Course name: Certificate Course in Advance GST Accounting with Tally Prime

Prof name: Chintan Gor
Duration: 20 Sessions (15 Sessions Online + 5 Sessions Offline- 90 mins each)
Lecture Schedule: Wednesday's and Saturday's
Timings: 3.30pm to 5.00pm
Fees: ₹3000/-

Course Objective: Understanding Tally Prime: Gain a comprehensive understanding of the Tally Prime software and its features, including navigation, user interface, and inventory functionalities. Explore how to configure Tally Prime for GST compliance, including setting up GST rates, tax ledgers, and other GST-related configurations and reporting.

Career Opportunity: After learning Tally Prime with GST, potential career opportunities include: GST Accountant, Tax Consultant, Accounting Executive, Financial Analyst, Audit Assistant, Finance Manager, Entrepreneur, Business Analyst etc

Course Contents:

Beginner Level	Intermediate Level	Advance Level	Expert Level
Basics of Accounting	Interest Calculations	Scenario Management	Statutory Info
Accounting Principles	Stock Categories	Optional / Post Dated	Exception Reports
Golden Rules of	Order Processing	Vouchers	Statistics
Accounting	Batchwise Details	Reversing Journal	Cash Flow and Funds Flow
Tally Fundamentals	Manufacturing Journal	Price List	Intro. to GST / Model of
Chart of Accounts	Additional Cost of	Re Order Levels	GST
Accounting Masters	Purchase	Alternate / Compound	GST Classification
Inventory Masters	Multiple BOM	UOM	GST Master / Stock
Units of Measures	Voucher Class	Export of Data	Creation
Accounting Vouchers	Budgets and Controls	Import of Data	GST Different Tax Rate
Purchase / Sale	Credit Limit	Export Formats	GST Invoice / GST Report
Receipt / Payment	Cost Centre & Cost	ODBC in Tally	GST Challans / Returns
Contra / Journal	Category	Consolidation / Split of	TDS (Tax Deducted at
Debit Note / Credit	Multiple Currencies	Accounts	Source)
Note	Stock Valuation Methods	Company Logo Printing	TCS (Tax Collected at
Inventory Vouchers	Bank Reconciliation	Using Phonetic	Source)
Stock Journal / Physical	Statement	Keyboard	POS (Point of Sale)
Stock	F11 - Features / F12 -	Layout	Payroll
Stock Summary	Configuration	Bill Settlement	Income Tax
Trial Balance	Security Controls and	Receipt and Payment	Advance Banking Features
Profit & Loss Account	Tally	Statement	Setting up of Tally
Balance Sheet	Vault	Web Browser	Migrating Data

	Tally Audit Financial / Inventory Reporting Printing from Tally	E-mail & Uploading Backup & Restore Multi Linguistic Features	Advance Configuration in tally

Examination:

Level wise practical Assignments, Final MCQ exam after the course completion.