List of files and folders to be deleted from the computer labs ( T3 and T4) to avoid clutter in the hard drives

**Academic year 2020-2021**

**List of files to be deleted from documents folder, desktop and D or E drive**

1. files beginning with names data test 1,2 and dry run
2. files beginning with name inspection and mock exam
3. picture files
4. HTML files
5. libre office files including database file
6. ms-access files
7. files ending with extension .ans
8. files with extension .php and .txt present in the www folder inside wamp folder
9. music , video files saved on desktop
10. PDF files created by the students with names such as 1.pdf etc

**List of folders to be deleted from documents folder, desktop and D or E drive**

1. all folders beginning with name M0 or M2 or which represents HSC seat no
2. all folders beginning with name MOCK EXAM or MARCH 2020 or MARCH 2019 exam
3. all empty folders in documents or having a 3 digit roll no
4. all folders with the name of the either student or roll no and containing ms-office or HTML files

**List of software to be uninstalled from the computer labs.**

These software were specifically purchased for the junior college to teach in the previous academic years but have been withdrawn from syllabus from the academic year 2020-2021. It seems their license validity has expired

1. Adobe Indesign
2. Adobe Acrobat
3. Microsoft Access

NOTE: All the above mentioned data belongs to junior college section and no back up is required for the same