

St. Andrew's College of Arts, Science and Commerce

Certified Courses Report Academic Year 2021-22

Sr. No.	Name of the Course	Duration	Total Registrations	Start Date	End Date	Outcome/ Benefit/ Learning
1	Tally Prime with GST Practice & Procedures	30 Hours	22	05/10/2021	23/12/2021	<ul style="list-style-type: none">• Make students skilled for Tally Prime software working and accounting management.• Gaining knowledge on accounting inventory management and taxation including GST, TDS with payroll management, etc.• To increase the understanding of IT related to Accounting with GST.
2	Certified Excel Expert with Office Automation	30 Hours	48	29/09/2021	22/12/2021	<ul style="list-style-type: none">• Creating, formatting, analysing worksheet, drafting documents, preparing presentation with MS excel, word and power point.• By adding such skill orientation course students grab great opportunities in today's competitive scenario.• Office Automation helps in understanding IT related to advance office work.
3	Certified Program in Graphics Design & Illustration	30 Hours	20	27/09/2021	24/12/2021	<ul style="list-style-type: none">• Course is specially designed for students who have flair for creativity.• It is combination of 4 professional software: Photoshop, Illustrator, CorelDraw and Indesign.• Course is indented for students who wish to pursue knowledge in field of print media, graphics, vector art, photo editing, etc.
4	Introduction to French	30 Hours	19	27/09/2021	25/12/2021	<ul style="list-style-type: none">• Introduction to the French language and culture• Communicate in basic daily life situations• Acquaint oneself with francophone countries

						<ul style="list-style-type: none"> • Higher chances in the job market.
5	Introduction to Spanish	30 Hours	19	29/09/2021	29/12/2021	<ul style="list-style-type: none"> • Introduction to the Spanish language and culture • Communicate in basic daily life situations • Acquaint oneself with francophone countries • Higher chances in the job market.
6	Corporate Communication	30 Hours	15	30/09/2021	24/12/2021	<ul style="list-style-type: none"> • Introduction to 'Brand YOU' in the corporate world • Effective communication strategies • Make the right first impressions and ace the job market.
7	Certified Program in International Financial Reporting Standards (IFRS)	40 Hours	19	25/08/2021	24/09/2021	<ul style="list-style-type: none"> • IFRS is now mandated in more than 100 countries • Course can help in completing Diploma in IFRS. • Learn from Industry Expert
8	Certificate Course in Digital Marketing	30 Hours	31	28/09/2021	19/10/2021	<ul style="list-style-type: none"> • Learn practical applications of Digital Marketing with reference to Brands • Learn 9 in depth modules with mix of theory and practical aspects. • Creating a final project based on all the modules covered.
9	Bridge Course Psychology (for Double Major Psychology Students Only)	30 Hours	59	12/08/2021	30/01/2022	<ul style="list-style-type: none"> • To impart knowledge and understanding of research designs and methods of data collection in Psychological research. • To create awareness about various terms such as variables and hypothesis (null hypothesis & alternate hypothesis). • To impart knowledge and understanding of the concepts in Statistics and the various measures of Descriptive Statistics and inferential statistics. • To create a foundation for conducting tests in Psychology, scoring,

						<p>interpreting the data and report writing.</p> <ul style="list-style-type: none"> • To acquaint learners with ethics in psychological research.
10	<p>TRAIN, EARN AND LEARN (By Accountancy Department)</p>	36 Hours	173	19/07/2021	18/08/2021	<ul style="list-style-type: none"> • Opportunity to earn while learning • Shoulder professional assignments along with academics • Develop effective communication, personality, social and business etiquette • Effective Office Management. • On the Job training.