

ST. ANDREW'S COLLEGE OF ARTS, SCIENCE & COMMERCE

ACCREDITED - 'A' GRADE BY NAAC

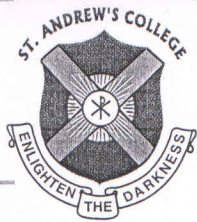
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INTERNAL QUALITY ASSESSMENT COMMITTEE (IQAC) MEETING

A meeting of the Internal Quality Assessment Committee (IQAC) will be held on Saturday, July 14, 2018, at 9:30 a.m. in the Trustee's Room.

AGENDA

- I. To read and confirm the Minutes of the IQAC meeting held on Saturday, March 3, 2018
- II. Matters arising from Agenda Item No. 1
- III. To report on the following:
 - a) **Curricular Aspects**
 - Prof. Sarvani to inform the IQAC members on the online feedback mechanism.
 - Dr. D. Gonsalves to update members regarding collaboration and the introduction of new courses.
 - To inform the IQAC regarding the new courses (Advanced Excel, Tally, IFRS, Web Designing, Research Methodology etc).
 - Dr. S. George to provide an update on the Citizen Leadership course.
 - b) **Teaching-Learning and Evaluation**
 - Regarding Attendance, Dr. Tavares to inform members on the use of Biometrics for the purpose.
 - To report on the passing percentages of FY and SY students. Emphasis to be laid on Remedial Classes.
 - To inform members about the incorporation of 'E-Management'.
 - To monitor cancelled lectures and making up of them.
 - c) **Research, Innovations, and Extension**
 - Dr. Shirly George to report on Faculty Exchange and Student-Exchange Programmes.
 - Dr. Shirly George to inform the IQAC members about various measures to improve the quality of Research.
 - DLLE/NSS/SOP
 - d) **Infrastructure and Learning Resources**
 - To explore the inclusion of Smart Boards and Lecture recording tools.
 - Update on the hygiene audit recommended by Mr. J. D'souza
 - e) **Student Support and Progression**
 - Prof. S. Malhotra to report on the activities of the Placement Cell.
 - To address the persistent problems encountered in the tracking of students' progress.



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f) Governance, Leadership and Management

- To inform the IQAC regarding recommendations made by Principal Vijay Joshi at the time of the External Audit.
- Alumni Association: Plans for 2018-19.

g) Institutional Values and Best Practices

- To report on value education programmes to be conducted for FY and TY students.
- To report on the International Conference to be conducted by the Cardinal Paul Poupard Foundation in 2018-19.
- To inform the members about other seminars and conferences to be conducted in the year 2018-19 keeping in mind the budget allocations..

IV. Any other business with the permission of the Chair.

Date: 9 July 2018



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