

ST. ANDREW'S COLLEGE OF ARTS, SCIENCE & COMMERCE

ACCREDITED - 'A' GRADE BY NAAC

St. Dominic Road, Bandra (W), Mumbai - 400 050. Tel.: 2642 8684 / 2640 1657 • Fax : 2655 6006
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INTERNAL QUALITY ASSESSMENT COMMITTEE (IQAC) MEETING

A meeting of the Internal Quality Assessment Committee (IQAC) will be held on Saturday, 9 September 2017 at 9.30 a.m. in the A.V. Room.

AGENDA

- I. To read and confirm the Minutes of the IQAC meeting held on 11 March 2017.
- II. Matters arising from Agenda Item No.1
- III. To report on the following:

a) **Curricular Aspects**

- To check on the progress regarding short term courses such as Data Science.
- Feedback from Stakeholders: Analysis and Interpretation.

b) **Teaching-Learning and Evaluation**

- Movement towards a more interactive Moodle server.
- Encourage teachers to enhance knowledge through undertaking various UGC funded academic courses.
- Steps taken to improve attendance of students.

c) **Research, Consultancy, and Extension**

- Enhancement of Research and Consultancy, one of our weaknesses as per the NAAC team report.
- Encouragement to staff for publishing in good quality journals and undertaking research projects.
- Workshop on interpreting Maharashtra University's Act 2016.

d) **Infrastructure and Learning Resources**

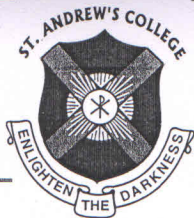
- To ensure up-gradation of LCD facilities in classrooms.
- To conduct Orientation program for students for use of the national digital library as students need to be encouraged to visit the library.
- List of UGC approved journals to be made available in the library.

e) **Student Support and Progress**

- Enhancement of placement opportunities for students of all streams.
- Tracking students' progression through the good offices of the Alumni.

f) **Governance, Leadership and Management**

- Moving for more collaborations with Industry.
- Undertaking of Internal and External Audits for the year 2017-18.
- Alumni Association: Plans for 2017-18.



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g) Innovations and Best Practices

- Strengthening our best practices, identified by the NAAC peer team.
- More eco-friendly initiatives needs to be introduced.

IV. Any other business with the permission of the Chair

23 August 2017



Fernandes
PRINCIPAL

IQAC members (as per the new guidelines of Maharashtra State Universities Act 2017):

1. Chairperson: Head of the Institution – Principal, Dr. (Ms.) M. B. Fernandes
2. A few senior administrative officers - Ms. Joanita Fernandes and Mr. Linus D'Souza
3. Three to eight teachers – Dr. Graciella Tavares,
Dr. Charmaine Braganza,
Dr. Kashmiria Mody,
Dr. Shirley George
Ms. Shubda Malhotra
Ms. Susan Lobo
Ms. Saudamini Bhagwat
Ms. A.N.S. Sarvani
Dr. Priya Shahi
4. One member from the Management – Fr. Caesar D'Mello
5. One/two nominees from Local Society, Students and Alumni –
Dr. (Fr.) Frazer Mascarenhas (Local Society)
Mr. Ernest Fernandes (Local Society)
Fatema Patel T.Y.B.A (Students)
Shivani Kashyap T.Y.B.Sc. (I.T) (Students)
6. One/two nominees from Employers /Industrialists/stakeholders
Mr. Joseph D'Souza
Mr. Vivek Mendonca
7. One of the senior teachers as the coordinator/Director of the IQAC
Dr. Amelia Correa
8. Invitee: (a) Fr. Magi Murzello
(b) Fr. Aniceto Pereira