

Memorandum of Understanding

Duration of MOU – Academic Year 2020-21

Name of College – St. Andrew’s College of Arts, Science and Commerce, later to be referred as St. Andrew’s College

Name of Learning Provider – Random Genius Media

Subject of the MOU:

To deliver certified courses (add-on courses) to students in the field of “Communication Skills” jointly by St. Andrew’s College and Random Genius Media.

Revenue Share:

For all the revenue generated by such courses, 80% share of the total revenue is of the Learning Provider and 20% is of the College.

Course Timings:

Course duration of 30 hours is divided into 15 sessions of 2 hours each. **Friday from 4.00 pm to 6.00 pm** and **Saturday 5:30 pm to 7:30 pm** for Communication Skills.

Course Details:

Course Name	Effective Communication Skills
Duration	30 Hours
Course Content	<ol style="list-style-type: none"> 1. Introduction to yourself and others 2. Acing the Job interview 3. Presentation Skills + Webinar 4. Mock Webinar 5. Social media 6. Podcast 7. Group Discussion 8. Virtual conferences 9. Debates 10. Conducting effective Meetings 11. Writing effective Emails 12. Story telling 13. Use of voice and body language 14. Final Assessment 1 15. Final Assessment 2
Fees	Rs. 2,000 /-- per student
Revenue Sharing	80:20 between Random Genius Media and College respectively
Certification	Certificate given by Random Genius Media (in association with St. Andrews College)

Random Genius Media's Responsibilities:

1. Arrangement of faculties and training the students as per the course.
2. To arrange for rent-free online classroom facility (on Zoom or any other application) to conduct the courses.
3. Will not terminate the agreement without completing the requirements for Academic Year 20-21.
4. The payment of salary to the faculties will be the responsibility of the Random Genius Media.
5. Study material will be provided by the Learning Provider.
6. Certificates to be provided by the Learning Provider.
7. Learning provider will record all sessions and if student's need any help/ support during the course period that will be provided by service provider.
8. Learning provider will maintain attendance sheet lecture wise and submit the same at the end of course in excel format.
9. Learning provider will click atleast 1 photograph of each session to be provided as proof at the end of course.

St. Andrew's College's responsibility:

1. To promote these courses in online classrooms.
2. To register students for the course and form the batch.
3. Fees will be collected by the College on behalf of the Learning Provider out of which 50% will be remitted to the Learning Provider once the lectures start and balance 50% on the completion of course.
4. Not to initiate any course with-in the same stream / topic with any institution during AY 2020-21.

Mutual responsibility:

1. Any discrepancies / disputes arising with the terms of the MOU would be solved through **mutual consent** as far as possible.
2. A notice period of 3 months would be given by either party so that necessary steps can be taken in case of termination.
3. The agreement is subject to the jurisdiction of Mumbai only.

For St. Andrew's College

For Random Genius
Media

M. Fernandes

Dr. Marie Fernandes

**PRINCIPAL,
ST. ANDREW'S COLLEGE OF
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Sheldon Aranjó

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