



College Rules and Regulations

1. Students are expected to conduct themselves in a manner worthy of an educated Indian citizen. Such conduct is based on respect for the dignity and right of individuals, respect for public and personal property, and personal and academic honesty. Students are responsible to the Principal for their conduct in college.
2. Students are required to wear their identity cards while they are on campus. Identity cards must be shown if demanded by the Principal/Lecturer or any other teaching /non-teaching member of the staff.
3. At the time of admission, every student shall sign a declaration on her/his admission form, that s/he will abide by all the rules and regulations and accept the decision of the Principal in all matters as final. S/he will also give an undertaking to accept the Maharashtra State Higher Secondary Education Board's Regulation, 1997, No. 88(1)(a), (i) and (ii) in the Junior College, and University Ordinances 0.6086 for Senior College, which inter alia provides for the withdrawal of the Board / University examination form. **68**
4. No student should be found loitering in the corridors or in the lobby during lecture hours.
5. It is responsibility of the student to read the notice boards regularly for important announcements made by the College office from me to me. They will not be excused or be given any concession on grounds of ignorance.
6. Students should help keep the college campus clean, conserve electricity and water.
7. Smoking, playing cards or any form of gambling, consumption of alcohol and the use, possession and/or distribution of drugs are strictly prohibited in the college premises.
8. Students found accessing/downloading unacceptable material from the internet shall be liable for disciplinary action.
9. Insubordination and unbecoming language or misconduct in any form is sufficient reason for disciplinary action.
10. Mobile phones that are used in the restricted areas of the college building will be confiscated. The use of any other electronic communication gadgets or musical gadgets is strictly prohibited during lecture hours. **69**
11. Any kind of demonstration that restricts the freedom of the college community and disrupts the smooth running of the college is banned.
12. All students must follow the college dress code which is displayed on the notice boards.
13. Students shall do nothing either inside or outside the college that will in any way interfere with its orderly administration and discipline.
14. No society or association shall be formed in the college and no person invited to address a meeting without the Principal's prior permission.
15. Students are expected to take proper care of college property. Damaging college property e.g. disfiguring walls, doors, windows, or breaking furniture, misuse of A.C. etc., will be considered as a breach of discipline.

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ST. ANDREW'S COLLEGE OF ARTS, SCIENCE & COMMERCE

ACCREDITED - 'A' GRADE BY NAAC

Best College Award (2015-2016) University of Mumbai

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16. No student shall collect any money as contribution for educational visits, get-togethers, study notes, charity, or any activity without the prior sanction of the Principal.
17. The college does not organise picnics and tours except educational tours in which case parents will be duly informed.**70**
18. In college debates and other meetings, the Chairperson shall be an individual approved by the Principal and the subject of debates shall have the previous approval of the Principal.
19. No students shall communicate any information to or write about matters dealing with the college administration to the Press.
20. Students are expected to take proper care of college property and help in keeping the premises neat and tidy. Students should not leave their books, valuables, and other belongings in the common rooms/classrooms. They are advised to carry their possessions with them whenever they leave the common rooms/classrooms.
21. The college is not responsible for lost property. Students should deposit property found by them in the college office. Owners of lost property should check with the college office and provide adequate proof of ownership to claim the lost property.
22. Subject to the availability of space, a parking facility is provided for students' two-wheelers. Parking of cars is not allowed. The college is not responsible for any damage to or theft of vehicles. No one can claim parking as a matter of right. The time for entry into and exit from the campus will be notified by the Principal. Students who do not follow the instructions of the security staff will forfeit their parking facility.
23. Students who invite outsiders or are found with outsiders in the college campus are liable for strict action.
24. Students are advised against sitting on parapet walls and on desks with feet on the benches.
25. A student found guilty of ragging and sexual harassment will be expelled.
26. Additional rules as deemed necessary will displayed be on the notice board from time to time.
27. If, for any reason, the continuance of a student in college is in the opinion of the Principal detrimental to the best interests of the college, the Principal may ask such a student to leave college without giving reasons for her decision. The Principal's decision shall be final and binding on the student.
28. Matters not covered by the existing rules shall rest on the absolute discretion of the Principal.
29. Action will be taken against those who violate the rules and regulations of the college.

Fernandes

Dr.(Ms) M. B. Fernandes
Principal