibnet, ProQuest, eGyanKosh, Shodhganga,

Shodhgangotri), Quizizz, Kahoot and Mentimeter, articles on educational topics and of general interest forwarded on the class WhatsApp group for reading in class, Excel is used to solve the accounting problems in class by projecting it on the white board.

During webinars, guest lectures and workshops conducted by Departments, ICT is used to enhance delivery of the teaching-learning process.

There is an Audio-Visual room which is equipped with latest multimedia facilities, to provide an immersive experience during the teaching-learning process.

Faculty are using ICT on day-to-day basis for teaching-learning to make learning of subjects more Interactive, Impressive and effective. This also prepares students for the current digital revolutionary era. Teachers are adaptive and positive towards embracing tech-based teaching and learning process. Thus the teaching-learning is made lively, effective and dynamic using ICT.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

32

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

38

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

12

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

449

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college follows the system of assessment as specified by the University of Mumbai (2016-17 modified CBCS scheme - Choice Based Credit scheme). The aided sections of Arts & Commerce have internal assessment of 25/20 marks for Foundation Course and Communication Skills for Arts, through Semesters I-IV and Semesters I & II respectively. The TYBA Applied Component Compulsory Papers VI for Double majors and Papers VI and IX for Single majors in the subjects of English, Economics, Psychology and History and TYBCOM Computer Systems and Applications have a project/ test of 20/25 marks as applicable through Semesters V to VI.

The self-financed undergraduate courses (B.M.S., B.A.M.M.C., B.Sc (I.T.), B.Com.(A&F), B.Sc.(H.S.), and B.Com.(B&I) have internal assessment of 25 marks; except for B.A.M.M.C.*, all the programmes conduct a test for 20 marks, 05 marks for attendance and class participation.

At the post graduate level; M.Com [Business Studies (Management)]. M.Com. Part I, students have internal assessment of 40 marks for 90 minutes in all four core courses in each of the two semesters. In M.Com. Part II, students have three elective courses which also follow this pattern. The timetables of the tests are displayed on notice boards and informed by the concerned coordinators.

File Description	Documents
Any additional information	View File
Link for additional information	https://view.officeapps.live.com/op/view.aspx?src=https%3A%2F%2Fstandrewscollege.ac.in%2FrepoLogin%2FCriterion%25202%2F2.5%2F2.5.2%2FInternal%2520assessment%2520minutes.docx&wdOrigin=BROWSELINK

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The Internal Examination Committee acts as the custodian and is In-charge of all the matters pertaining to the Internal Assessment at Semester I to VI and Semester End Examination at Semesters I to IV of regular as well as ex-learners.

Composition of the Internal Examination Committee -

1. Principal
2. Vice Principal - Aided Section
3. Vice Principal - SFC Section
4. Chairperson of Examinations
5. Student Representative - Aided Section and SFC

Resolving of the grievances of the learners. About Photocopy/Revaluation of Internal

Assessment:

1. As per VCD-1 of 2016, if the student is not satisfied with the marks awarded, she may apply for photocopy / revaluation to the College in the prescribed form, period and manner
2. Application for photocopy / revaluation is permitted only wherever the written scripts are available.

Note:

(i) The Photocopy (ies) so obtained by the examinee shall be for his / her exclusive and relevant use.

(ii) The Photocopy of the Revaluated Answer-Book(s) shall not be provided to the Examinee(s) in any case.

File Description	Documents
Any additional information	View File
Link for additional information	https://standrewscollege.ac.in/repoLogin/Criterion%202/2.5/2.5.2/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

- The Board of Studies appointed by the University of Mumbai (of which some of our teachers are members) for each course

plays a significant role in framing the syllabi for the each Programmes along with their POs and COs through Syllabus Formulation and Syllabus Revision Workshops.

- It also formulates the assessment pattern for Theory (paper pattern) and Internals (Examinations/Assignments/Project work/Laboratory/Presentations/ Vivas)
- This is communicated to the teachers via the University of Mumbai Syllabus Circulars received by the college, whereas some are included in the University Syllabus itself. Heads of Departments and faculty members acquaint the students about the features of their Programme of study and the various POs that are expected at the end of the Programme.
- Each Faculty members introduce students to the objectives of the courses of study.
- The POs and COs are displayed on the university as well as college website respectively for student reference.

The students are acquainted, of how the question paper will be reflective of the Course Outcomes by measuring content knowledge and how their internal evaluation tools will measure the applicability of the basic skills that they develop in the course of their programme.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://standrewscollege.ac.in/repoLogin/Criterion%202/2.6/2.6.1/
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- The methods of measuring the level of attainment of Program Outcomes and Course Outcomes are administered by explicit and implicit methods.
- Evaluation processes are in accordance with the University of Mumbai regulations.
- Quantitative methodology of assessments of CO's are met through the University Examination (Internal and External) system
- The number of students offered placements implicitly indicates the successful employability outcomes of the POs. Quantitative methodology of assessments of CO's are met

through the University Examination (Internal and External) system.

- Continuous assessment through sessional evaluation, assignments and seminars provides an opportunity for the faculty, students and parents to critically evaluate the learning outcomes.
- The curricular and co-curricular activities make the students aware of the intended Program Outcomes which also corresponds to their subject knowledge.
- Feedback is obtained each semester to measure and evaluate Course Outcomes and Exit Poll at the end of the 3 years for each batch of students to measure Program Outcomes.
- The institution has a practice of assessing the student learning outcome through a questionnaire. Student learning outcome is also gauged from the following:

1. Student Progression
2. Feedback from Parents and Students
3. Tutorials and Mentoring
4. Evaluation of the Semester results

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://standrewscollege.ac.in/repoLogin/Criterion%202/2.6/2.6.2/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

802

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://standrewscollege.ac.in/repoLogin/Criterion%202/2.6/2.6.3%20RESULT%20ANALYSIS%202022-23%20.xlsx

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://standrewscollege.ac.in/repoLogin/Criterion%202/2.7/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0.35

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

3

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Entrepreneurship Cell (EC) established in the year 2016, conducts activities which inspire students to bring out their entrepreneurial skills and turn those skills into enterprises. Following events were organised by the E- Cell:

- A Session on "Insights about Startups" was held on 29 September 2022 by Ex- Andrean, Ms. Pranita Sawant.
- A session on 'What do venture capitalists look for in a Startup?' was held on 9 December 2022 by Mr. Dhruv Mamtora, Managing Director of Start2startup
- A Garage Sale, the flea market was held with The Andrean Entrepreneurship cell on 9 February 2023.
- A panel discussion was held on 'The Psychology Behind Successful Entrepreneurs' on 28 February 2023.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

2

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

04

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

04

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The SOCIAL OUTREACH PROGRAM 2022-23, (conducted with Ms Deepika Singh) Group leaders/students showcased good teamwork while working on new projects and reaching out to people.

Activities included Mumbai Project- NAKSHA BANDRA and Wall painting, Navjeet Community center, Holy Family Hospital, Vasai Virar Beach Clean-Up, Asha Kiran Centre, Vakola and E Waste Awareness and Collection Drive. Most students chose creative and customized projects.

DLLE-Department of Life-Long learning and extension: 192 students registered with DLLE-University of Mumbai. College opted for Survey of Women's Status (SWS) for all the 192 students.

The Orientation focus was 'reach the unreached.' 15 students participated in the inter-college street play competition, two students secured first place for poster making at DLLE inter-collegiate festival 'Udaan'.

National Service Scheme (NSS), 2022-2023, NSS Motto- 'NOT ME BUT YOU

The aim for the year was to serve the community, increase awareness and citizenship among volunteers. Students secured first and fourth prize for street play, 'Measures to overcome addiction' at Kelkar College and Nashabandi Mandal Maharashtra Rajya competition.. Seminars were conducted on Blood Stem Cell Donation ICC Day and POCSO Act. Poster making, Voter Registration and Awareness, Cleanliness Rally, Book Donation Drive, Joy of Giving were conducted. Our Unit participated in 22 Beach clean-ups.

File Description	Documents
Paste link for additional information	https://standrewscollege.ac.in/extra-curricular-2/
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

01

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

121

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

835

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

49

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate

houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Following its vision statement, the institute always maintains an environment conducive to students' entire growth. Our college is committed to providing the best infrastructure to our students through the dedicated work of various committees and institutional bodies such as IQAC, as well as the cooperation of faculty members and management. We offer 43 clean and spacious classrooms with audio-visual equipment such as fixed LCD projectors and wall-mounted speakers that are well connected to a specialized computer system. We have special facilities for the Hospitality Course, such as several types of kitchens and a well-equipped and spacious front office lab.

Other facilities include an air-conditioned examination room with CCTV, a separate CAP (Common Assessment Programme) room, and separate rooms for the Principal, Rector, college administrator, and vice principals of both aided and unaided sections. We have separate staff rooms for aided faculty, Self finance faculty, and hospitality and BMS department faculty. All staff rooms have a suitable number of computers and printers. Additional amenities include CCTV cameras in all prominent locations and an electronic display board in the lobby.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://standrewscollege.ac.in/repoLogin/Criterion%204/4.1/4.1.1/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

We have adequate facilities for outdoor activities such as football, volley ball, hockey, and basketball, as well as facilities for indoor games such as table tennis tables, chess boards, and carom boards. We have had a well-equipped gymnasium since 2000. All of our co-curricular and extra-curricular activities benefit greatly from our well-equipped meeting rooms and the state-of-the-art St. Andrew's Auditorium. Along with this, the many dedicated spaces that support our extracurricular activities are listed below. Sports Director's Cabin, NSS Room for the Inter-religious Association, Boys' Common Area The gymkhana in the Boys Common Room is fitted with a fully automatic treadmill and cycle, leg curl machine, and cross-bar. Water coolers, a canteen, and sufficient washrooms are also available on campus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://standrewscollege.ac.in/repoLogin/Criterion%204/4.1/4.1.2/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://standrewscollege.ac.in/repoLogin/Criterion%204/4.1/4.1.1/1.%20Classrooms%20%20Seminar%20Room/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

3.97

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- Name of ILMS software - SLIM 21
- Nature of automation (fully or partially) - FULLY
- Version - 3.9
- Year of Automation - 2015-16

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://standrewscollege.ac.in/repoLogin/Criterion%204/4.2/4.2.1/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

10.97

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

46

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has always worked hard to keep its computer laboratories and other ICT equipment up to date. Apart from the three computer laboratories, which house 150 PCs especially for curricular practical sessions, the institution has computers and printers/scanners in the staff rooms for the convenience of the teaching staff. Beyond their academic sessions, the library contains 19 computers for students to browse/read/work on. Wi-Fi is offered in all academic and administrative areas such as classrooms, staff rooms, libraries, offices, CAP rooms, and computers used for various purposes. The college's internet capacity has been increased to 50 mbps from 16 mbps as of July 1, 2019. Furthermore, in 2022, the bandwidth speed was increased to 100 mbps.

From the 2018-19 academic year, the number of computers in the staff rooms on the first and third floors of the mainbuilding will be doubled to six in each. Each staff member has a computer in the hospitality building's staff rooms, as well as a shared printer / scanner for department work. The CAP room offers 16 desktop computers for university assessment work, as well as 6 laptop computers for use during peak hours.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://standrewscollege.ac.in/repoLogin/Criterion%204/4.1/4.1.1/2.%20Computer%20Labs/

4.3.2 - Number of Computers

300

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

67.04

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

To improve the teaching-learning process, the college guarantees that adequate materials for reading and research are available in the college library. Every year, the existing collection is updated and expanded. Online portals such as INFLIBNET and NDL give additional materials. Furthermore, the Library Committee is in charge of the upkeep and enhancement of library resources. The college effectively dealt with the unprecedented situation of a

global epidemic and consequent lockdown by promptly implementing an online platform for the Teaching-Learning-Evaluation process. With the help of the Edfly LMS system, this has been a success since August 2020. Annual upkeep Contracts cover general infrastructure of the college, as well as repairs and upkeep of current equipment and facilities.

Faculty and student community requirements are considered at meetings of groups such as the IQAC (Internal Quality Assurance Cell) and the CDC (College Development Committee). The Purchase Committee, comprised of faculty members, the Registrar of the College, the Principal, and a Management Representative, decides on the purchase of equipment needed for the year.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://standrewscollege.ac.in/repoLogin/Criterion%204/4.4/4.4.2/Criteria%20%20Policy%20Document_%20signed.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

59

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the

institution / non- government agencies during the year**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

04

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to Institutional website	https://standrewscollege.ac.in/repoLogin/Criterion%205/5.1/5.1.3/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

8

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

8

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

45

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

203

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as

one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

16

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

St Andrew's College believes in holistic student development through various Curricular, Co-curricular and Extra-curricular activities. Students participate in various events organised by Departments, Cells and Committees and accordingly contribute administratively and are representatives. Various departments such as Sociology, Psychology, Mathematics, History, English, Economics, Commerce, Accountancy, Management Studies, Banking and Insurance and Accounting and Finance have witnessed active participation from students and have positively facilitated the working of the departments. Students provide their significant contribution in the crucial committees of Internal Quality Assurance Committee and CDC. Students have been timely showcasing their talents and actively participating in various committees and cells. Andean Students League, AICUF, Research Committee, DLLE, Entrepreneurship Cell, Electoral Literacy Club, Faith on Campus, Intercollegiate Committee, NSS, Placement Cell, PR Cell, SAMUN, Theology, Value Education, Life Skills, Mosaic, EOC, Certified Courses, Diploma in Religion and Society, Peace and Dialogue where students are active participants and engage with better staff-student interaction and collaboration. If any student fails to comply in accordance with the college rules and regulations, Anti Ragging Committee and Discipline Committee which consisted of staff and student members would accordingly investigate and take

charge of the situation. Students continue to play an active role in College Grievance Redressal Cell, Canteen Committee, Standing Committee for Reservations, Internal Complaints Committee, College Women Development Cell and Internal Assessment Committee

File Description	Documents
Paste link for additional information	https://standrewscollege.ac.in/repoLogin/Criterion%205/5.3/5.3.2/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

13

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has its very own registered alumni body named St. Andrew's College Alumni Association (SACA) which is actively involved in serving the institution. In 2022-23, the Association organised a reunion on 4th June 2022 as an attempt of bonding with the other alumni of the college and providing a way to enhance networking with the current and former students. The Association aims to enhance institutional academia and student development. The Association is getting more alumni to register.

File Description	Documents
Paste link for additional information	https://standrewscollege.ac.in/repoLogin/Criterion%205/5.4/5.4.1/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

"A commitment to guide our students to achieve excellence through holistic education," reads our vision statement. Our Mission is to enable students realise their full potential, while moulding them into morally upright, socially committed, spiritually inspired and responsible citizens. To foster scientific temper, rationality and leadership. To give students the skills they need to be effective leaders who will promote equality, harmony, and knowledge in all aspects of life. To give students the knowledge and abilities they need to handle the difficulties of the real world.

Our prospective strategy: The Institutional Development Plan aims to focus the institution's activities on six key areas: teaching/learning, research, technology, innovation in welfare and education, environment protection, and community outreach along with the NEP guidelines and NAAC recommendations. The objectives and the implementation strategies are mentioned along with the status of completion.

The Internal Quality Assurance Cell (IQAC) and the College Development Committee (CDC) make sure that all choices are made through a process of group thinking and collaboration.

To make sure that operations are carried out in accordance with our perspective plan, we established the Staff Council and a

Planning and Evaluation Committee in 2020-2021.

File Description	Documents
Paste link for additional information	https://standrewscollege.ac.in/vision-mission/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

In every aspect pertaining to the management of the institution, decentralized and participatory management is visible. The IQAC (Internal Quality Assurance Cell) and the CDC (College Development Committee) make decisions with assistance from members of the academic and support staff, present and former students, alumni, and Principal, Management, and business professionals. The Staff Council (composed of the IQAC, CDC, and the Principal serving as Convenor, the Degree Vice-Principals and courses that are self-financed, the registrar, the librarian, and 13 college faculty members) focuses on topics including departmental activities, the execution of academic courses with a university framework, and the introduction of new courses. The Planning and Evaluation Committee, which also includes five additional faculty members and the Principal as an ex officio member, makes sure that each academic year's activities are in line with the college's mission.

Whenever possible, representatives of the teaching and nonteaching staff as well as students are included on every college committee. Every committee holds frequent meetings and uses consensus to make decisions. Although the committees primarily function separately, they communicate with the Principal to make sure that their suggestions and decisions are made in conformity with the laws, rules, and the institution's ethos.

File Description	Documents
Paste link for additional information	https://standrewscollege.ac.in/policy-documents/
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college has worked to improve the use of digital technology in pedagogy and in governance. ICT facilities are available in the classrooms and in the conference rooms. Faculty are able to screen educational videos, documentaries, and TED Talks as a part of their regular teaching methods. The internet bandwidth has been upgraded from 50 mbps to 100 mbps in 2022. The institution installed 41 desktop computers, 12 laptops and 31 new licenses of Windows OS and MS Office to enable ICT use in regular teaching practices.

The college has three smart boards available for use as required. The Language Laboratory has been upgraded to the latest digital version, namely, the improved i-Lotus Interactive English program using the Linguaphone-21 Curriculum + i Lotus SRS (Speech Recognition Software).

Attendance continues to be taken through the digital mode. E-governance has now been institutionalized by OnFees (our digitization partner) in areas such as examination, administration, finance and accounts, admissions, and student support.

The college website is disability friendly catering to the needs of a diverse population of students, thus promoting inclusivity.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://standrewscollege.ac.in/policy-documents/
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Cardinal, who serves as the college's chairperson, oversees the college. He collaborates with the Board of Trustees, which is made up of the Manager, the Managing Trustees, and other trustees who collaborate to oversee the overall management of the institution. Furthermore, they create the guidelines for infrastructure, appointments, and compensation are a few examples.

The College Development Committee is the governing body that caters to the overall administration of the institution.

Together with the Vice-Principals of the degree-granting and self-financed courses and the Registrar, the Principal is in charge of all administrative and academic concerns. Together with the administrative team, the registrar makes sure that administrative duties are carried out in compliance with the guidelines established by the University of Mumbai, to which our college is attached. The staff plans co-curricular and extracurricular events for each academic year and ensures that they are carried out as effectively as possible in collaboration with the Principal, their individual Vice-Principals, Heads of Department, and Co-ordinators.

The Principal also heads committees such as the IQAC, the Examination Committee, the Staff Council, and the Planning and Evaluation Committee that recommend ways to ensure the advancement of the students and the staff of the institution.

File Description	Documents
Paste link for additional information	https://standrewscollege.ac.in/management-profile/
Link to Organogram of the institution webpage	https://standrewscollege.ac.in/wp-content/uploads/2022/03/Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The College runs the St. Andrew's College Employee's Co-operative Credit Society with the Principal as its Chairperson. The Credit Society is governed by its Secretary, the Treasurer, and 11 committee members including six members from the general category, one from the S.C/ S.T reserve category, one from OBC reserve category, one from NT/ VJNT/ SBC reserve category and two women representatives. The teaching and non-teaching staff who are members of the Society are given an opportunity to acquire a good return and avail of loans at low interest rates. The Society provides mid-term loans of upto 25 lakhs with a repayment period of 180 months. The college has an in-house counsellor who listens to, encourages and helps to empower our students. The college has an infirmary/ health center with two beds and first aid medical supply available for staff and students. There is a Peer-Welfare System, whereby the faculty members, as a goodwill gesture, collect funds (if required) for the peer or the family of the peer. The college gymnasium is available for both staff and students.

File Description	Documents
Paste link for additional information	https://standrewscollege.ac.in/repoLogin/Criterion%206/6.3/6.3%20Proofs/6.3.1%20Effective%20welfare%20measures/
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

11

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

4

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

5

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Every year, staff members of the degree and the self-financed courses fill up the Performance Based Appraisal System (PBAS) forms in the university-prescribed format. The forms provide a record of the faculty's academic contribution with regard to lectures conducted, research projects undertaken, papers presented at local, national, and international conferences, seminars and webinars attended, and papers published in national and international journals. Faculty members' contribution to the University of Mumbai in their roles as paper setters, examiners, moderators, syllabus committee and Board of Studies members is also recorded in the PBAS forms.

The points garnered by the faculty each year enable them to secure their promotions under the CAS (Career Advancement Scheme). The forms are then submitted to the Principal who provides feedback to each faculty member before forwarding the forms to the IQAC.

The PBAS forms for the administrative staff assess the performance, ability, and character of the staff on the basis of parameters such as punctuality, efficiency, technical knowledge, dependability, and skills. The achievements of the staff and the self-appraisal they provide is then assessed by the Principal.

The IQAC stores the forms especially for the time when faculty members are due for promotions.

File Description	Documents
Paste link for additional information	https://standrewscollege.ac.in/repoLogin/Criterion%206/6.3/6.3%20Proofs/6.3.5%20PBAS%20forms%202022-23/
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college conducts regular financial audits to ensure transparency in financial management. The external audit is conducted annually by an approved auditor appointed by the Management. The auditors submit audited statements of income and expenditure to the Management for consideration. The external audits for our college are conducted by Rao and Ashok Chartered Accounts.

The external financial audit for the year 2022-23 was conducted between 5th to 7th July 2023.

File Description	Documents
Paste link for additional information	https://standrewscollege.ac.in/repoLogin/Criterion%206/6.4/6.4%20Proofs/6.4.1%20AUDITED%20STATEMENT%202022-23.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The needs of the faculty and students are taken seriously while allocating resources. When it involves performing extracurricular and curricular activities or any other infrastructure needs that could enhance the institution's current facilities, staff members offer proposals to the principal. The Purchase Committee then takes up these needs. The Purchase Committee meetings feature discussions of the quotes from various vendors that were sought. The proposed requirements and recommendations are either approved by the Purchase Committee during the meeting itself or they are sent to management for approval. The management offers its consent when it pertains to greater expenses based on the funding resources.

In compliance with the Policy for Financial Assistance, the college pays for academic members to attend professional development programs. Staff members are reimbursed the registration fees for local events, and registration fees and second-class train fare for national events once a year.

File Description	Documents
Paste link for additional information	https://standrewscollege.ac.in/wp-content/uploads/2022/03/Policy-Document-for-Financial-Assistance-for-Staff.pdf
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC is involved in making decisions with assistance from members

during the IQAC meetings. It keeps an account of the functioning of each criterion and committee including the Library, Certified courses, Placements, etc. as well as the other aspects which includes green initiatives, support for Divyangjan, etc.

1. The Research Committee: IQAC's successful efforts to instill a strong research culture in staff and students are indicative of the organization's efforts. The National Research Seminar was organised online on the theme 'Research Publication and Ethics in Social Sciences' on 22 and 23 August 2022, 'Aavishkar Orientation session' was conducted online on 14 December 2022 and the 'Intra collegiate Aavishkar Presentation round' was held on 17 December 2022. The 17th Inter-collegiate/Institute/Department Avishkar Research Convention 2022-2023 Zone III round was hosted at St. Andrews College, on Thursday, 22 December 2022.
2. The Staff Advancement Committee: Its annual Faculty Development Programme was conducted from 6 to 10 February 2023, which included six sessions to empower the faculty in their personal and professional lives. Skill development workshops for the non-teaching staff were conducted, which included a ten-day computer training course for the clerical staff, and English Language Proficiency classes for the Class III and Class IV employees.

File Description	Documents
Paste link for additional information	https://standrewscollege.ac.in/research-3/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Faculty Reviews: The institution administers regular Teacher Assessment Questionnaires in order to obtain feedback from students about the quality of the pedagogical practices adopted by the faculty. The feedback gained is provided to faculty members so that they can make the necessary adjustments in their teaching.

The institution also conducts annual peer-reviews for the faculty.

Heads of departments or senior teachers observe the lectures conducted by their peers and submit the feedback to the Principal. The observations are shared with the faculty so that they can improve the quality of their teaching.

Reviews for Students: The result analysis of students' performance across various programmes are reviewed every year and uploaded on the college website. The IQAC also instituted a practice of reviewing course outcomes by each department. Students' evaluation of the course outcomes has enabled the institution gain vital information about the overall efficacy of the course content across all departments. The Student Satisfaction Survey (SSS) Orientation conducted for the students and the circulation of its google form, has helped to generate feedback from the respondents. The feedback is analysed and the possible student-centric methods are implemented in the teaching-learning process.

File Description	Documents
Paste link for additional information	https://standrewscollege.ac.in/pos-cos-and-psos/
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://standrewscollege.ac.in/agar-reports/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

St. Andrew's College undertakes a number of activities and initiatives to promote gender equity. An Anti-Ragging Committee, security measures with staff (male and female), gender-segregated common rooms and toilets and a gender-neutral toilet for students with physical disabilities on the ground floor, sanitary pad vending machine installed in every women's toilet. There is a women's security personnel stationed at the main entrance for the overall safety of women. Sociology Department - Visit to Karunya Trust Self-Help Group for Women. Psychology Department - Debate on 'Spousal Abuse is a gendered phenomenon perpetuated by men.' CWDC - Movie Analysis, Andrean Film Review to review movies like Pink, Thappad, Gangubai, and Darlings emphasizing the impact on the well-being of women and society, Guest lecture on "Awareness of Women and Property Rights," Whisper and Gillette Company hosted a seminar on "Personality Development and Menstrual Hygiene," DIGIART OEUVRE contest for awareness on the upliftment of women, seminar on 'Property Rights Of Women'. CWDC & DLLE - Self Defense Workshop for female students DLLE - poster-making competition on Women's Rights, students analyzed "Status of Women in the Society" through research. All these activities reaffirm the college's responsibility to promote gender equity create awareness among students and create a beautiful world for all.

File Description	Documents
Annual gender sensitization action plan	https://standrewscollege.ac.in/repoLogin/Criterion%207/7.1/7.1.1%20Gender%20Equity/
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://standrewscollege.ac.in/repoLogin/Criterion%207/7.1/7.1.1%20Gender%20Equity/Gender%20Equity/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment **D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

St. Andrew's College has undertaken initiatives to ensure the management of waste on campus, through Reduce, Reuse, and Recycle. The college staff segregates dry and wet waste regularly, besides encouraging students to compost domestic waste at home. The college also has initiatives for composting wet waste on campus and has been implementing it since 2016.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available **D. Any 1 of the above**

**in the Institution: Rain water harvesting
Bore well /Open well recharge Construction
of tanks and bunds Waste water recycling
Maintenance of water bodies and distribution
system in the campus**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

D. Any 1of the above

- 1.Restricted entry of automobiles**
- 2.Use of bicycles/ Battery-powered vehicles**
- 3.Pedestrian-friendly pathways**
- 4.Ban on use of plastic**
- 5.Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms.

Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

St. Andrew's College organizes activities to encourage diversity and harmony. Like, UNESCO and Cardinal Paul Poupard Foundation Chair for Interreligious and Intercultural Dialogue organizes events fostering dialogue, and promoting understanding of different cultures. Social Outreach Programme helps understand the

needs of marginalized populations; Faith on Campus cell informs the principles of kindness along with sessions on Value Education, Life Skills, and Theology. The college participates in extension work through NSS and DLLE. An Interreligious Diploma Course on Religion and Society, Peace, and Dialogue was conducted. History department and Inter Religious Diploma Course - Hiroshima Day, Peace lily saplings distribution to raise environment awareness and horror of war; Archdiocese Christian Heritage Museum visit. Along with this, the following departments conducted activities to achieve an inclusive environment. History Department - Chhatrapati Shivaji Vaastu Sangrahalaya visit, .English Department - online national conference "Once Upon a Time: Storytelling as Research and More". Psychology Department - Workshop on "Mandala Wellness", Intercollegiate Contest 'CINEMANIA - A Research Challenge' (Psychological Disorders). Sociology Department - Talk by LGBTQIA+ activist Aanchal Narang on 'Intersecting Identities,' Don Bosco Yuva Sanstha visit. BAF Department with NGO 'The Movement' - Joy of Giving for orphanages & Old Age Homes in Mumbai. AICUF- Visited Mother Theresa's Old Age Home.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

ELC organized a campaign encouraging students to create a voter ID, and seminars on Democracy and Law.

The English Department organized a guest lecture on traditional versions of the Mahabharata. Psychology Department- field trip to Lokmanya Tilak Municipal Hospital's Psychiatric Ward, guest lecture on "Suicide Prevention."

Sociology Department -guest lecture 'Relationship and Mental Health,' visit to Don Bosco Yuva Sanstha to understand hardships faced by the tribal groups. Department of History- Field trips to the CSMVS

Department of Commerce - Ad-Mad Show with a category for Social

Awareness ads. The Accountancy Association -Budget 2023-2024 awareness drive

Department of Mathematics and Statistics Association- Guest lecture on "Surveillance: How to Protect Yourself". UNESCO/CPPFC on Interreligious and Intercultural Dialogue and BAMMC Department- 'Zeitgeist': A Short Filmmaking Competition.

Life Skills Programme- 'Coping mechanism in toxic relationships and the way out'. Value Education- sessions on self-development skills, life and career goals, stress, time, and anger management. Staff Advancement Committee - Visit to Aarey Colony empowering the Warli Community. ASL - Organ Donation Awareness Campaign. NSS organized Blood Donation Camps, Walk for Freedom, Blood Stem Cell Donation seminars, and a Registration Drive.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://standrewscollege.ac.in/repoLogin/Criterion%207/7.1/7.1.9%20Sensitization%20to%20Constitution/
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

B. Any 3 of the above

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

St. Andrew's College celebrates many national festivals and various cultural programs depicting the traditions and cultures of Independent India.

Har Class Tiranga - Celebration of Independence day by UNESCO & CPPFC

Department of History and Interreligious Diploma Course - Hiroshima Day, distribution of over 50 peace lily saplings to raise awareness about the environment and the horror of war.

Department of Accountancy - ICAI Foundation day & GST day where students created charts on topics related to GST or ICAI.

PR Team- 12 Days of Christmas is a festive celebration to mark the start of the holiday season with each day featuring a different event or activity.

ASL - Quiz to commemorate National Road Safety day.

NSS organized activities to celebrate:

- Azadi ka Amrit Mahotsav
- Environment day
- Voter ID day
- Rashtriya Ekta Diwas- Unity Run at University of Mumbai's Kalina Campus
- International Coastal Cleanup day- coastal cleaning
- National Unity day- poster making competition.

College also celebrated Republic day, Labour day, Independence

day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice - 1) The UNESCO and Cardinal Paul Poupard

Foundation Chair for Interreligious and Intercultural Dialogue and its related Diploma Courses

<https://standrewscollege.ac.in/unesco/>

OBJECTIVES:- To promote 'Dialogue of Cultures' through Education, Sciences, Culture, Communication and Information & contribute to peacebuilding and sustainable development.

CONTEXT:-The UNESCO Chair is among 15 such Chairs in India that merged to promote peace globally. The chair conducts an International symposium annually since 2009-10. It offers a Graduate Diploma course in Religion and Society, Peace, and Dialogue endorsed by Mumbai University.

PRACTICE:-The Executive Committee members promotes peace and harmony, students are encouraged to participate in various activities.

Best Practice - 2

TITLE:- Research

<https://standrewscollege.ac.in/research-3/>

OBJECTIVE:- To instill, focus and encourage students and faculty

members towards the development of research temper and be actively involved in conducting research.

CONTEXT:-The college has instituted a dedicated Research committee which has a separate student wing. It is the role of the Research Committee to help students develop a passion and will to pursue academic research.

PRACTICE:- The UNESCO Chair (International Journal), Department of English (National Journal - Ruminations) and Economics conducts yearly International and National Conferences/Symposiums/Seminars.

File Description	Documents
Best practices in the Institutional website	https://standrewscollege.ac.in/repoLogin/Criterion%207/7.2/7.2.1%20Best%20Practices/
Any other relevant information	https://standrewscollege.ac.in/repoLogin/Criterion%207/7.2/7.2.1.docx

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

<https://standrewscollege.ac.in/social-outreach-programme/>

The Social Outreach Programme (SOP) completed its 17th year. It is mandatory for the SY Degree College (Aided ; Self-Finance) students, to complete a minimum of 20 hours of social service.

About 450 students enrolled for the year. The students were divided into groups to monitor the projects.

The themes were Care For the Aged, Naksha Bandra, Each One Teach One, Vasai Virar Beach Clean-Up, E-Waste Awareness, and Collection Drive, Centre for the Aged.

For Self-Financed students - the SOP team collaborated with NGO partner CSA (Centre for Social Action to work on Groups like Self Help, English Language Class (ELC), Financial Empowerment Program, Farmers Group, Domestic Workers, Bal Sabha, Gavki, Livelihood, Digital Literacy & Transgender.

The experience reports submitted at the end of the program indicated that our students were moved by compassion.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institution has a mechanism for curriculum delivery and documentation in place. Apart from the traditional teaching-learning methods through the use of the white board and lectures, the college lays great emphasis on critical thinking through use of case studies, e-resources along with practical learning, guest lectures and seminars. An academic calendar is prepared in advance and published in the college prospectus. Teachers from respective departments submit a teaching plan to the Principal at the beginning of each semester on the basis of which a concrete time table is prepared. The Heads of the Departments, autonomously for their departments, and then in dialogue with the Principal plan academic, co-curricular and extracurricular activities at the beginning of the year which are documented in the academic calendar. The Principal conducts regular meetings between the Student Council members of every class and ensures that syllabi are effectively completed in time. Student feedback is collected for the same. The students are encouraged to undertake live projects and internships to supplement learning. They are guided to research on topics within the curriculum as well as on issues concerning the pressing interest of the society and present papers or make presentations with recommendations to solutions.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://standrewscollege.ac.in/repoLogin/ Criterion%201/1.1/1.1.1/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institution follows the norms of University of Mumbai for the conduct of the Semester-wise examinations. At the end of the teaching semester, 2 students of each class certify that the syllabus for every paper has been completed. The college

conducts the First and Second Year exams on behalf of the University of Mumbai. The college adheres to Exam and Term dates of the university and the Final Year exams are held as per the University of Mumbai Time Table. Continuous assessment such as class tests and compulsory internal assessment such as assignments and practicals are scheduled keeping in mind the University schedule. Time tables are displayed prominently and students are informed in advance of upcoming assessment schedules.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

09

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

10

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

237

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

St. Andrew's College of Arts, Science and Commerce focuses on the Holistic growth of their students. Moral responsibility along with social responsibility is embedded in the curriculum focusing on professional ethics, gender, human values, environment and sustainability.

Through theNSS the students participate in various activities such asEnvironmental sustainability, Social awareness through street plays and Voters' Registration and Awareness,Blood Donation Camp and Community volunteering.The CWDC organised guest lectures on Women's Property Rights, Personality Development and conducted a workshop on Self Defence. It alsoconducted a POSH Actawareness drive.

The DLLE Unit participated in a coastal clean up project and a workshop on Mental Wellness. A Poster awareness drive on Human Trafficking and modern slavery was organised. Thus the DLLE programmefocuses on social issuesand enhancing students' awarenessand leadership skills.

Students' Holistic development is accomplished through the Life Skills program (First Year),Social Outreach Program (Second Year) and Value education in the third year. Itencourages them to contribute to the community, comprehend the issues faced by society's most disadvantaged populations and engage with them. Finally it helps students to develop a positive self-image, deal with stress management, and moral and ethical values in a business setting.The students' assistance to various NGOs fosters their leadership, creativityand overall growth.

Environmental Studies,taught at FYBCOM level and Foundation Course taught at FY and SY levels sensitizethe students on Gender issues, Human values andenvironment and sustainability. Faith On Campus (FOC) attempts to lay the foundations of ethical and secular values.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

319

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

2711

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	https://standrewscollege.ac.in/repoLogin/Criterion%201/1.4/1.4.1/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

934

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

0

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

St. Andrews' College materializes its motto of holistic development of students. Through teacher-student interactions, Mentor-Mentee Programme and Examination results, the needs of the students are understood and the teaching-learning process is accordingly planned.

Measures in place for advanced learners: -

- Guidance and assistance are provided to students for pursuing research projects at UG/PG level and for participation in various research competitions, both in-house and at University level.
- The Civil Services and Competitive Exams Cell regularly mentors and trains students for competitive examination and conducts multiple mock tests throughout the year.
- Advanced learners are encouraged to take up MOOC programmes such as SWAYAM and COURSERA.
- Various Skill development and Certificate courses are offered by the college based on market demand as well as those suggested by the students.

Measures in place for slow learners: -

Teachers provide Mentoring to students who are slow learners. Students are encouraged to ask doubts. Slow learners are given special attention by conducting tutorials.

File Description	Documents
Paste link for additional information	https://standrewscollege.ac.in/repoLogin/Criterion%202/2.2/2.2.1/
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
934	38

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential Learning:

- Students are encouraged to take up Research. ICT tools are employed for identifying appropriate information sources through searching various online portals, for data collection by means of online surveys and references to available data respectively. Management of information/data collected, and presenting it in an interactive manner with help of ICT for various academic events like Avishkar Research Competition conducted by the University of Mumbai and the Research seminar organised by the college.

Participative Learning:

- Teachers employ flipped classroom model to boost student engagement. Online assessment tools like Kahoot, Quizizz etc are also used to enhance Student engagement.
- Various Skill development and Certificate courses are offered by the college based on market demand as well as those demanded by the students. Some of these are purely offered on online mode while others offered on hybrid mode.

. Problem Solving Learning:

- The College Women Development Cell promotes women empowerment and safety through workshops and webinars.
- The Entrepreneurship Cell and Incubation cell actively involves students for participative and problem-solving learning through hands-on training and webinars.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://standrewscollege.ac.in/repoLogin/Criterion%202/2.3/2.3.1/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

St. Andrew's College is well equipped with advanced ICT tools and resources. ICT tools such as projectors, Smartboards, Desktop, laptops, LCD projectors, LED TV's, AV recording equipment, Google Classroom are used for teaching-learning process.

Teachers make use of PPT, flow charts, documentaries, case studies, e-sources (Inflibnet, ProQuest, eGyanKosh, Shodhganga, Shodhgangotri), Quizizz, Kahoot and Mentimeter, articles on educational topics and of general interest forwarded on the class WhatsApp group for reading in class, Excel is used to solve the accounting problems in class by projecting it on the white board.

During webinars, guest lectures and workshops conducted by Departments, ICT is used to enhance delivery of the teaching-learning process.

There is an Audio-Visual room which is equipped with latest multimedia facilities, to provide an immersive experience during the teaching-learning process.

Faculty are using ICT on day-to-day basis for teaching-learning to make learning of subjects more Interactive, Impressive and effective. This also prepares students for the current digital revolutionary era. Teachers are adaptive and positive towards embracing tech-based teaching and learning process. Thus the teaching-learning is made lively, effective and dynamic using ICT.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

32

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

38

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

12

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

449

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college follows the system of assessment as specified by the University of Mumbai (2016-17 modified CBCS scheme - Choice Based Credit scheme). The aided sections of Arts & Commerce have internal assessment of 25/20 marks for Foundation Course and Communication Skills for Arts, through Semesters I-IV and Semesters I & II respectively. The TYBA Applied Component Compulsory Papers VI for Double majors and Papers VI and IX for Single majors in the subjects of English, Economics, Psychology and History and TYBCOM Computer Systems and Applications have a project/ test of 20/25 marks as applicable through Semesters V to VI.

The self-financed undergraduate courses (B.M.S., B.A.M.M.C., B.Sc (I.T.), B.Com.(A&F), B.Sc.(H.S.), and B.Com.(B&I) have internal assessment of 25 marks; except for B.A.M.M.C.*, all the programmes conduct a test for 20 marks, 05 marks for attendance and class participation.

At the post graduate level; M.Com [Business Studies (Management)]. M.Com. Part I, students have internal assessment of 40 marks for 90 minutes in all four core courses in each of the two semesters. In M.Com. Part II, students have three elective courses which also follow this pattern. The timetables of the tests are displayed on notice boards and informed by the concerned coordinators.

File Description	Documents
Any additional information	View File
Link for additional information	https://view.officeapps.live.com/op/view.aspx?src=https%3A%2F%2Fstandrewscollege.ac.in%2FrepoLogin%2FCriterion%2520%2F2.5%2F2.5.2%2FInternal%2520assessment%2520minutes.docx&wdOrigin=BROWSELINK

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The Internal Examination Committee acts as the custodian and is In-charge of all the matters pertaining to the Internal Assessment at Semester I to VI and Semester End Examination at Semesters I to IV of regular as well as ex-learners.

Composition of the Internal Examination Committee -

1. Principal
2. Vice Principal - Aided Section
3. Vice Principal - SFC Section
4. Chairperson of Examinations
5. Student Representative - Aided Section and SFC

Resolving of the grievances of the learners. About Photocopy/Revaluation of Internal

Assessment:

1. As per VCD-1 of 2016, if the student is not satisfied with the marks awarded, she may apply for photocopy / revaluation to the College in the prescribed form, period and manner

2. Application for photocopy / revaluation is permitted only wherever the written scripts are available.

Note:

(i) The Photocopy (ies) so obtained by the examinee shall be for his / her exclusive and relevant use.

(ii) The Photocopy of the Revaluated Answer-Book(s) shall not be provided to the Examinee(s) in any case.

File Description	Documents
Any additional information	View File
Link for additional information	https://standrewscollege.ac.in/repoLogin/Criterion%202/2.5/2.5.2/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

- The Board of Studies appointed by the University of Mumbai (of which some of our teachers are members) for each course plays a significant role in framing the syllabi for the each Programmes along with their POs and COs through Syllabus Formulation and Syllabus Revision Workshops.
- It also formulates the assessment pattern for Theory (paper pattern) and Internals (Examinations/Assignments/Project work/Laboratory/Presentations/ Vivas)
- This is communicated to the teachers via the University of Mumbai Syllabus Circulars received by the college, whereas some are included in the University Syllabus itself. Heads of Departments and faculty members acquaint the students about the features of their Programme of study and the various POs that are expected at the end of the Programme.
- Each Faculty members introduce students to the objectives of the courses of study.
- The POs and COs are displayed on the university as well as college website respectively for student reference.

The students are acquainted, of how the question paper will be

reflective of the Course Outcomes by measuring content knowledge and how their internal evaluation tools will measure the applicability of the basic skills that they develop in the course of their programme.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://standrewscollege.ac.in/repoLogin/Criterion%202/2.6/2.6.1/
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- The methods of measuring the level of attainment of Program Outcomes and Course Outcomes are administered by explicit and implicit methods.
- Evaluation processes are in accordance with the University of Mumbai regulations.
- Quantitative methodology of assessments of CO's are met through the University Examination (Internal and External) system
- The number of students offered placements implicitly indicates the successful employability outcomes of the POs. Quantitative methodology of assessments of CO's are met through the University Examination (Internal and External) system.
- Continuous assessment through sessional evaluation, assignments and seminars provides an opportunity for the faculty, students and parents to critically evaluate the learning outcomes.
- The curricular and co-curricular activities make the students aware of the intended Program Outcomes which also corresponds to their subject knowledge.
- Feedback is obtained each semester to measure and evaluate Course Outcomes and Exit Poll at the end of the 3 years for each batch of students to measure Program Outcomes.
- The institution has a practice of assessing the student learning outcome through a questionnaire. Student learning outcome is also gauged from the following:

1. Student Progression
2. Feedback from Parents and Students
3. Tutorials and Mentoring
4. Evaluation of the Semester results

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://standrewscollege.ac.in/repoLogin/Criterion%202/2.6/2.6.2/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

802

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://standrewscollege.ac.in/repoLogin/Criterion%202/2.6/2.6.3%20RESULT%20ANALYSIS%202022-23%20.xlsx

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://standrewscollege.ac.in/repoLogin/Criterion%202/2.7/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0.35

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**3.1.2.1 - Number of teachers recognized as research guides****3**

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year****0**

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and

transfer of knowledge

Entrepreneurship Cell (EC) established in the year 2016, conducts activities which inspire students to bring out their entrepreneurial skills and turn those skills into enterprises. Following events were organised by the E- Cell:

- A Session on "Insights about Startups" was held on 29 September 2022 by Ex- Andrean, Ms. Pranita Sawant.
- A session on 'What do venture capitalists look for in a Startup?' was held on 9 December 2022 by Mr. Dhruv Mamtora, Managing Director of Start2startup
- A Garage Sale, the flea market was held with The Andrean Entrepreneurship cell on 9 February 2023.
- A panel discussion was held on 'The Psychology Behind Successful Entrepreneurs' on 28 February 2023.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

2

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

04

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

04

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students

to social issues, for their holistic development, and impact thereof during the year

The SOCIAL OUTREACH PROGRAM 2022-23, (conducted with Ms Deepika Singh) Group leaders/students showcased good teamwork while working on new projects and reaching out to people.

Activities included Mumbai Project- NAKSHA BANDRA and Wall painting, Navjeet Community center, Holy Family Hospital, Vasai Virar Beach Clean-Up, Asha Kiran Centre, Vakola and E Waste Awareness and Collection Drive. Most students chose creative and customized projects.

DLLE-Department of Life-Long learning and extension: 192 students registered with DLLE-University of Mumbai. College opted for Survey of Women's Status (SWS) for all the 192 students.

The Orientation focus was 'reach the unreached.' 15 students participated in the inter-college street play competition, two students secured first place for poster making at DLLE inter-collegiate festival 'Udaan'.

National Service Scheme (NSS), 2022-2023, NSS Motto- 'NOT ME BUT YOU

The aim for the year was to serve the community, increase awareness and citizenship among volunteers. Students secured first and fourth prize for street play, 'Measures to overcome addiction' at Kelkar College and Nashabandi Mandal Maharashtra Rajya competition.. Seminars were conducted on Blood Stem Cell Donation ICC Day and POCSSO Act. Poster making, Voter Registration and Awareness, Cleanliness Rally, Book Donation Drive, Joy of Giving were conducted. Our Unit participated in 22 Beach clean-ups.

File Description	Documents
Paste link for additional information	https://standrewscollege.ac.in/extra-curricular-2/
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from

Government/ Government recognized bodies year wise during the year

01

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

121

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

835

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

49

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Following its vision statement, the institute always maintains an environment conducive to students' entire growth. Our college is committed to providing the best infrastructure to our students through the dedicated work of various committees and institutional bodies such as IQAC, as well as the cooperation of faculty members and management. We offer 43 clean and spacious classrooms with audio-visual equipment such as fixed LCD projectors and wall-mounted speakers that are well connected to a specialized computer system. We have special facilities for the Hospitality Course, such as several types of kitchens and a well-equipped and spacious front office lab.

Other facilities include an air-conditioned examination room with CCTV, a separate CAP (Common Assessment Programme) room, and separate rooms for the Principal, Rector, college administrator, and vice principals of both aided and unaided sections. We have separate staff rooms for aided faculty, Self finance faculty, and hospitality and BMS department faculty. All staff rooms have a suitable number of computers and printers. Additional amenities include CCTV cameras in all prominent locations and an electronic display board in the lobby.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://standrewscollege.ac.in/repoLogin/ Criterion%204/4.1/4.1.1/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

We have adequate facilities for outdoor activities such as football, volley ball, hockey, and basketball, as well as facilities for indoor games such as table tennis tables, chess boards, and carom boards. We have had a well-equipped gymnasium since 2000. All of our co-curricular and extra-curricular activities benefit greatly from our well-equipped meeting rooms

and the state-of-the-art St. Andrew's Auditorium. Along with this, the many dedicated spaces that support our extracurricular activities are listed below. Sports Director's Cabin, NSS Room for the Inter-religious Association, Boys' Common Area The gymkhana in the Boys Common Room is fitted with a fully automatic treadmill and cycle, leg curl machine, and cross-bar. Water coolers, a canteen, and sufficient washrooms are also available on campus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://standrewscollege.ac.in/repoLogin/Criterion%204/4.1/4.1.2/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

43

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://standrewscollege.ac.in/repoLogin/Criterion%204/4.1/4.1.1/1.%20Classrooms%20_ %20Seminar%20Room/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

3.97

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- Name of ILMS software - SLIM 21
- Nature of automation (fully or partially) - FULLY
- Version - 3.9
- Year of Automation - 2015-16

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://standrewscollege.ac.in/repoLogin/Criterion%204/4.2/4.2.1/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

10.97

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

46

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has always worked hard to keep its computer laboratories and other ICT equipment up to date. Apart from the three computer laboratories, which house 150 PCs especially for curricular practical sessions, the institution has computers and printers/scanners in the staff rooms for the convenience of

the teaching staff. Beyond their academic sessions, the library contains 19 computers for students to browse/read/work on. Wi-Fi is offered in all academic and administrative areas such as classrooms, staff rooms, libraries, offices, CAP rooms, and computers used for various purposes. The college's internet capacity has been increased to 50 mbps from 16 mbps as of July 1, 2019. Furthermore, in 2022, the bandwidth speed was increased to 100 mbps.

From the 2018-19 academic year, the number of computers in the staff rooms on the first and third floors of the mainbuilding will be doubled to six in each. Each staff member has a computer in the hospitality building's staff rooms, as well as a shared printer / scanner for department work. The CAP room offers 16 desktop computers for university assessment work, as well as 6 laptop computers for use during peak hours.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://standrewscollege.ac.in/repoLogin/Criterion%204/4.1/4.1.1/2.%20Computer%20Labs/

4.3.2 - Number of Computers

300

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

67.04

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

To improve the teaching-learning process, the college guarantees that adequate materials for reading and research are available in the college library. Every year, the existing collection is updated and expanded. Online portals such as INFLIBNET and NDL give additional materials. Furthermore, the Library Committee is in charge of the upkeep and enhancement of library resources. The college effectively dealt with the unprecedented situation of a global epidemic and consequent lockdown by promptly implementing an online platform for the Teaching-Learning-Evaluation process. With the help of the Edfly LMS system, this has been a success since August 2020. Annual upkeep Contracts cover general infrastructure of the college, as well as repairs and upkeep of current equipment and facilities.

Faculty and student community requirements are considered at meetings of groups such as the IQAC (Internal Quality Assurance Cell) and the CDC (College Development Committee). The Purchase Committee, comprised of faculty members, the Registrar of the College, the Principal, and a Management Representative, decides on the purchase of equipment needed for the year.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://standrewscollege.ac.in/repoLogin/Criterion%204/4.4/4.4.2/Criteria%20%20Policy%20Document_%20signed.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

59

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

04

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to Institutional website	https://standrewscollege.ac.in/repoLogin/Criterion%205/5.1/5.1.3/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

8

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

8

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent

A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

45

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

203

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

16

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

St Andrew's College believes in holistic student development through various Curricular, Co-curricular and Extra-curricular activities. Students participate in various events organised by Departments, Cells and Committees and accordingly contribute administratively and are representatives. Various departments such as Sociology, Psychology, Mathematics, History, English, Economics, Commerce, Accountancy, Management Studies, Banking and Insurance and Accounting and Finance have witnessed active participation from students and have positively facilitated the working of the departments. Students provide their significant contribution in the crucial committees of Internal Quality Assurance Committee and CDC. Students have been timely showcasing their talents and actively participating in various committees and cells. Andean Students League, AICUF, Research Committee, DLLE, Entrepreneurship Cell, Electoral Literacy Club, Faith on Campus, Intercollegiate Committee, NSS, Placement Cell, PR Cell, SAMUN, Theology, Value Education, Life Skills, Mosaic, EOC, Certified Courses, Diploma in Religion and Society, Peace and Dialogue where students are active participants and engage with better staff-student interaction and collaboration. If any student fails to comply in accordance with the college rules and regulations, Anti Ragging Committee and Discipline Committee which consisted of staff and student members would accordingly investigate and take charge of the situation. Students continue to play an active role in College Grievance Redressal Cell, Canteen Committee, Standing Committee for Reservations, Internal Complaints Committee, College Women Development Cell and Internal Assessment Committee

File Description	Documents
Paste link for additional information	https://standrewscollege.ac.in/repoLogin/Criterion%205/5.3/5.3.2/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

13

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has its very own registered alumni body named St. Andrew's College Alumni Association (SACA) which is actively involved in serving the institution. In 2022-23, the Association organised a reunion on 4th June 2022 as an attempt of bonding with the other alumni of the college and providing a way to enhance networking with the current and former students. The Association aims to enhance institutional academia and student development. The Association is getting more alumni to register.

File Description	Documents
Paste link for additional information	https://standrewscollege.ac.in/repoLogin/Criterion%205/5.4/5.4.1/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

"A commitment to guide our students to achieve excellence through holistic education," reads our vision statement. Our Mission is to enable students realise their full potential, while moulding them into morally upright, socially committed, spiritually inspired and responsible citizens. To foster scientific temper, rationality and leadership. To give students the skills they need to be effective leaders who will promote equality, harmony, and knowledge in all aspects of life. To give students the knowledge and abilities they need to handle the difficulties of the real world.

Our prospective strategy: The Institutional Development Plan aims to focus the institution's activities on six key areas: teaching/learning, research, technology, innovation in welfare and education, environment protection, and community outreach along with the NEP guidelines and NAAC recommendations. The objectives and the implementation strategies are mentioned along with the status of completion.

The Internal Quality Assurance Cell (IQAC) and the College Development Committee (CDC) make sure that all choices are made through a process of group thinking and collaboration.

To make sure that operations are carried out in accordance with

our perspective plan, we established the Staff Council and a Planning and Evaluation Committee in 2020-2021.

File Description	Documents
Paste link for additional information	https://standrewscollege.ac.in/vision-mission/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

In every aspect pertaining to the management of the institution, decentralized and participatory management is visible. The IQAC (Internal Quality Assurance Cell) and the CDC (College Development Committee) make decisions with assistance from members of the academic and support staff, present and former students, alumni, and Principal, Management, and business professionals. The Staff Council (composed of the IQAC, CDC, and the Principal serving as Convenor, the Degree Vice-Principals and courses that are self-financed, the registrar, the librarian, and 13 college faculty members) focuses on topics including departmental activities, the execution of academic courses with a university framework, and the introduction of new courses. The Planning and Evaluation Committee, which also includes five additional faculty members and the Principal as an ex officio member, makes sure that each academic year's activities are in line with the college's mission.

Whenever possible, representatives of the teaching and nonteaching staff as well as students are included on every college committee. Every committee holds frequent meetings and uses consensus to make decisions. Although the committees primarily function separately, they communicate with the Principal to make sure that their suggestions and decisions are made in conformity with the laws, rules, and the institution's ethos.

File Description	Documents
Paste link for additional information	https://standrewscollege.ac.in/policy-documents/
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college has worked to improve the use of digital technology in pedagogy and in governance. ICT facilities are available in the classrooms and in the conference rooms. Faculty are able to screen educational videos, documentaries, and TED Talks as a part of their regular teaching methods. The internet bandwidth has been upgraded from 50 mbps to 100 mbps in 2022. The institution installed 41 desktop computers, 12 laptops and 31 new licenses of Windows OS and MS Office to enable ICT use in regular teaching practices.

The college has three smart boards available for use as required. The Language Laboratory has been upgraded to the latest digital version, namely, the improved i-Lotus Interactive English program using the Linguaphone-21 Curriculum + i Lotus SRS (Speech Recognition Software).

Attendance continues to be taken through the digital mode. E-governance has now been institutionalized by OnFees (our digitization partner) in areas such as examination, administration, finance and accounts, admissions, and student support.

The college website is disability friendly catering to the needs of a diverse population of students, thus promoting inclusivity.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://standrewscollege.ac.in/policy-documents/
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Cardinal, who serves as the college's chairperson, oversees the college. He collaborates with the Board of Trustees, which is made up of the Manager, the Managing Trustees, and other trustees who collaborate to oversee the overall management of the institution. Furthermore, they create the guidelines for infrastructure, appointments, and compensation are a few examples.

The College Development Committee is the governing body that caters to the overall administration of the institution.

Together with the Vice-Principals of the degree-granting and self-financed courses and the Registrar, the Principal is in charge of all administrative and academic concerns. Together with the administrative team, the registrar makes sure that administrative duties are carried out in compliance with the guidelines established by the University of Mumbai, to which our college is attached. The staff plans co-curricular and extracurricular events for each academic year and ensures that they are carried out as effectively as possible in collaboration with the Principal, their individual Vice-Principals, Heads of Department, and Co-ordinators.

The Principal also heads committees such as the IQAC, the Examination Committee, the Staff Council, and the Planning and Evaluation Committee that recommend ways to ensure the advancement of the students and the staff of the institution.

File Description	Documents
Paste link for additional information	https://standrewscollege.ac.in/management-profile/
Link to Organogram of the institution webpage	https://standrewscollege.ac.in/wp-content/uploads/2022/03/Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The College runs the St. Andrew's College Employee's Co-operative Credit Society with the Principal as its Chairperson. The Credit Society is governed by its Secretary, the Treasurer, and 11 committee members including six members from the general category, one from the S.C/ S.T reserve category, one from OBC reserve category, one from NT/ VJNT/ SBC reserve category and two women representatives. The teaching and non-teaching staff who are members of the Society are given an opportunity to acquire a good return and avail of loans at low interest rates. The Society provides mid-term loans of upto 25 lakhs with a repayment period of 180 months. The college has an in-house counsellor who listens to, encourages and helps to empower our students. The college has an infirmary/ health center with two beds and first aid medical supply available for staff and

students. There is a Peer-Welfare System, whereby the faculty members, as a goodwill gesture, collect funds (if required) for the peer or the family of the peer. The college gymnasium is available for both staff and students.

File Description	Documents
Paste link for additional information	https://standrewscollege.ac.in/repoLogin/Criterion%206/6.3/6.3%20Proofs/6.3.1%20Effective%20welfare%20measures/
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

11

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

4

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

5

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Every year, staff members of the degree and the self-financed courses fill up the Performance Based Appraisal System (PBAS) forms in the university-prescribed format. The forms provide a

record of the faculty's academic contribution with regard to lectures conducted, research projects undertaken, papers presented at local, national, and international conferences, seminars and webinars attended, and papers published in national and international journals. Faculty members' contribution to the University of Mumbai in their roles as paper setters, examiners, moderators, syllabus committee and Board of Studies members is also recorded in the PBAS forms.

The points garnered by the faculty each year enable them to secure their promotions under the CAS (Career Advancement Scheme). The forms are then submitted to the Principal who provides feedback to each faculty member before forwarding the forms to the IQAC.

The PBAS forms for the administrative staff assess the performance, ability, and character of the staff on the basis of parameters such as punctuality, efficiency, technical knowledge, dependability, and skills. The achievements of the staff and the self-appraisal they provide is then assessed by the Principal.

The IQAC stores the forms especially for the time when faculty members are due for promotions.

File Description	Documents
Paste link for additional information	https://standrewscollege.ac.in/repoLogin/Criterion%206/6.3/6.3%20Proofs/6.3.5%20PBAS%20forms%202022-23/
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college conducts regular financial audits to ensure transparency in financial management. The external audit is conducted annually by an approved auditor appointed by the Management. The auditors submit audited statements of income and expenditure to the Management for consideration. The external audits for our college are conducted by Rao and Ashok Chartered Accounts.

The external financial audit for the year 2022-23 was conducted between 5th to 7th July 2023.

File Description	Documents
Paste link for additional information	https://standrewscollege.ac.in/repoLogin/Criterion%206/6.4/6.4%20Proofs/6.4.1%20AUDITED%20STATEMENT%202022-23.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The needs of the faculty and students are taken seriously while allocating resources. When it involves performing extracurricular and curricular activities or any other infrastructure needs that could enhance the institution's current facilities, staff members offer proposals to the principal. The Purchase Committee then takes up these needs. The Purchase Committee meetings feature discussions of the quotes from various vendors that were sought. The proposed requirements and recommendations are either approved by the Purchase Committee during the meeting itself or they are sent to management for approval. The management offers its consent when it pertains to greater expenses based on the funding resources.

In compliance with the Policy for Financial Assistance, the college pays for academic members to attend professional development programs. Staff members are reimbursed the registration fees for local events, and registration fees and second-class train fare for national events once a year.

File Description	Documents
Paste link for additional information	https://standrewscollege.ac.in/wp-content/uploads/2022/03/Policy-Document-for-Financial-Assistance-for-Staff.pdf
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC is involved in making decisions with assistance from members during the IQAC meetings. It keeps an account of the functioning of each criterion and committee including the Library, Certified courses, Placements, etc. as well as the other aspects which includes green initiatives, support for Divyangjan, etc.

1. The Research Committee: IQAC's successful efforts to instill a strong research culture in staff and students are indicative of the organization's efforts. The National Research Seminar was organised online on the theme 'Research Publication and Ethics in Social Sciences' on 22 and 23 August 2022, 'Aavishkar Orientation session' was conducted online on 14 December 2022 and the 'Intra collegiate Aavishkar Presentation round' was held on 17 December 2022. The 17th Inter-collegiate/Institute/Department Avishkar Research Convention 2022-2023 Zone III round was hosted at St. Andrews College, on Thursday, 22 December 2022.
2. The Staff Advancement Committee: Its annual Faculty Development Programme was conducted from 6 to 10 February 2023, which included six sessions to empower the faculty in their personal and professional lives. Skill development workshops for the non-teaching staff were conducted, which included a ten-day computer training course for the clerical staff, and English Language

Proficiency classes for the Class III and Class IV employees.

File Description	Documents
Paste link for additional information	https://standrewscollege.ac.in/research-3/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Faculty Reviews: The institution administers regular Teacher Assessment Questionnaires in order to obtain feedback from students about the quality of the pedagogical practices adopted by the faculty. The feedback gained is provided to faculty members so that they can make the necessary adjustments in their teaching.

The institution also conducts annual peer-reviews for the faculty. Heads of departments or senior teachers observe the lectures conducted by their peers and submit the feedback to the Principal. The observations are shared with the faculty so that they can improve the quality of their teaching.

Reviews for Students: The result analysis of students' performance across various programmes are reviewed every year and uploaded on the college website. The IQAC also instituted a practice of reviewing course outcomes by each department. Students' evaluation of the course outcomes has enabled the institution gain vital information about the overall efficacy of the course content across all departments. The Student Satisfaction Survey (SSS) Orientation conducted for the students and the circulation of its google form, has helped to generate feedback from the respondents. The feedback is analysed and the possible student-centric methods are implemented in the teaching-learning process.

File Description	Documents
Paste link for additional information	https://standrewscollege.ac.in/pos-cos-and-psos/
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://standrewscollege.ac.in/aqar-reports/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

St. Andrew's College undertakes a number of activities and initiatives to promote gender equity. An Anti-Ragging Committee, security measures with staff (male and female), gender-segregated common rooms and toilets and a gender-neutral toilet for students with physical disabilities on the ground floor, sanitary pad vending machine installed in every women's toilet. There is a women's security personnel stationed at the main

entrance for the overall safety of women. Sociology Department - Visit to Karunya Trust Self-Help Group for Women. Psychology Department - Debate on 'Spousal Abuse is a gendered phenomenon perpetuated by men.' CWDC - Movie Analysis, Andean Film Review to review movies like Pink, Thappad, Gangubai, and Darlings emphasizing the impact on the well-being of women and society, Guest lecture on "Awareness of Women and Property Rights," Whisper and Gillette Company hosted a seminar on "Personality Development and Menstrual Hygiene," DIGIART OEUVRE contest for awareness on the upliftment of women, seminar on 'Property Rights Of Women'. CWDC & DLLE - Self Defense Workshop for female students DLLE - poster-making competition on Women's Rights, students analyzed "Status of Women in the Society" through research. All these activities reaffirm the college's responsibility to promote gender equity create awareness among students and create a beautiful world for all.

File Description	Documents
Annual gender sensitization action plan	https://standrewscollege.ac.in/repoLogin/Criterion%207/7.1/7.1.1%20Gender%20Equity/
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://standrewscollege.ac.in/repoLogin/Criterion%207/7.1/7.1.1%20Gender%20Equity/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling

system Hazardous chemicals and radioactive waste management

St. Andrew's College has undertaken initiatives to ensure the management of waste on campus, through Reduce, Reuse, and Recycle. The college staff segregates dry and wet waste regularly, besides encouraging students to compost domestic waste at home. The college also has initiatives for composting wet waste on campus and has been implementing it since 2016.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

D. Any 1 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

St. Andrew's College organizes activities to encourage diversity and harmony. Like, UNESCO and Cardinal Paul Poupard Foundation Chair for Interreligious and Intercultural Dialogue organizes events fostering dialogue, and promoting understanding of different cultures. Social Outreach Programme helps understand the needs of marginalized populations; Faith on Campus cell informs the principles of kindness along with sessions on Value Education, Life Skills, and Theology. The college participates in extension work through NSS and DLLE. An Interreligious Diploma Course on Religion and Society, Peace, and Dialogue was conducted. History department and Interreligious Diploma Course - Hiroshima Day, Peace lily saplings distribution to raise environment awareness and horror of war; Archdiocese Christian Heritage Museum visit. Along with this, the following departments conducted activities to achieve an inclusive environment. History Department - Chhatrapati Shivaji Vaastu Sangrahalaya visit, .English Department - online national conference "Once Upon a Time: Storytelling as Research and More". Psychology Department - Workshop on "Mandala Wellness", Intercollegiate Contest 'CINEMANIA - A Research Challenge' (Psychological Disorders). Sociology Department - Talk by LGBTQIA+ activist Aanchal Narang on 'Intersecting Identities,' Don Bosco Yuva Sanstha visit. BAF Department with NGO 'The Movement' - Joy of Giving for orphanages & Old Age Homes in Mumbai. AICUF- Visited Mother Theresa's Old Age Home.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

ELC organized a campaign encouraging students to create a voter ID, and seminars on Democracy and Law.

The English Department organized a guest lecture on traditional versions of the Mahabharata. Psychology Department- field trip to Lokmanya Tilak Municipal Hospital's Psychiatric Ward, guest lecture on "Suicide Prevention."

Sociology Department -guest lecture 'Relationship and Mental Health,' visit to Don Bosco Yuva Sanstha to understand hardships faced by the tribal groups. Department of History- Field trips to the CSMVS

Department of Commerce - Ad-Mad Show with a category for Social Awareness ads. The Accountancy Association -Budget 2023-2024 awareness drive

Department of Mathematics and Statistics Association- Guest lecture on "Surveillance: How to Protect Yourself". UNESCO/CPPFC on Interreligious and Intercultural Dialogue and BAMMC Department- 'Zeitgeist': A Short Filmmaking Competition.

Life Skills Programme- 'Coping mechanism in toxic relationships and the way out'. Value Education- sessions on self-development skills, life and career goals, stress, time, and anger management. Staff Advancement Committee - Visit to Aarey Colony empowering the Warli Community. ASL - Organ Donation Awareness Campaign. NSS organized Blood Donation Camps, Walk for Freedom, Blood Stem Cell Donation seminars, and a Registration Drive.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://standrewscollege.ac.in/repoLogin/Criterion%207/7.1/7.1.9%20Sensitization%20to%20Constitution/
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

St. Andrew's College celebrates many national festivals and various cultural programs depicting the traditions and cultures of Independent India.

Har Class Tiranga - Celebration of Independence day by UNESCO & CPPFC

Department of History and Interreligious Diploma Course -

Hiroshima Day, distribution of over 50 peace lily saplings to raise awareness about the environment and the horror of war.

Department of Accountancy - ICAI Foundation day & GST day where students created charts on topics related to GST or ICAI.

PR Team- 12 Days of Christmas is a festive celebration to mark the start of the holiday season with each day featuring a different event or activity.

ASL - Quiz to commemorate National Road Safety day.

NSS organized activities to celebrate:

- Azadi ka Amrit Mahotsav
- Environment day
- Voter ID day
- Rashtriya Ekta Diwas- Unity Run at University of Mumbai's Kalina Campus
- International Coastal Cleanup day- coastal cleaning
- National Unity day- poster making competition.

College also celebrated Republic day, Labour day, Independence day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice - 1) The UNESCO and Cardinal Paul Poupard Foundation Chair for Interreligious and Intercultural Dialogue and its related Diploma Courses

<https://standrewscollege.ac.in/unesco/>

OBJECTIVES:- To promote 'Dialogue of Cultures' through Education, Sciences, Culture, Communication and Information & contribute to peacebuilding and sustainable development.

CONTEXT:-The UNESCO Chair is among 15 such Chairs in India that merged to promote peace globally. The chair conducts an International symposium annually since 2009-10. It offers a Graduate Diploma course in Religion and Society, Peace, and Dialogue endorsed by Mumbai University.

PRACTICE:-The Executive Committee members promotes peace and harmony, students are encouraged to participate in various activities.

Best Practice - 2

TITLE:- Research

<https://standrewscollege.ac.in/research-3/>

OBJECTIVE:- To instill, focus and encourage students and faculty members towards the development of research temper and be actively involved in conducting research.

CONTEXT:-The college has instituted a dedicated Research committee which has a separate student wing. It is the role of the Research Committee to help students develop a passion and will to pursue academic research.

PRACTICE:- The UNESCO Chair (International Journal), Department of English (National Journal - Ruminations) and Economics conducts yearly International and National Conferences/Symposiums/Seminars.

File Description	Documents
Best practices in the Institutional website	https://standrewscollege.ac.in/repoLogin/Criterion%207/7.2/7.2.1%20Best%20Practices/
Any other relevant information	https://standrewscollege.ac.in/repoLogin/Criterion%207/7.2/7.2.1.docx

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

<https://standrewscollege.ac.in/social-outreach-programme/>

The Social Outreach Programme (SOP) completed its 17th year. It is mandatory for the SY Degree College (Aided ; Self-Finance) students, to complete a minimum of 20 hours of social service.

About 450 students enrolled for the year. The students were divided into groups to monitor the projects.

The themes were Care For the Aged, Naksha Bandra, Each One Teach One, Vasai Virar Beach Clean-Up, E-Waste Awareness, and Collection Drive, Centre for the Aged.

For Self-Financed students - the SOP team collaborated with NGO partner CSA (Centre for Social Action to work on Groups like Self Help, English Language Class (ELC), Financial Empowerment Program, Farmers Group, Domestic Workers, Bal Sabha, Gavki, Livelihood, Digital Literacy & Transgender.

The experience reports submitted at the end of the program indicated that our students were moved by compassion.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Offering skill-based postgraduate and diploma/ certificate courses that are relevant and job-oriented, in line with NEP 2020.

2. Conduct Educational tours, Field and Industrial visits to go beyond the curriculum.

3. Encouraging Inter-disciplinary and Inter-department activities such as seminars/workshops. E.g. Regional Indian Cuisine by the Hospitality and History Departments, Gender and Literature by the English and Sociology Departments.

4. Encourage students and staff to undertake research.
5. Use Moodle server to access additional material.
6. Library to assist Staff with anti-plagiarism software.
7. Staff to check internal assignments for plagiarism.
8. Conduct training workshops/demos to incorporate new technologies for staff and students.
9. Maintenance and updating of Stock record of furniture, electronic and other college assets.
10. Enhance information regarding government and private scholarships and institutional free-ships.
11. Annual Capacity Building programmes for the Non-Teaching Staff.
12. Annual Maintenance Contracts for water and power units.
13. Segregation of Waste as per the BMC guidelines.
14. Sale/Distribution of plant saplings.
15. Continued Holistic education through the Life skills and Value Education Programmes.