

CERTIFIED COURSES 2018-19

Sr. No.	Name of the Course	Duration	Outcome/ Benefit/ Learning
1	Tally ERP 9	45 Hours	<ul style="list-style-type: none"> • Manage accounting of any Business or individuals • Creating Computerized Books of accounts with finalizing reports • Various extra topics related to computerized accounting like Auditing, Grouping companies, etc. • Getting Automated Printing salary slips, Scheduled reports, Outstanding reports etc.
2	Advanced Excel	15 Hours	<ul style="list-style-type: none"> • Create Documents in Microsoft work program using all advance functions • Creating Spreadsheets with Advance formulas and Options related to reporting and analyzing • Students would be able to make Creative and effective presentation with great presentation skills • Also followed by other updated operating skills for Windows, E-Commerce and Networking
3	Equity Trading Bootcamp-Technical Analysis	30 Hours	<ul style="list-style-type: none"> • Analyze price charts of various stocks • Differentiate between stocks in bullish and bearish trends • Use patterns and indicators to identify various trading opportunities • Filter trades based on their trading strategy • Execute trading strategies using optimal risk management framework
4	Digital Marketing	20 Hours	<ul style="list-style-type: none"> • Introduction to Internet Marketing • Social Media Marketing • Search Engine Optimization • Google Analytics • Influencer Marketing
5	RGM- Communication Skills	30 Hours	<ul style="list-style-type: none"> • Build stronger relationships through powerful interpersonal communication. • Deliver better presentations and overcome fear of public speaking. • Have engaging and memorable group interactions. • Be more confident and proactive during job interviews. • Harness the power of Social Media.