

H.S.C BOARD EXAM 2020-21 FORM FILLING SCHEDULE

1. The Arts, Science and Commerce (ONLY REGULAR CANDIDATES) will be filling their H.S.C Board Exam 2020-21 Form as per the Procedure listed below.
 - a) Students will download the HSC Board Exam Form 2020-21 from College website: www.standrewscollege.ac.in.
 - b) Students will then take a **clear print out** of the same on "LEGAL SIZE" paper only. Note that the document has 03 pages. **This work must be completed by Monday, 14 December 2020.**
 - c) Keep the following documents ready: **Recent Passport size Photo with white background** (Black and White /Colour), Adhaar card, Parent/Guardian Savings account number with IFSC code, X STD Mark-sheet/X STD Leaving Certificate Xerox (for entering Name, etc). Note that all this will be required during the Form filling. **Keep this ready by Monday, 14 December 2020.**
 - d) **Class Teachers will help the students to fill the H.S.C Board Exam Form 2020-21 during Online lectures on Tuesday, 15 December 2020.** Parents are expected to monitor the same step by step. The Schedule of H.S.C Board Form filling 2020-21 is displayed in your Time-Table for this week.
 - e) **Once step-d is over, students will visit the College physically** as per the Schedule Displayed Below. They should carry the filled H.S.C Board Exam Form 2020-21; their photo as described in step-c, pen, etc. Students are expected to come on time and will strictly follow the COVID-19 SOP like wearing of masks, social distancing, use of sanitizer or hand wash, etc.
 - f) **XI STD Mark-sheet** is with the College, students will get the same in their Classes allotted in the Schedule. They can fill details related with XI STD results in the Form when in the Class. **Students who have passed their XI STD from College other than St. Andrew's must carry their XI STD mark-sheet Xerox with them.**
 - g) **Once the students are in the allotted Class, teachers will guide with regards to the remaining procedure.**
 - h) **Once all the work is done, students should leave the College premises immediately.**
 - i) **DO NOT SIGN AND AFFIX PHOTO ON THE H.S.C BOARD EXAM FORM 2020-21.**

➤ The Schedule for **PHYSICALLY** Submission of H.S.C BOARD EXAM 2020-21
FORM AND AFFIXING PHOTO AND SIGNATURE IS AS FOLLOWS:

ARTS-STREAM

Sr.No	Day	Date	Time	Class & Div	Roll No		Room	Floor	Teacher Initials
					From	To			
1	WED	16-12-2020	11AM-12NOON	12 A ARTS	2001	2036	F4	FIRST	TD & EP
2					2037	2072	F5	FIRST	EP & RR
3					2073	2107	S4	SECOND	SM&RJ
4					2108	2143	S5	SECOND	NL & RD
5	WED	16-12-2020	1PM-2PM	12 B ARTS	2151	2186	F4	FIRST	TD & EP
6					2187	2222	F5	FIRST	EP & RR
7					2223	2258	S4	SECOND	SM&RJ
8					2259	2286	S5	SECOND	NL & RD

SCIENCE-STREAM

Sr.No	Day	Date	Time	Class & Div	Roll No		Room	Floor	Teacher Initials
					From	To			
1	THUR	17-12-2020	11AM-12NOON	12 A SCI	2301	2336	F4	FIRST	AP&DD
2					2337	2372	F5	FIRST	KR & MC
3					2373	2408	S4	SECOND	JD&DP
4					2409	2430	S5	SECOND	PS & JG
5	THUR	17-12-2020	1PM-2PM	12 B SCI	2451	2486	F4	FIRST	AP&DD
6					2487	2522	F5	FIRST	KR & MC
7					2523	2558	S4	SECOND	JD&DP
8					2559	2575	S5	SECOND	PS & JG

- The Schedule for **PHYSICALLY** Submission of H.S.C BOARD EXAM 2020-21 FORM AND AFFIXING PHOTO AND SIGNATURE IS AS FOLLOWS:

COMMERCE-STREAM

Sr.No	Day	Date	Time	Class & Div	Roll No		Room	Floor	Teacher Initials
					From	To			
1	FRI	18-12-2020	11AM-12NOON	12 A COM	2601	2636	F4	FIRST	EA&DM
2					2637	2672	F5	FIRST	BF&SA
3					2673	2708	S4	SECOND	SS&JD
4					2709	2744	S5	SECOND	PM& SF
5					2745	2749	S6	SECOND	TD
6	FRI	18-12-2020	1PM-2PM	12 B COM	2751	2786	F4	FIRST	EA&DM
7					2787	2822	F5	FIRST	BF&SA
8					2823	2858	S4	SECOND	SS&JD
9					2859	2870	S5	SECOND	PM& SF
10	FRI	18-12-2020	3PM-4PM	12 C COM	2901	2936	F4	FIRST	AV & YK
11					2937	2972	F5	FIRST	ND& AG
12					2973	3008	S4	SECOND	RP&EP
13					3009	3044	S5	SECOND	KR& DM
14					3045	3051	S6	SECOND	JD

- The following teachers will be in-charge of H.S.C Board Exam 2020-21 Form filling: Dr.Sylvia Pinto , Dr.Sunny Fernandes and Prof. R.G.More.
- Mr.Jitendar Patil, Mr. Kailash Patil , Mr. Akshay Patil and Mr.Vijay Patil will be the helping Staff as per the instructions of Mr. Linus D'Souza.
- Ms. Belinda will be Office in-charge for guidance and support to students with regards to H.S.C Board Exam 2020-21 Form filling and collection of all relevant documents from the students.
- For any queries the students should contact the concerned teacher either in the Online Class or when they come to College Physically to submit the above documents. Students must be extremely careful while filling the H.S.C Board Exam Form 2020-21 with regards to their name, house address, adhaar card, subject combination, etc. Any error not rectified by the students especially with respect to their subjects & other aspects, the College will not be responsible for the same.

Date: 14 December 2020

Vice-Principal