



## **YEARLY STATUS REPORT - 2021-2022**

### **Part A**

#### **Data of the Institution**

##### **1.Name of the Institution**

**ST. ANDREW'S COLLEGE OF ARTS,  
SCIENCE AND COMMERCE**

- Name of the Head of the institution **Dr. Marie B. Fernandes**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
  
- Phone no./Alternate phone no. **022-26428684**
- Mobile no **9892771657**
- Registered e-mail **principal@standrewscollege.ac.in**
- Alternate e-mail **iqac@standrewscollege.ac.in**
- Address **St. Andrews College, St. Dominic Road, Bandra West, Mumbai, Maharashtra - 400050**
- City/Town **Mumbai**
- State/UT **Maharashtra**
- Pin Code **400050**

##### **2.Institutional status**

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**
  
- Location **Urban**

- Financial Status **Grants-in aid**
- Name of the Affiliating University **University of Mumbai**
- Name of the IQAC Coordinator **Ms. Shubda Malhotra**
- Phone No. **9619571392**
- Alternate phone No. **022-26401657**
- Mobile **9619571392**
- IQAC e-mail address **iqac@standrewscollege.ac.in**
- Alternate Email address **s.malhotra@standrewscollege.ac.in**

**3. Website address (Web link of the AQAR (Previous Academic Year))**

<https://standrewscollege.ac.in/wp-content/uploads/2022/03/AQAR-2020-21.pdf>

**4. Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B</b>	<b>78.75</b>	<b>2004</b>	<b>03/05/2022</b>	<b>02/05/2009</b>
<b>Cycle 2</b>	<b>A</b>	<b>3.14</b>	<b>2010</b>	<b>04/09/2010</b>	<b>03/09/2015</b>
<b>Cycle 3</b>	<b>A</b>	<b>3.07</b>	<b>2016</b>	<b>16/09/2016</b>	<b>15/09/2021</b>

**6. Date of Establishment of IQAC**

**17/08/2004**

**7. Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>NA</b>	<b>NA</b>	<b>NA</b>	<b>NA</b>	<b>NA</b>

**8. Whether composition of IQAC as per latest NAAC guidelines**

**Yes**

- Upload latest notification of formation of IQAC [View File](#)

**9.No. of IQAC meetings held during the year 4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No**

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

The UNESCO and Cardinal Paul Poupard Foundation Chair for InterReligious and Inter-Cultural Dialogue organised an International Symposium titled "Evolving Communities for Greater Solidarity" to shed light on promoting peace, harmony and tolerance. The Symposium provided a deep understanding of the sustainable approaches, which requires a bedrock of Humanism to foster in our youth. • Department of English organized an online international conference on 'The Possible and Impossible Worlds of Science Fiction' • Socio-History annual student seminar was organized on the topic 'Transition of Bombay to Mumbai'. • Department of Psychology started (as suggested by the NAAC peer team) a bridge course to equip Third Year double major students to transition smoothly towards M.A. • Number of functional MOUs with institutions, other Universities, and industries increased to 10 during the year 2020-21

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
1. Proposal for Certificate courses to be held in the academic year 2021-22.	1. Eight Certificate courses were successfully completed in the academic year 2021-22 with 425 students. These included Tally Prime with GST Practice and Procedures, Certified Excel Expert with Office Automation, Certified Program in Graphics Design and Illustration, Introduction to French, Introduction to Spanish, Corporate Communication, Certified Program in International Financial Reporting Standards (IFRS), and Certificate Course in Digital Marketing.
2. Mentor mentee program	2. Mentor mentee program was centralized successfully.
3. Encouragement of staff members to apply for Minor & major research projects.	3. As encouragement to staff members to apply for minor and major research projects the college successfully conducted 3 guest lectures on topics - Review of Literature, Demystifying Research paper writing and Research techniques.
4. Proposal for a new plan of action for E-cell	4. The Andrean Merchandise is an outcome of the college Innovation Cell.
5. Comprehensive Training on Competitive and Entrance Exam sessions	5. Comprehensive Training on Competitive and Entrance Exam sessions were conducted with Digital notes on each topic, kit of eBooks and self-test materials provided to all students. From 27 May to 02 July, 25 Zoom sessions across 38 hours were conducted.
6. Proposal to develop tie -ups with institutes preparing	6. The Civil Services Committee initiated a program with RIHL to

students for Competitive Exams and Professional courses.	prepare students for Banking Examinations where past question papers and mock exam test through Google quiz was conducted.
7. Revitalize college participation in various sports and cultural events.	7. There was an increase in college participation in various sports and cultural events.
8. Bridge Course Psychology (for Double Major Psychology Students Only)	8. 59 students registered for the Bridge Course in Psychology (for Double Major Psychology Students Only)
9. Student Research	9. Student Research Student Research seminar organized on 14 August 14 2021, 12 teams from various streams presented research papers on the theme: Covid 19 Pandemic-Crisis, concerns and challenges. 12 Research articles were reviewed for publication in ISBN books. The college received ten ISBNs from Raja Ram Mohan Roy National Agency

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	22/05/2021

14. Whether institutional data submitted to AISHE

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	ST. ANDREW'S COLLEGE OF ARTS, SCIENCE AND COMMERCE
• Name of the Head of the institution	Dr. Marie B. Fernandes
• Designation	Principal
• Does the institution function from its own campus?	Yes
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<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://standrewscollege.ac.in/wp-content/uploads/2022/03/AQAR-2020-21.pdf">https://standrewscollege.ac.in/wp-content/uploads/2022/03/AQAR-2020-21.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
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<b>6.Date of Establishment of IQAC</b>			17/08/2004		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NA	NA	NA	NA	NA	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of			<a href="#">View File</a>		

IQAC		
<b>9.No. of IQAC meetings held during the year</b>	<b>4</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<p>The UNESCO and Cardinal Paul Poupard Foundation Chair for InterReligious and Inter-Cultural Dialogue organised an International Symposium titled "Evolving Communities for Greater Solidarity" to shed light on promoting peace, harmony and tolerance. The Symposium provided a deep understanding of the sustainable approaches, which requires a bedrock of Humanism to foster in our youth. • Department of English organized an online international conference on 'The Possible and Impossible Worlds of Science Fiction' • Socio-History annual student seminar was organized on the topic 'Transition of Bombay to Mumbai'. • Department of Psychology started (as suggested by the NAAC peer team) a bridge course to equip Third Year double major students to transition smoothly towards M.A. • Number of functional MOUs with institutions, other Universities, and industries increased to 10 during the year 2020-21</p>		
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		



Plan of Action	Achievements/Outcomes
<p>1. Proposal for Certificate courses to be held in the academic year 2021-22.</p>	<p>1. Eight Certificate courses were successfully completed in the academic year 2021-22 with 425 students. These included Tally Prime with GST Practice and Procedures, Certified Excel Expert with Office Automation, Certified Program in Graphics Design and Illustration, Introduction to French, Introduction to Spanish, Corporate Communication, Certified Program in International Financial Reporting Standards (IFRS), and Certificate Course in Digital Marketing.</p>
<p>2. Mentor mentee program</p>	<p>2. Mentor mentee program was centralized successfully.</p>
<p>3. Encouragement of staff members to apply for Minor &amp; major research projects.</p>	<p>3. As encouragement to staff members to apply for minor and major research projects the college successfully conducted 3 guest lectures on topics - Review of Literature, Demystifying Research paper writing and Research techniques.</p>
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<p>5. Comprehensive Training on Competitive and Entrance Exam sessions</p>	<p>5. Comprehensive Training on Competitive and Entrance Exam sessions were conducted with Digital notes on each topic, kit of eBooks and self-test materials provided to all students. From 27 May to 02 July, 25 Zoom sessions across 38 hours were conducted.</p>

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<b>13. Whether the AQAR was placed before statutory body?</b>	Yes
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
College Development Committee	22/05/2021
<b>14. Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
2020-2021	12/01/2022

**15.Multidisciplinary / interdisciplinary**

Our vision clearly articulates our 'commitment to achieve excellence through holistic education'.

Students are apprised about various program details, committees and student support bodies through an orientation session. As an affiliated college, there is no academic flexibility, on account of the prescribed curriculum by the University. Therefore, integrating humanities with STEM remains an important institutional challenge. Affiliation to University of Mumbai limits the scope of multidisciplinary flexible curriculum and allowing entry and exit of students at various years of undergraduate program. The faculty members ensure that credit based projects, departmental conferences and co-curricular activities are value-based and communicate the ethos of the institution which includes inclusivity, sustainability, religious tolerance and scientific temper. The UNESCO and Cardinal Paul Poupard Foundation Chair for Interreligious and Intercultural Dialogue (CPPCII) was established in September 2009 and the UNESCO Chair on 8 September 2015. It conducts various activities that adopt multidisciplinary approach and has successfully released several volumes from 2009 of Journal 'Ethics and Society; International Journal, Religion, Peace and Harmony' which have a multidisciplinary scope. This was later granted an ISSN (ISSN: 2250-3331). It conducts various activities that adopt multidisciplinary approach and positivity amongst learners. Most of the certified courses run by college are open to students from other disciplines, thereby capturing the spirit of the multidisciplinary education.

**16.Academic bank of credits (ABC):**

As the college is affiliated to the University of Mumbai and follows stated policies, it does not have liberty to access the Academic Bank of Credits by itself. The college is waiting for the university to lay down the procedure of initiating this process. As soon as it happens, college will register itself and begin the process.

**17.Skill development:**

The college conducts various certified/add-on/bridge courses which are aimed towards enhancing the skills & knowledge of learners, and eventually increasing their employability. The college has requested ISHA (Institute of Skill Development, Humanities & Academics) to undertake a career foundation

programme, in which the orientation of each class is planned and is currently going on. The diverse programmes such National Service Scheme, Faith on Campus and Department of Lifelong Learning and Extension give the students varied opportunities to undertake responsibilities. Value Education, Life Skills and College Women Development Cell support value-based education. Through the in-house Social Outreach Programme, the students were already engaged in community service. All these programs inculcate positivity among students and enhance development of humanistic, ethical and several other human values. To develop the Constitutional and other human values the college celebrates a list of days like Independence Day, Republic day, Kargil day, Slavery day, Mental Health day, Suicide Prevention day just to name a few.

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The college commemorates several days significant to Indian culture. Hindi Bhasha Day, Marathi bhasha diwas, Traditional day, which give students an opportunity to learn and enjoy the rich and diverse linguistic and regional culture of the nation. Till the college does not attain academic autonomy to institute integration of Indian knowledge and teaching language culture into the curriculum may become a challenge. Acquiring a bilingual teaching mode may be planned out if required by students.

The college has already initiated a process to get feedback from students in all programs if Bilingual mode of teaching is required. Museum trips and heritage walks are conducted by History department to acquaint students to the rich Indian heritage.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The college has a practice of assessing the outcomes of various courses that are part of various Programmes. This feedback is then used to make alterations in teaching learning and curriculum based activities. The college also follows a system of obtaining feedback from its stakeholders and the changes obtained through the feedback process are incorporated. One of the significant outcome of obtaining feedback taken from students and other agencies, was the initiation of the certified courses. The college is affiliated to the University of Mumbai and follow stated policies so the amount of changes that are made get limited.

**20.Distance education/online education:**

As a process of preparedness for National Education Policy, the college is working on preparing for an Open Distance Learning (ODL) system. As the college is affiliated college we have to adhere to the directions of the University of Mumbai (UoM) and as and when the UoM directs its affiliated colleges to start running their own ODLs, the college will initiate the process for the same as per the guidelines of the University. As and when the college opts for autonomy, the institute can prepare online content such as e-books, lecture series, online live and offline doubt solving sessions for the Open Distance Learning students based on the designed curriculum. It is planned that though the college is affiliated, it can start with background preparation for distance learning like finding out the licensing issues of content development.

**Extended Profile****1.Programme**

1.1	320
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

**2.Student**

2.1	2794
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	23
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	913
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1	38
Number of full time teachers during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
3.2	46
Number of sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	43
Total number of Classrooms and Seminar halls	
4.2	142.14
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	239
Total number of computers on campus for academic purposes	
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curricular Planning and Implementation</b>	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<b>The Institution has a mechanism for curriculum delivery and</b>	

documentation in place. Apart from the traditional teaching-learning methods through the use of the white board and lectures, the college lays great emphasis on the absorption of teaching through practical learning, guest lectures and seminars. An academic calendar is prepared in advance and published in the college prospectus. In each Department, teachers submit a teaching plan to the Principal at the beginning of each semester and work out a timetable. The Heads of the Departments, autonomously for their departments, and then in dialogue with the Principal plan academic, co-curricular and extracurricular activities at the beginning of the year. The plans are documented in the academic calendar along with the details of other scheduled events of each department. The Principal conducts regular meetings between the Student Council members of every class and ensures that syllabi are effectively completed in time. Student feedback is collected for the same. The students are encouraged to undertake live projects and internships to supplement learning. They are guided to research on topics within the curriculum as well as on issues concerning the pressing interest of the society and present papers or make presentations with recommendations to solutions.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://standrewscollege.ac.in/repository/Criteria%201/1.1/1.1.1./">https://standrewscollege.ac.in/repository/Criteria%201/1.1/1.1.1./</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Representatives from each class must sign an acknowledgement of portion completion at the end of each semester. The progress of the students is maintained through regular tests, presentations, and semester-end exams. With effect from 2016-17, the college has conducted the semester-end examinations on behalf of the University of Mumbai additionally for the First Year and Second Year across all programmes. The work started in progression from the First Year in 2016, then the Second Year in 2017, the college is affiliated to the University of Mumbai and has to adhere to the dates of examinations set by the University on their website. Internal Assessment is also scheduled keeping in mind the University of Mumbai timetable. The timetable for the examination is displayed on the Notice Board and college website. The mark lists are submitted by the concerned faculty according to the

deadline given by the college Examination Committee. The evaluation process and reforms are implemented through various committees like the Examination Committee, Unfair Means Inquiry Committee, IQAC, CDC and Grievance Cell.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://standrewscollege.ac.in/repository/Criteria%201/1.1/1.1.1./1.%20Academic%20Calendar/">https://standrewscollege.ac.in/repository/Criteria%201/1.1/1.1.1./1.%20Academic%20Calendar/</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**09**



File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

11

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

2785

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

St. Andrew's College of Arts, Science and Commerce focuses on the holistic growth of their students. Moral responsibility along with social responsibility is embedded in the curriculum focusing on professional ethics, gender, human values, environment and sustainability.

The NSS is an Indian Government-sponsored public service program. The students assist different NGOs which inculcates holistic development, leadership, and creative aptitudes.

The College Women Development Cell of St. Andrew's is constituted as per the directives of University of Mumbai. Its main objective is to sensitize students to the issues related to gender with specific reference to sexual harassment.

DLLE focuses on developing a sense of membership of society as well enhancing student employability potential through entrepreneurship and leadership skills.

Life Skills are planned for the first-year students to educate them in techniques to maximize their welfare to their community in the present as well as in the future.

The Social Outreach Programme is planned for the second-year students so that they may understand the concerns of the vulnerable groups in society and reach out to them.

The Value Education programme planned for the third year students includes sessions that promote building self-image, stress management, moral and ethical principles in a corporate environment.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

173

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

2785

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
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File Description	Documents
URL for stakeholder feedback report	<a href="https://standrewscollege.ac.in/repository/Criteria%201/1.4/1.%20Feedback%20Analysis.pdf">https://standrewscollege.ac.in/repository/Criteria%201/1.4/1.%20Feedback%20Analysis.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://standrewscollege.ac.in/repository/Criteria%201/1.4/1.%20Feedback%20Analysis.pdf">https://standrewscollege.ac.in/repository/Criteria%201/1.4/1.%20Feedback%20Analysis.pdf</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

**1050**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

00

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

St. Andrews' College focuses on its motto of holistic development of our students. Student Service Team and Student Council help students identify their potential needs and promote better interaction with faculty and learning.

Measures in place for advanced learners: -

Guidance and assistance are offered to students for pursuing research projects at UG/PG level and for participation in various research competitions like In-house Student Seminar, Avishkar Research Convention by University of Mumbai. The Indian Civil Service Committee/Coaching for competitive exams in the college regularly mentors and trains students for competitive examination. Bridge courses are conducted to help students prepare to train them for specialized courses. Learning through MOOC programmes such as SWAYAM, COURSERA is encouraged. Students are encouraged to enroll in the various Skill development and Certificate courses offered by the college.

Measures in place for slow learners: -

Mentoring is offered in all departments, with each staff being assigned students.

Peer based learning is available for slow learners.

E-content and lecture recording is available to slow learners.

Tutorials are conducted to give special attention to slow learners.

File Description	Documents
Paste link for additional information	<a href="https://standrewscollege.ac.in/repository/Criteria%201/1.2/1.2.1.%20_%201.2.2_/2021-22/9.%20Bridge%20Course%20in%20Psychology/">https://standrewscollege.ac.in/repository/Criteria%201/1.2/1.2.1.%20_%201.2.2_/2021-22/9.%20Bridge%20Course%20in%20Psychology/</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2794	38

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The following measures are operationalized to support, engage and enhance the learning experience of the students.

### Experiential Learning

- Research related activities are undertaken using ICT. ICT tools is used to identify appropriate information sources through searching various online portals, for primary and secondary data collection by means of online surveys and references to available data respectively. Management of information/data collected, and presenting it in an interactive manner with help of ICT for various academic events like Avishkar Research Competition conducted by the University of Mumbai and the Research seminar organised by the college.

### Participative Learning

- Student engagement is enhanced through use of different online assessment tools like Kahoot, Quizizz etc.
- Various Skill Development programmes and Certified Courses are offered to make students industry ready. Most of these courses are ICT based. Onilne surveys, quizzes, breakout

rooms and presentations were used.

- The other certified courses like Bridge course in Psychology, Language courses in French and Spanish and Corporate communication were conducted online.

**Problem Solving Learning:**

- The Women Development Cell is involved in educating students on women empowerment and safety through workshops, webinars, and documentary screenings.

The Entrepreneurship Cell and Incubation cell actively involves students for participative and problem-solving learning through webinars.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://standrewscollege.ac.in/repository/Criteria%202/2.3.1/">https://standrewscollege.ac.in/repository/Criteria%202/2.3.1/</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college is equipped with advanced ICT tools and resources for effective teaching - learning process. The college offers a learning management system (LMS) EDFLY for ongoing online lectures. This facility encourages faculty to use the various tools of the LMS platform to effectively engage and develop interest towards learning amongst students. ICT tools such as projectors, Smartboards, Desktop, laptops, LCD projectors, LED TV's, AV recording equipment, Google Classroom, YouTube Live are used for classroom learning and webinars. Audio-Visual room is equipped with latest multimedia facilities, to provide an immersive experience during seminars, workshops and trainings by Industry leaders/speakers of eminence.

Departments conduct webinars, guest lectures and workshops to enhance/effect the ICT teaching -learning delivery process. College organised training sessions for the faculty to replace traditional teaching methods with tech-enabled teaching and learning tools. Faculty are using ICT in daily online classes to make learning of subjects more Interactive, Impressive and effective. This also prepares students for the current digital

revolutionary era. Teachers are adaptive and positive towards embracing tech-based teaching and learning process. Dynamic and proactive teaching-learning is enabled/created using ICT.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

38

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

38

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)



**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

10

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)****2.4.3.1 - Total experience of full-time teachers**

578

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college follows the system of assessment as specified by the University of Mumbai (2016-17 modified CBCS scheme - Choice Based Credit scheme).

The aided sections of Arts and Commerce have internal assessment of 25/20 marks for Foundation Course and Communication Skills for Arts, through Semesters I to IV and Semester I & II respectively.

The TYBA Applied Component Compulsory Papers VI for Double majors and Papers VI and IX for Single majors in the subjects of English, Economics, Psychology and History and TYBCOM Computer Systems and Applications have a project/ test of 20/25 marks as applicable through Semesters V to VI.

The self-financed undergraduate courses (B.M.S., B.A.M.M.C., B.Sc (I.T.), B.Com.(A&F), B.Sc.(H.S.), and B.Com.(B&I) have internal assessment of 25 marks; except for B.A.M.M.C.\*, all the programmes conduct a test for 20 marks, 05 marks for attendance and class participation. At the post graduate level; M.Com [Business Studies (Management)]. M.Com. Part I, students have internal assessment of 40 marks for 90 minutes in all four core courses in each of the two semesters. In M.Com. Part II, students have three elective courses which also follow this pattern. The timetables of the tests are displayed on notice boards and informed by the concerned coordinators.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://standrewscollege.ac.in/repository/Criteria%202/2.5.1/Internal%20Assessment%20Policy.pdf">https://standrewscollege.ac.in/repository/Criteria%202/2.5.1/Internal%20Assessment%20Policy.pdf</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The Internal Examination Committee acts as the custodian and is In? charge of all the matters pertaining to the Internal Assessment at Semester I to VI and Semester End Examination at Semesters I to IV of regular as well as ex? learners.

Composition:

1. Principal
2. Vice Principal - Aided Section
3. Vice Principal - SFC Section
4. Chairperson of Examinations
5. Student Representative - Aided Section - (Only to bring / report student issues to the committee not for decisions)
6. Student Representative - SFC Section- (Only to bring / report student issues to the committee not for decisions)

Resolving of the grievances of the learners.

About Photocopy/Revaluation of Internal Assessment:

1. As per VCD-1 of 2016, if the student is not satisfied with the marks awarded s/he may apply for photocopy / revaluation to the College in the prescribed form, period and manner.

2. Application for photocopy / revaluation is permitted only wherever the written scripts are available.
3. Note: (i) The Photocopy (ies) so obtained by the examinee shall be for his / her exclusive and relevant use.
4. (ii) The Photocopy of the Revaluated Answer-Book(s) shall not be provided to the Examinee(s) in any case.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://standrewscollege.ac.in/repository/Criteria%202/2.5.1/Internal%20Assessment%20Policy.pdf">https://standrewscollege.ac.in/repository/Criteria%202/2.5.1/Internal%20Assessment%20Policy.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

- The Board of Studies appointed by the University of Mumbai (of which some of our teachers are members) for each course is instrumental in framing the syllabi for the various Programmes along with their POs and COs through Syllabus Formulation and Syllabus Revision Workshops.
- It also formulates the blueprint of the method of assessment of students for Theory (paper pattern) and Internals (Examinations/Assignments/Project work/Laboratory/Presentations/Vivas).
- This is communicated to the teachers via the University of Mumbai Syllabus Circulars received by the college, whereas some are included in the University Syllabus itself. Heads of Departments and faculty members briefs the students about the features of their Programme of study and the various POs that are expected at the end of the Programme.
- Faculty members teaching the various courses introduce students to the objectives of the courses of study.
- The POs and COs are stated on the university and college website respectively for student reference.

The students are also apprised, how the question paper will be reflective of the Course Outcomes by measuring content knowledge and how their internal evaluation tools will measure the applicability of the basic skills that they develop in the course of their programme

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://standrewscollege.ac.in/pos-cos-and-psos/">https://standrewscollege.ac.in/pos-cos-and-psos/</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

#### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- The methods of measuring the level of attainment of Program Outcomes and Course Outcomes are administered by explicit and implicit methods.
- Evaluation processes are in accordance with the University of Mumbai regulations.
- Quantitative methodology of assessments of CO's are met through the University Examination (Internal and External) system
- The number of students offered placements implicitly indicates the successful employability outcomes of the POs. Quantitative methodology of assessments of CO's are met through the University Examination (Internal and External) system.
- Continuous assessment through sessional evaluation, assignments and seminars provides an opportunity for the faculty, students and parents to critically evaluate the learning outcomes.
- The curricular and co-curricular activities make the students aware of the intended Program Outcomes which also corresponds to their subject knowledge.
- Feedback is obtained each semester to measure and evaluate Course Outcomes and Exit Poll at the end of the 3 years for each batch of students to measure Program Outcomes.
- The institution has a practice of assessing the student learning outcome through a questionnaire. Student learning outcome is also gauged from the following:
  1. Student Progression
  2. Feedback from Parents and Students
  3. Tutorials and Mentoring
  4. Evaluation of the semester results

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://standrewscollege.ac.in/pos-cos-and-psos/">https://standrewscollege.ac.in/pos-cos-and-psos/</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

902

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://standrewscollege.ac.in/wp-content/uploads/2022/08/RESULT-ANALYSIS-2021-22.pdf">https://standrewscollege.ac.in/wp-content/uploads/2022/08/RESULT-ANALYSIS-2021-22.pdf</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://standrewscollege.ac.in/wp-content/uploads/2022/12/2.7.1..xlsx>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

###### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

2

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

NIL

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Entrepreneurship Cell (EC) established in the year 2016, conducts activities which inspire students to bring out their

entrepreneurial skills and turn those skills into enterprises. During the pandemic, all the events were held virtually.

Andean Merchandise which was relaunched in 28th February 2022

The major goal of establishing the Merchandise is:

1. To develop in students a sense of how to start their own business enterprise.
2. To promote 'Brand Andrew's,' as in to promote our College as a Brand in its own right, to generate an image and goodwill for the College
3. To instill a sense of belonging and affection for the college and passion for the campus by sale of college souvenirs.

Some of the activities of the E-Cell

A webinar on 'Instagram Marketing' by Prathmesh Kavishwar- August 12, 2021, 'E-Commerce 101' by Prathmesh Kavishwar- September, 21, 2021, 'Business of the future, The Changing Landscape of the Digital World' - January 13, 2022 and 'Women Development & Entrepreneurship' by Neeva Phatarphekar- February 3, 2022.

'Bizz Wizz 2.0' (An Entrepreneurial quiz competition)- December 18, 2021

Panel Discussion on 'The Importance of Innovation in searching for perfect start up idea' - March 14, 2022

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://standrewscollege.ac.in/e-cell/">https://standrewscollege.ac.in/e-cell/</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual

**Property Rights (IPR) and entrepreneurship during the year****3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

2

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.3 - Research Publications and Awards****3.3.1 - Number of Ph.Ds registered per eligible teacher during the year****3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

5

File Description	Documents
URL to the research page on HEI website	<a href="https://standrewscollege.ac.in/research-3/">https://standrewscollege.ac.in/research-3/</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year****3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

5

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>



### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

3

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

#### 1. Department of Lifelong Learning and Extension (DLLE) :The university initiative extension activities

The DLLE students played a vital role in creating awareness about various anti-social activities which can affect the society in an adverse manner.

The NSS and DLLE students came together for various Clean-up programs such as Juhu Beach Clean-up and Dadar Beach Clean-up post Ganpati Visarjan. Students participated in rallies and human chains in order to raise voice against injustice, without violation of any rules and laws. Under the Teach for India and ASEEMA Foundation, St. Andrew's College teach economically backward children, thus enhancing their academic skills.

Social Outreach Programme (SOP) : College initiated a compulsory extension activity

Itsensitizes students to the needs of underprivileged and marginalized communities and by reaching out to them. A MOU has been signed between the college and a social worker Ms. Deepika Singh to plan and co-ordinate the activities of the SOP . The work undertaken at the various centers include teaching the under-privileged, kitchen work, laundry, handicraft, educating teenagers on information and communication technology, organizing workshops,

events and recreational activities, cooking for the poor and laughter sessions for patients to alleviate depression and loneliness. .

File Description	Documents
Paste link for additional information	<a href="https://standrewscollege.ac.in/repository/Criteria%203/3.4/3.4.2./">https://standrewscollege.ac.in/repository/Criteria%203/3.4/3.4.2./</a>
Upload any additional information	<a href="#">View File</a>

### **3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

#### **3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

1

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### **3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

#### **3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

71

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

814

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

165

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year****3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

13

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Following its vision statement the institute always keeps up the environment that is

suitable for students' holistic development.

Our college is committed to provide the best of the infrastructure to our learners through the committed efforts of different committees and institutional bodies like IQAC along with the cooperation of faculty members and management.

We have 41 clean and spacious classrooms equipped with audio-visual facilities in the

form of fixed LCD projectors and wall mounted speakers well connected to a dedicated computer system.

We have exclusive facilities provided for the Hospitality Course like different types of

kitchens , The front office lab that are well equipped and spacious.

The other facilities include an air-conditioned examination room with CCTV , exclusive CAP( Common Assessment Programme) room , exclusive rooms for The Princial , The Rector , the college administrator , the vice principals of both aided and unaided sections.

We have separate staffrooms for aided faculty , unaided faulty and for hospitality and

BMS department faculty in the annexure building. All staffrooms are equipped with

adequate no.of computers and printers.

CCTV cameras in all prominent corners and an electronic display board in the lobby are further facilities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://standrewscollege.ac.in/repository/Criteria%204/4.1/4.1.1/">https://standrewscollege.ac.in/repository/Criteria%204/4.1/4.1.1/</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

In the sports domain we have grounds for Outdoor Sports like football , volley ball , Hockey , basketball and facilities for indoor games like table tennis tables , chess boards and carom boards.

We have a well equipped gymnasium available from 2000.

Our well equipped conference rooms and the state of the art St.Andrew's Auditorium are abig support for all our co-curricular and extra-curricular activities. Along with these below are the various dedicated spaces that support our extra- curricular activities.

Sports Director's Room

Cabin for the Inter-religious Association

NSS Room

**Boys Common Room****Girls Common Room**

The gymkhana housed in the Boys Common Room is equipped with the highest model fully automatic treadmill and cycle, leg curl machine, and cross-bar.

Additional facilities in the campus are water coolers , canteen , wash rooms in

adequate numbers.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://standrewscollege.ac.in/repository/Criteria%204/4.1/4.1.1/">https://standrewscollege.ac.in/repository/Criteria%204/4.1/4.1.1/</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

43

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://standrewscollege.ac.in/repository/Criteria%204/4.1/4.1.1/1.%20Classrooms.pdf">https://standrewscollege.ac.in/repository/Criteria%204/4.1/4.1.1/1.%20Classrooms.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)****4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

6.58

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- Name of ILMS software : SLIM 21 Library Software
- Nature of automation (fully or partially) : Fully
- Version 3.6.0.31681
- Year of Automation : 2015-2016

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://standrewscollege.ac.in/repository/Criteria%204/4.2/4.2.1/Library%20Slim.pdf">https://standrewscollege.ac.in/repository/Criteria%204/4.2/4.2.1/Library%20Slim.pdf</a>

### 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

#### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-

**journals during the year (INR in Lakhs)**

4.61

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)****4.2.4.1 - Number of teachers and students using library per day over last one year**

40

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure****4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The college has always strived to maintain state of the art computer laboratories and other ICT facilities in the campus. Apart from the 3 computer labs, containing 150 computers all together, exclusively curriculum practical sessions, college has computers and printers/scanners available in the staffrooms for the facility of teaching staff. The library has 19 computers, completely for the students to browse/read/work beyond their curriculum sessions.

The wi-fi facility is available in all academic and administration corners like classrooms, staffrooms, library, office, CAP room and also with computers that are being used for other facilities. From 1st July 2019 the college has upgraded the internet bandwidth to 50mbps from 16mbps which was the earlier one.

The no. of computers in the staffrooms on first and third floors in the mail building are increased to 6 in each from the academic



year 2018 -19.

The staffrooms in the hospitality building has a computer for each staff member along with a common printer / scanner exclusively for the respective department work

The CAP room has 16 desktops for university assessment work and additionally 6 laptops to accommodate in busy hours.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://standrewscollege.ac.in/repository/Criteria%204/4.3/4.3.1./8-10-2022%20upgrade%20computers.xlsx">https://standrewscollege.ac.in/repository/Criteria%204/4.3/4.3.1./8-10-2022%20upgrade%20computers.xlsx</a>

#### 4.3.2 - Number of Computers

174

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

126.53

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

To enhance the experience of teaching-learning process the college ensures that adequate resources are provided for reading and research in the college library. The existing collection is updated and enhanced every year. Additional resources are provided through online portals such as INFLIBNET and NDL. In addition, the Library Committee oversees the maintenance and enhancement of library resources.

The college has successfully faced the never before situation of the global pandemic and the subsequent lockdown by immediately adopting to the online platform for the Teaching -Learning - Evaluation process. This has been successful since August 2020 with the support of Edfly LMS system.

General infrastructure in the college, and repairs and maintenance of current equipment and facilities is taken care of by way of Annual Maintenance Contracts .The requirements of the faculty and the student community are discussed at meetings of bodies such as the IQAC (Internal Quality Assurance Cell) and the CDC (College Development Committee). Purchase of equipment required for the year is decided upon by the Purchase Committee which consists of faculty members, the Registrar of the College, the Principal and a Management Representative.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://standrewscollege.ac.in/repository/Criteria%204/4.4./4.4.1/Criteria%204%20Policy%20Document_%20signed.pdf">https://standrewscollege.ac.in/repository/Criteria%204/4.4./4.4.1/Criteria%204%20Policy%20Document_%20signed.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

76

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

83

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to Institutional website	<a href="https://standrewscollege.ac.in/repository/Criteria%205/5.1.2/Pictures%20with%20caption.pdf">https://standrewscollege.ac.in/repository/Criteria%205/5.1.2/Pictures%20with%20caption.pdf</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**478**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**478**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

<p><b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b></p>	<p><b>A. All of the above</b></p>
--	-----------------------------------

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

131

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

342

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

4

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

1

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Our student representatives are important members of the college Internal Quality Assurance Cell and the College Development Committee. Their suggestions and feedback allow us to plan and adapt our programs and policies thus maintaining optimum impact and dynamism. The Student Council/ Andrean Student League consists of student representatives from all classes, thus providing a critical link to the entire college student body. The Council is responsible for the coordination of students & activities. It consists of President, Secretary, Technical Secretary, Sports Secretary, NSS representative and Ladies representative. From planning and executing National Day celebrations to organizing activities for the students, the Council is an important component of student life in college. Class and Association representatives provide further student representation. Students also play a vital role in various institute-level committees like the College Women Development Cell and the Anti-Ragging Committee.

Our Class Representatives are the backbone of our department activities. Annual college magazine will show that all the co-curricular programmes we run have students at their core. This is true of our Value Education co-ordinators, Social Outreach Programme group leaders, SA MUN, Faith on Campus, NSS, PR Cell, DLLE, Placement Cell, Entrepreneurship Cell and the UNESCO & Cardinal Paul Poupard Foundation Chair.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

10

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college Alumni Association is called St. Andrew's College Alumni (SACA), which obtained registered status on 18 January, 2022. It is registered with Government of Maharashtra, Mumbai.

It contributes significantly to the development of the institution through financial and non-financial means. The Alumnus actively contributes to the institutional academia and student development by being a role model and inspiration to the current students. Our Alumni is also a link to students for obtaining employment opportunities in selected fields. They continuously contribute in developing the employability of students by delivering guest lectures, and as being advisors in committees, industry experts and co-operative partners in projects. Our Alumni have created a special reputation of the college nationally and internationally.



The Alumni Association has contributed in developing a stronger network for professional development of our students. Voluntary alumni have been the ambassadors of the college who are actively involved in on-campus and off-campus recruitment of our students.

The senior alumni who are more stable from the economic perspective help to reduce the financial burden of underprivileged students by sponsoring them with scholarships. During the last five years, Alumni have contributed by various means and also supported various causes in overall college development.

File Description	Documents
Paste link for additional information	<a href="https://standrewscollege.ac.in/repository/Criteria%205/5.4.1/">https://standrewscollege.ac.in/repository/Criteria%205/5.4.1/</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**Our vision statement:** "A commitment to guide our students to achieve excellence through holistic education."

**Our mission statement:** "To mold students to be morally upright, socially committed and spiritually inspired, by Christian principles, to be responsible citizens of India and the world. To enable students to realize their full potential in academic, cultural and sporting pursuits. To foster a scientific temper and encourage students to adopt a rational approach to solve problems. To empower students to be good leaders who will spread the light of knowledge, harmony and equality in all spheres of life. To equip students with the required knowledge and skills to face the challenges of the real world."

Our Perspective Plan: The Perspective Plan seeks to channelize the institution's efforts into six core areas - (i) Teaching/Learning (ii) Research (iii) Technology (iv) Welfare (v) Environment and (vi) Community Outreach.

Teacher participation in decision-making: The IQAC (Internal Quality Assurance Cell) and the CDC (College Development Committee) ensure that all decisions are made through a process of collective thinking and collaboration.

In 2020-21, we instituted the Staff Council and a Planning and Evaluation Committee to ensure that activities conducted are aligned with our Perspective Plan.

File Description	Documents
Paste link for additional information	<a href="https://standrewscollege.ac.in/vision-mission/">https://standrewscollege.ac.in/vision-mission/</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralized and participative management is evident in all areas that concern the management of the institution. The IQAC (Internal Quality Assurance Cell) and the CDC (College Development Committee) take decisions with the help of representatives from the teaching and non-teaching staff, current students, alumni, the Principal, the Management, and industry experts.

In addition to the IQAC and CDC, the Staff Council (consisting of the Principal as the Convenor, the Vice-Principals of the Degree and Self-Financed courses, the Registrar, the Librarian, and 13 faculty members of the college ) directs its attention to issues such as departmental activities, implementation of university-framed academic courses, and introduction of new courses. The Planning and Evaluation Committee, comprising the Principal as ex-officio member and five other faculty members, ensures that the activities conducted each academic year are aligned with the ethos of the college.

Every college committee includes members of the teaching and non-teaching staff and also students wherever possible. Each committee has regular meetings and arrives at decisions through consensus. Although the committees operate independently for the most part, they report to the Principal to ensure that their recommendations and decisions are in accordance with the rules, regulations, and the ethos of the institution.

File Description	Documents
Paste link for additional information	<a href="https://standrewscollege.ac.in/repository/Criteria%206/6.1/6.1.1/3.%20Planning%20and%20Evaluation%20Committee/2021-22/">https://standrewscollege.ac.in/repository/Criteria%206/6.1/6.1.1/3.%20Planning%20and%20Evaluation%20Committee/2021-22/</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college has worked to improve the use of digital technology in pedagogy and in governance. ICT facilities are available in the classrooms and in the conference rooms. Faculty are able to screen educational videos, documentaries, and TED Talks as a part of their regular teaching methods.

The internet bandwidth has been upgraded from sixteen mbps to fifty mbps. In the last five years, 41 desktop computers, 12 laptops, and 31 new licenses of Windows OS and MS Office have been purchased.

The college has three smart boards available for use as required.

Raspberry Pi kits are in use for the subject "Internet of Things" at the third year level in the B.Sc.IT department.

The Language Laboratory has been upgraded to the latest digital version, namely, the improved i-Lotus Interactive English program using the Linguaphone-21 Curriculum + i Lotus SRS (Speech Recognition Software).

Online teaching is conducted as required. Attendance continues to be taken through the digital mode. E-governance has now been institutionalized by OnFees (our digitization partner) in areas such as examination, administration, finance and accounts, admissions, and student support.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://standrewscollege.ac.in/wp-content/uploads/2020/09/Criterria-6-Perspective-Plan-2.pdf">https://standrewscollege.ac.in/wp-content/uploads/2020/09/Criterria-6-Perspective-Plan-2.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is headed by the Cardinal who is the Chairperson of the institution. He works with the Board of Trustees, which includes the Managing Trustees, the Manager, and other trustees who together monitor the overall administration of the institution. They also formulate the policies with regard to matters such as infrastructure, appointments, and salaries.

The College Development Committee (CDC) is the governing body that caters to the overall administration of the institution.

The Principal oversees administrative and academic matters with the Vice-Principals of the degree and self-financed courses and the Registrar. The Registrar works with the administrative staff to ensure that the administrative responsibilities are carried out in accordance with the rules and regulations mandated by the University of Mumbai to whom our college is affiliated. The staff works with the Principal, and their respective Vice-Principals, Heads of Departments and Co-ordinators to plan co-curricular and extra-curricular activities for each academic year, and execute them in the most efficient manner possible.

The Principal also heads committees such as the IQAC, the Examination Committee, the Staff Council, and the Planning and

Evaluation Committee that recommend ways to ensure the advancement of the students and the staff of the institution.

File Description	Documents
Paste link for additional information	<a href="https://standrewscollege.ac.in/management-profile/">https://standrewscollege.ac.in/management-profile/</a>
Link to Organogram of the institution webpage	<a href="https://standrewscollege.ac.in/organogram/">https://standrewscollege.ac.in/organogram/</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

St. Andrew's College adopts various welfare measures for the teaching and administrative staff.

The College runs the St. Andrew's College Employee's Co-operative Credit Society with the Principal as its Chairperson. The Credit Society is governed by its Secretary, the Treasurer, and 11 committee members including six members from the general category, one from the S.C/ S.T reserve category, from OBC reserve category, one from NT/ VJNT/ SBC reserve category and two women representatives. The 36 teaching and non-teaching staff who are members of the Society are given an opportunity to acquire a good

return on their investments and avail of loans at low interest rates. The Society provides mid-term loans of upto 25 lakhs with a repayment period of 180 months.

The expenses of the cell phone bills of some members of the administrative staff are borne by the college.

The college employs an in-house counsellor whose services are available for staff as well as students.

The college gymnasium is available for both staff and students.

The college has an infirmary/ health centre with two beds and first aid medical supply available for staff and students.

The college canteen has a designated area for the non-teaching staff during lunch hour.

File Description	Documents
Paste link for additional information	<a href="https://standrewscollege.ac.in/repository/Criteria%206/6.3/6.3.1/1.%20Credit%20Society/">https://standrewscollege.ac.in/repository/Criteria%206/6.3/6.3.1/1.%20Credit%20Society/</a>
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

10

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### **6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

#### **6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

**3**

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### **6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

#### **6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

**11**

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Every year, staff members of the degree and the self-financed courses fill up the Performance Based Appraisal System (PBAS) forms in the university-prescribed format. The forms provide a record of the faculty's academic contribution with regard to lectures conducted, research projects undertaken, papers presented at local, national, and international conferences, seminars and webinars attended, and papers published in national and international journals. Faculty members' contribution to the University of Mumbai in their roles as paper setters, examiners, moderators, syllabus committee and Board of Studies members is also recorded in the PBAS forms.

The points garnered by the faculty each year enable them to secure their promotions under the CAS (Career Advancement Scheme). The forms are then submitted to the Principal who provides feedback to each faculty member before forwarding the forms to the IQAC.

The PBAS forms for the administrative staff assess the performance, ability, and character of the staff on the basis of parameters such as punctuality, efficiency, technical knowledge, dependability, and skills. The achievements of the staff and the self-appraisal they provide is then assessed by the Principal.

The IQAC stores the forms especially for the time when faculty members are due for promotions.



File Description	Documents
Paste link for additional information	<a href="https://standrewscollege.ac.in/repository/Criteria%206/6.3/6.3.1/9.%20Performance%20Appraisal%20System%20for%20teaching%20and%20non-teaching%20staff/CAS%20Documents.pdf">https://standrewscollege.ac.in/repository/Criteria%206/6.3/6.3.1/9.%20Performance%20Appraisal%20System%20for%20teaching%20and%20non-teaching%20staff/CAS%20Documents.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college conducts regular financial audits to ensure transparency in financial management. The external audit is conducted annually by an approved auditor appointed by the Management. The auditors submit audited statements of income and expenditure to the Management for consideration. The external audits for our college are conducted by Rao and Ashok Chartered Accounts.

The audit for the year 2021-22 was conducted between 1-6 August 2022.

File Description	Documents
Paste link for additional information	<a href="https://standrewscollege.ac.in/repository/Criteria%206/6.4/6.4.1%20/3.%20Financial%20Audit/2021-22/">https://standrewscollege.ac.in/repository/Criteria%206/6.4/6.4.1%20/3.%20Financial%20Audit/2021-22/</a>
Upload any additional information	<a href="#">View File</a>

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

8.40

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Resources are allocated in accordance with the needs of the staff and students. Staff members present their requirements to the Principal, whether for conducting curricular and co-curricular activities or for any other infrastructural need that can improve existing facilities in the institution. These requirements are then taken up by the Purchase Committee.

Quotations invited from different vendors are discussed at the Purchase Committee meetings. The Purchase Committee either ratifies the proposed requirements and suggestions at the meeting itself or presents them to the management for approval. Where larger expenses are concerned, the management gives its approval in accordance with the availability of funds.

The institution provides financial support to faculty members for attending professional development programmes in accordance with the Policy for Financial Assistance (uploaded on our website). Staff members are reimbursed the registration fees for local events, and registration fees and second-class train fare for national events once a year.

File Description	Documents
Paste link for additional information	<a href="https://standrewscollege.ac.in/repository/Criteria%206/6.4/6.4.1%20/2%20Funds%20-%20Grants/2021-22/">https://standrewscollege.ac.in/repository/Criteria%206/6.4/6.4.1%20/2%20Funds%20-%20Grants/2021-22/</a>
Upload any additional information	<a href="#">View File</a>

### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The efforts of the IQAC are evident in the successful attempts to build a strong research culture amongst both staff and students. This objective is realised in two ways:

(i) **The Research Committee:** The committee organizes seminars/webinars, workshops etc to enable both staff and students to improve the quantity and quality of their research.

In addition, it takes charge of publishing the papers presented at the Annual Staff Seminar in our in-house journal, the Andean Research Journal, for which an E-ISSN (E-ISSN 2582-5143) was acquired from the National Institute of Science Communication and Information Resources (Council of Scientific Research) in 2019-20.

(ii) **The Staff Advancement Committee:** The Staff Advancement Committee conducts Faculty Development Programmes and workshops for the teaching and non-teaching staff.

It also hosts the Annual Staff Seminar at which the faculty present papers on their respective areas of interest and specialisation.

File Description	Documents
Paste link for additional information	<a href="https://standrewscollege.ac.in/repository/Criteria%206/6.5%20/6.5.1/2.%20Staff%20Advancement%20Committee/2021-2022/">https://standrewscollege.ac.in/repository/Criteria%206/6.5%20/6.5.1/2.%20Staff%20Advancement%20Committee/2021-2022/</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**Faculty Reviews:** The institution administers regular Teacher Assessment Questionnaires in order to obtain feedback from students about the quality of the pedagogical practices adopted by the faculty. The feedback gained is provided to faculty members so that they can make the necessary adjustments in their teaching.

The institution also conducts annual peer-reviews for the faculty. Heads of departments or senior teachers observe the lectures conducted by their peers and submit the feedback to the Principal. The observations are shared with the faculty so that they can improve the quality of their teaching.

**Reviews for Students:** The result analysis of students' performance across various programmes are reviewed every year and uploaded on the college website. The IQAC also instituted a practice of reviewing course outcomes by each department. Students' evaluation of the course outcomes has enabled the institution gain vital information about the overall efficacy of the course content across all departments.

File Description	Documents
Paste link for additional information	<a href="https://standrewscollege.ac.in/repository/Criteria%206/6.5%20/6.5.1/">https://standrewscollege.ac.in/repository/Criteria%206/6.5%20/6.5.1/</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**A. All of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://standrewscollege.ac.in/aqar-reports/">https://standrewscollege.ac.in/aqar-reports/</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

As everyone in society has the right to lead a life without any discrimination, St. Andrew's College undertakes a number of activities and initiatives to promote gender equity.

An Anti-Ragging Committee, security measures with staff (male and female), gender-segregated common rooms and toilets for staff and students and a gender-neutral toilet for students with physical disabilities on the ground floor, sanitary pad vending machine installed in every women's toilet. There is a women security personnel stationed at the main entrance for overall safety of women.

#### Activities to promote gender equity:

- Webinar-`Crimes Against Women and Need for Self-Defence` by DLLE to provide simple safety tips that every woman should be aware of.
- `Awareness Drive on Nirbhaya Squad, Anti-Terrorist cell-Narcotics and Cyber Cell, Self Defence`, by CWDC with NSS, DLLE and was attended by over a hundred students.
- CWDC Webinar-`Awareness on Women's Rights` by Adv Hetal Meisheri.
- Webinar - `Women Development and Entrepreneurship` by CWDC.
- A Gender Audit was conducted by CWDC.
- Essay competition on `Rituals and Women in the Indian Society` by UNESCO Chair

All these activities reaffirm the college's responsibility to spread knowledge on gender equity and create a beautiful world for all. Additional activities in excel sheet.

File Description	Documents
Annual gender sensitization action plan	<a href="https://standrewscollege.ac.in/wp-content/uploads/2022/04/CWDC-Annual-Report-2021-2022.pdf">https://standrewscollege.ac.in/wp-content/uploads/2022/04/CWDC-Annual-Report-2021-2022.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://standrewscollege.ac.in/wp-content/uploads/2021/09/CWDC-Facilities-provided-for-Women-2016-2021.pdf">https://standrewscollege.ac.in/wp-content/uploads/2021/09/CWDC-Facilities-provided-for-Women-2016-2021.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

St. Andrew's College has undertaken initiatives to ensure management of waste on campus, through Reduce, Reuse, and Recycle. The college raises awareness on segregating dry and wet waste, besides encouraging students to compost domestic waste at home. The college also has initiatives for composting wet waste on campus and has been implementing it since 2016.

The Department of Lifelong Learning and Extension organised various events on the importance of waste management such as a webinar on plastic recycling. NGO Khushiyaan Foundation in collaboration with NSS unit of St Andrews College conducted waste management activities such as beach clean-up drives in Mumbai.

They also organised webinars on Zero Waste Lifestyle, Recycling and Management of Plastic Waste, besides organising Waste Segregation Poster Making Activity.

The UNESCO and Cardinal Paul Popard Foundation Chair organized an International Conference 'Leaving No One Behind Water And Inequalities.' The B.SC.IT department organised a 'Poster Making Competition' with an objective to raise awareness on the E-waste generated in India.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

D. Any 1of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**  
**1.Green audit 2. Energy audit**  
**3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**C. Any 2 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**  
**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**A. Any 4 or all of the above**



File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

St. Andrew's College organises activities to ensure that diversity and harmony are the focus of educational principles. Like, UNESCO and Cardinal Paul Poupard Foundation Chair for Interreligious and Intercultural Dialogue annually organises events fostering dialogue and debate, and promote student understanding of different cultures.

- The Social Outreach Programme helps students understand the needs of marginalised populations; the Faith on Campus cell informs the principles of kindness. The college also participates in extension work through NSS and DLLE.
- An Interreligious Diploma Course on Religion and Society, Peace and Dialogue was conducted and One-year Diploma Course on Basics in Inter-Religious Dialogue (BIRD) mainly for teachers in different schools by UNESCO and CPPF Chair
- Visits to heritage sites such as CSMVS by Department of History, helping students understand India's rich heritage
- Lecture on 'India's Religious Minorities: Historical Overview and Contemporary Challenges' by Dr Xaxa
- Crossroad Identity Series- Session on challenges faced by rural and urban teachers in Maharashtra and Panel discussion on accessibility and inclusiveness by Sociology Department.
- Guest lecture on 'Food Culture through the Lens of Mahatma Gandhi' by Department of Sociology to portray how food in contemporary times is syncing more with privileged ideology of consumption.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

St Andrews' firmly believes in principles and rights enshrined in the Constitution of India. The college strives to foster an environment conducive to these values.

Webinar on 'Awareness of Manual Scavenging & Caste' with Mr. Sunil Yadav to discuss the issue of manual scavenging being the lowest

- occupation in the world done by the community that occupies the lowest status in the caste system and pertinent in contemporary India.
- Constitution literacy webinar was conducted by NSS to make students aware of the rights and legalities associated with the Constitution.
- Social media activity '28 Reasons to Celebrate India' by UNESCO And Cardinal Paul Poupard Foundation Chair Of Inter-Religious And Inter-Cultural Dialogue. This was done to help students understand cultural information on 28 states in India and give them a reason to celebrate diversity.
- A quiz on the theme 'Discover India through Your Chair' where the students were shown a documentary on India and its various states and were quizzed based on the documentary.

Debate competition; 'War of Words' moderated by Atharva Mulye on 'Anti-Conversion is Anti-Constitutional' by UNESCO And Cardinal Paul Poupard Foundation Chair Of Inter-Religious And Inter-Cultural Dialogue

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://standrewscollege.ac.in/repository/Criteria%207/7.1/7.1.4/1.%20Initiatives%20in%20providing%20an%20inclusive%20environment.and%20sensitization%20to%20Constitutional%20obligations.docx">https://standrewscollege.ac.in/repository/Criteria%207/7.1/7.1.4/1.%20Initiatives%20in%20providing%20an%20inclusive%20environment.and%20sensitization%20to%20Constitutional%20obligations.docx</a>
Any other relevant information	<a href="https://standrewscollege.ac.in/unesco/">https://standrewscollege.ac.in/unesco/</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**C. Any 2 of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

#### **Celebration of days of National/International commemoration**

**St. Andrew's College celebrates many national festivals like Independence Day and Republic Day that commence with flag hoisting and various cultural programmes depicting the traditions and cultures of Independent India. The Student Council also organises events for Christmas Day.**

Various book displays are organised in the library reading room throughout the year to observe the importance of national days. Like, books on gender were displayed for International women's day.

A webinar on Kargil War : Story of Valour and Victory was organised to commemorate the army's successful mission (Operation Vijay) on the occasion of Kargil Vijay Diwas.

Activities celebrating ICAI Foundation and GST Day to make students aware about various amendments in Accountancy and GST.

Quiz competition on Tokyo Olympics for International Youth Day by DLLE to build awareness and identify development opportunities for youth.

Poetry writing activity on National Peace and Non Violence Day by DLLE to help students externalise thoughts and explore the philosophy and strategy of non-violence.

Some other national and international days celebrated in college are for Mental Health, Girl Child, Left Handers, Suicide Prevention, PCOS Awareness, Investors, Gandhi Jayanti, Wildlife, Water, Minority Rights, Alzheimer's, Road Safety.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Best Practice - 1) The UNESCO and Cardinal Paul Poupard Foundation Chair for Interreligious and Intercultural Dialogue2)Research**

<https://standrewscollege.ac.in/unesco/><https://standrewscollege.ac>.

in/research-3/

#### OBJECTIVES OF 1 AND 2

? Promoting 'Dialogue of Cultures' through Education, Sciences, Culture, Communication and Information and peace building

- To encourage students and faculty members towards development of research temper and be actively involved in conducting research.

#### CONTEXT 1 AND 2

- The UNESCO Chair is among 15 such Chairs in India that merged to promote peace globally. It offers a Graduate Diploma course.
- The Chair inaugurated the first publication, Volume 1 of the Monograph 'The Sacred Times'.
- The college has a Research committee which has a separate student wing

#### PRACTICE 1 AND 2

- The Department of English, Economics and UNESCO Chair made it a mandatory practice to conduct yearly International and national seminars.
- College follows a system of conducting an annual staff seminar where faculty present research papers.
- Purchase of 'DrillBit Anti Plagiarism Software'

#### EVIDENCE OF SUCCESS 1 AND 2

? The college was awarded an extension of 4 years of the UNESCO and Cardinal Paul Poupard Foundation Chair until 8th September 2023.

- Increased number of research papers presented and published

#### Future Initiatives-

? To initiate Research Projects

File Description	Documents
Best practices in the Institutional website	<a href="https://standrewscollege.ac.in/unesco/">https://standrewscollege.ac.in/unesco/</a>
Any other relevant information	<a href="https://standrewscollege.ac.in/research-3/">https://standrewscollege.ac.in/research-3/</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

<https://standrewscollege.ac.in/social-outreach-programme/>

The Social Outreach Programme (SOP) has completed its 16th year. The programme is mandatory for the SY Degree Collegestudents, and they are required to complete a minimum 20 hours of social service.

The aim of orientation for students includes preparing them to undertake their SOP, familiarize them with the design, the requirements, and the time period. SOP for 2021-22 (Aided & Self-Financed students) was conducted online through Google meet & WhatsApp due to the Pandemic. An MOU is entered between the third party and the college. Some of the activities include:

? Health & Hygiene

? Mobile Addiction for the BAL SABHA group

? Teaching English to the financially and academically weaker students.

? Working on Smart Village ideas with Digital literacy for children

? Needs assessment and Money management for Livelihood group

? Sessions on importance of banking activities for Domestic Workers group

? Sessions on Government schemes, Market Exploration, etc

? Conducting an online fitness survey

? Report on Anti-Ragging campaign

Whatsapp groups, Google form, task tracker were used to track activities done by students. The experience reports submitted at the end of the programme indicated that our students were moved by compassion.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

- Will work towards integrating Humanities with STEM and Commerce and Management subjects, thereby allowing for multidisciplinary and interdisciplinary curriculum
- No student should be left behind - To be inclusive and reach out to students who are differently abled and underprivileged and usher in Blended Learning
- To collaborate with Project Mumbai to draw up a plan for a Green College and create a credible inclusive institution.
- Allowing entry and exit of students at various years of undergraduate program.
- To try and set up an incubation centre.
- We will enhance the Diploma course on "Water for Sustainable Development", to fulfill the UN 2030 Agenda for Sustainable Development
- To continue with our diverse programmes such as Social Outreach Programme, National Service Scheme, Faith on Campus, Department of Lifelong Learning and Extension, Value Education, Life Skills and College Women Development Cell.
- The college commemorates significant Indian culture days, i.e., Hindi Bhasha Day and Marathi bhasha diwas.
- The college has initiated a process to get feedback from students in all programs if Bilingual mode of teaching is required.
- As a process of preparedness for National Education Policy, the college is working on preparing for an Open Distance Learning (ODL) system.