**St.Andrew’s College of Arts, Science and Commerce, Bandra-West, Mumbai-400050**

**Instructions for Parents and Students for Higher Secondary Certificate (STD.12) Examinations of April-May-June 2021.**

In view of the above, it is informed that the Maharashtra State Board of Secondary and Higher Secondary Education in April-May 2021. Written examination will be conducted **offline from 23/04/2021 to 21/05/2021** and Practical/Language Orals/EVS/HPE examination **will also be offline and will be organized from 22/05/2021 to 10/06/2021**.

1. The HSC Board written examination will be held in the morning session at **10.30 am** and in the afternoon session at **3.00 pm**. Therefore, students should be at examination centre report to the examination **Centre (Home-Centre) 1.5 hours** before the scheduled examination time for the **Thermal Screening**. **Everyday** thermal screening will be done for all students and students have to report to the centre 1.5 hours before the scheduled time for each examination.
2. **Written and Practical ( including EVS,ABT,HPE & Language Orals Examination) will be held at St.Andrew’s College (Home-Centre)**
3. It will be mandatory for all the students coming to the Junior College/Examination Centre to follow all the instructions of the Government and the Health department regarding the outbreak of Covid-19.
4. There will be restrictions on the number of people/ parents who can use the lift at a time.
5. **For the safety, students should bring their own water bottle and small sanitizer bottle with them when they come for Board Examinations.**
6. **It will be necessary to bring your own mask and writing materials (eg. Pen, pencil, compass etc) on your own.**
7. **It will be mandatory to wear a mask while entering exam centre and for the entire period of Board Examinations**.
8. Due to COVID-19 pandemic, for students examination stress to be reduced, students and parents have to refer to the FAQ ANSWERS put on the H.S.C Board Website.
9. Answers to Frequently Asked Questions (FAQs) have been made available to the students/parents in the form of Q & A on the website of HSC board Maharashtra (mahahsscboard.in).
10. **Board Examinations timing for each Subject of 70 to 100 marks has been increased by additional 30 minutes and each Subject of 40 to 60 marks has been increased by additional 15 minutes.**
11. Besides this increase in timing, the Learning Disability students will get additional concession as per standard norms. For e.g Learning disability students will get for **3 hours papers; 60 minutes extra.**
12. For the written Examinations **regular students, isolated students, first time private students and ITI (transfer for credit) students** have to give the written examination with **25% reduction in portion**.
13. **For the written Examination repeater students and class improvement students have to appear with 100% portion.**
14. Due to medical reasons if any candidate is unable to appear for written examination, such candidate will be allowed to appear for **Special Examination** to be held in month of **June 2021**. Such Candidate has to submit relevant medical documents through email with an application stating all the details of the student as soon as possible. The email for the same is: studentcare2021hscboardexam@standrewscollege.ac.in
15. The Special Examination for students who could not appear for regular written H.S.C Board Examination will be held in June 2021 at selected centres allotted by the H.S.C Board, which need not be the Home-Centre.
16. H.S.C Board Practical Examination, Language Orals Examination, ABT, EVS Project & HPE Examinations will be held in College itself in **Offline mode** as per the standard norms. The Schedule for the same will be displayed **one week** before the commencement of such examinations.
17. **The Journal Certification will be done only during the period 22 May 2021 to 10 June 2021**.
18. **No Parent will be allowed inside the Examination Centre**. Parents should avoid overcrowding outside the College Campus.
19. The instructions for conduct of various H.S.C Board Practical examinations are separately attached with this notice. Candidates should read them carefully and follow the same.
20. The Hall Tickets for required for appearing for H.S.C Board examination April-May-June 2021 will be distributed as and when College receives the same from H.S.C Board.
21. Students and Parents should regularly check the College website for any updates with regards to H.S.C Board Examinations and Academic Matters.
22. The Time-Table for H.S.C Board Examination written examination will be put on the College website and College Notice Board
23. The Seating Arrangements for H.S.C Board Written Examinations **will change on day to day basis and will be displayed on College website and College Notice Board one day in advance.**
24. The IT Online HSC Board Examination is tentatively scheduled on 22, 24 & 25 May 2021. The actual schedule will be displayed as and when College receives the same from H.S.C Board Office.

Date:31 March 2021 Vice-Principal