**St. Andrew’s College of Arts, Science and Commerce, Bandra-West, Mumbai-50**

**SCHEDULE FOR DISTRIBUTION OF**

**H.S.C BOARD MARK-SHEET & LEAVING CERTIFICATE – 2020-21**

**STREAM: COMMERCE**

**Jr. Notice dated: 23 August 2021**

**COMMERCE – L.C**

**&**

**OTHER STREAMS WHO HAVE NOT COLLECTED THEIR H.S.C MARKSHEET AND L.C**

1. XII STD Commerce Candidates of academic year 2020-21 **who have not collected their H.S.C Mark-sheet** will collect the same tomorrow, **Tuesday, 24 August 2021** as per the schedule displayed on the **College website**.
2. **L.C will not be issued to XII Commerce Candidates tomorrow due to updating of their L.C records at the Govt Portal which is in progress.**
3. **L.C for Commerce Candidates will be issued on Monday, 30 August 2021 between 1:30PM – 3:30 PM in Room F6 (First Floor) by the College Office Staff. Commerce Candidates should bring their Mark-sheet/Hall Ticket/Adhaar Card when they come to collect their L.C**
4. **All Candidates (Arts, Science & Commerce) who have failed to collect their H.S.C Mark-sheet & L.C as per the Schedule can collect the same from College Office from Monday to Friday, between 9:30AM to 11:30 AM ONLY. This option will be open for all Candidates from 30 August 21 to 04 September 2021. Candidates should bring their Valid ID Card/Hall Ticket/ Adhaar Card when they come to collect their H.S.C documents.**
5. **College Office staff is busy with F.Y.J.C admissions and other H.S.C Board work and candidates coming late for collection of their above documents will not be entertained and sent back home and told to come the next day.**
6. **Check for Public Holidays before coming to College.**
7. **Please note College is closed on 27, 28 August 2021 due to Public Examination and on 31 August 2021 on account of Gopalkala (Dahi Handi) declared as local holiday in Mumbai and Thane Districts.**

**Date: 23 August 2021 Vice-Principal**