



St. Andrew's College of Arts, Science and Commerce
St. Dominic Road, Bandra (W),
Mumbai 400 050

PROSPECTUS
2020- 2021



The College Crest

Against the bleak scenario that has engulfed the horizon due to ignorance, oppression, corruption, denial of justice and human rights, inhuman treatment of women, drugs, alcoholism which is depicted by the dark background on the crest there is light which dispels the gloominess of our world and heralds joy and peace. It is the light of Jesus Christ, represented by the white host, who said "He who follows me will not walk in darkness".

The patron of our college, St. Andrew, conscious of the social dimensions of the gospel, dared to share the light of Christ with others. His death is signified by the red diagonal Cross. The crest embodies our sincerity to dispel the darkness that clouds our environment by striving to live lives built on love and service.

Let St. Andrew's College be widely known and appreciated for the fiber and sinew of the moral and intellectual strength of the academic community which it is privileged to house and nourish, and its efforts to banish despair and brighten the lives of our sisters and brothers.

St. Andrew's College of Arts, Science and Commerce

PROSPECTUS

2020-2021

Contents	Page No.
Introduction	2
Vision - Mission	4
From the Principal's Desk	5
Junior College – F.Y.J.C. and S.Y.J.C.	8
Degree College – Admission policy and attendance norms	12
Degree College – Curriculum – B.A.	16
Degree College – Curriculum – B.Com.	21
Degree College- Self Financed Courses	25
Degree College – Curriculum – B.M.M.	25
Degree College – Curriculum – B.Sc. (I.T.)	27
Degree College – Curriculum – B.Sc. (H.S.)	32
Degree College – Curriculum – B.M.S.	34
Degree College – Curriculum – B.Com.(A&F)	39
Degree College – Curriculum – B.Com.(B&I)	40
Degree College – Post Graduate – M.Com.	43
Research Centre in English	44
Special Diploma Course	44
Activities- Co-curricular and Extra-curricular	47
College Rules and Regulations	49
Scholarships, Prizes and Freeships	53

INTRODUCTION

St. Andrew's College is the result of the thoughtfulness of a few visionaries under the leadership of His Eminence Simon Cardinal Pimenta.

It was founded by the Catholic Archdiocese of Bombay (Mumbai) primarily, but not exclusively, for the Catholic community. The Archdiocese has a large network of schools and colleges spread all over the city, Navi Mumbai, and in the districts of Thane and Raigad. Mumbai, the "Urbs prima", has a big share in the educational apostolate. St. Andrew's College, being under the jurisdiction and control of the Archbishop of Bombay (Mumbai), enjoys the status of a minority educational institution.

We were privileged to have Nobel laureate Mother Teresa unveil the plaque that heralded the beginning of St. Andrew's College of Arts, Science, and Commerce on 1 January 1981. After gaining permission from the Government of Maharashtra and the University of Mumbai, the Degree College was inaugurated on 9 July 1983. We have come a long way since then and today are able to offer our students good infrastructure, experienced faculty, efficient administration and a wide repertoire of courses.

We stand for academic excellence, the development of skills, and especially character formation based on the love of God and service of people as exemplified in the person of Jesus Christ. We train our students to become good citizens, distinguished for their sincere commitment to God and country. We infuse in them a sincere concern for others, and encourage them to make their lives socially meaningful by lending a helping hand to the oppressed and the downtrodden.

Vision

“A commitment to guide our students to achieve excellence through holistic education.”

Mission

To mould students to be morally upright, socially committed, and spiritually inspired by Christian principles; to be responsible citizens of India and the world.

To enable students to realise their full potential in academic, cultural, and sporting pursuits.

To foster a scientific temper and encourage students to adopt a rational approach to solve problems.

To empower students to be good leaders who will spread the light of knowledge, harmony, and equality in all spheres of life.

To equip students with the required knowledge and skills to face the challenges of the real world.

WELCOME – From the Principal’s Desk

Dear Parents and Students,

St. Andrew’s College is a leading college located in Bandra (W), Mumbai. Our degree college has been accredited with an ‘A’ Grade over two consecutive cycles of accreditation by the National Accreditation and Assessment Council, as has the Junior college by the Maharashtra Board. Our college was also awarded the prestigious Best College Award by the University of Mumbai for the year 2015-16.

St. Andrew’s is the only college of the Archdiocese of Mumbai. Our goal is to develop the intellect of our students and to inspire them to grow up with integrity and be responsible citizens of this world. Like Socrates, we believe that the love of wisdom is itself a sacred path, a holy quest, not a game to be taken lightly.

We have faith in the ability of all young people to achieve great things. Thus, at St. Andrew’s we provide students with a rich programme of undergraduate academics, together with the resources and opportunities necessary to enable our students to do their very best.

Besides the myriad academic and co-curricular activities, we offer opportunities for various extracurricular activities - cultural, literary and sports- on our impressive campus which has access to a state of art auditorium and sports fields.

All this becomes possible because of the talented and dedicated teaching and non-teaching staff who always work towards achieving our vision, mission and motto.

Given the current situation in the world and in particular in Mumbai we ask both our students and parents to cooperate with and support us as we try to do the best we can to ensure our students make the most of the opportunities we offer and to adopt a positive approach in all they do.

We hope that this prospectus will help to gain all information needed for Junior and Degree College Courses.

Prin. Dr. Marie Fernandes

Junior College

Arrangement of Terms 2020-2021

At this point in time given no announcements from the Board we request you to remain in touch with the college website at all times.

Junior College Timings: 12.30 p.m. to 5.50 p.m.

Practicals for Junior College Science Students will commence at 11.10 a.m. or 2.50 p.m.

Junior College lectures usually conclude by 5.50 p.m.

F.Y.J.C. and S.Y.J.C.

Admission Policy

- Please refer to the website for more details

Admissions for F.Y.J.C. and S.Y.J.C. are conducted online

F.Y.J.C. – First Year Junior College

For admission to the First Year of the Junior College, students are required to purchase the Government of Maharashtra Online Admission booklet from their respective schools. Filling the Government online admission form is mandatory. Admission procedure will be announced the day after the S.S.C. results of the Maharashtra State Board are announced.

A student who has passed the S.S.C. Examination conducted by the Maharashtra State Board of Secondary and Higher Secondary Education (hereafter called the Board) or any other

examination recognised as equivalent by the Board in the first attempt is eligible for admission to the F.Y.J.C. (Std. XI) class in the Arts, Science, or Commerce faculty.

For admission to the F.Y.J.C. class, it is necessary to produce the original and a photocopy of each of the following documents:

- Statement of Marks of the S.S.C. Exam
- School Leaving Certificate

Students from the other Boards/States/Countries seeking admission to the F.Y.J.C. or S.Y.J.C. (XI or XII Std.) should submit all the relevant certificates and the necessary undertaking in order to obtain a Provisional Eligibility Certificate from the Mumbai Divisional Board. Kindly note that admissions granted to students coming from other Boards are not final until the Eligibility Certificate is issued by the concerned authorities.

Students are hereby informed that the original School/Junior College Leaving certificate will be kept by the college as a permanent record and will not be returned to them. Students are advised to keep with them sufficient number of attested photocopies of the School Leaving Certificate for future use. The School Leaving Certificate once submitted to the college will not be returned.

Courses Offered - Arts, Science and Commerce

Faculty of Arts	Faculty of Science	Faculty of Commerce
English	English	English
Hindi / French# Information Technology**	Hindi/ French#/ Information Technology**/ Computer Science*	Hindi/French#/ Information Technology**
Economics	Physics	Mathematics and Statistics / S.P.
History	Chemistry	Organisation of Commerce
Psychology	Biology/ Comp. Science*	Economics
Sociology	Mathematics and Statistics	Book-Keeping and Accountancy
Environmental Education	Environmental Education	Environmental Education
Health and Physical Education	Health and Physical Education	Health and Physical Education

Option of French will be offered first to students who have studied the subject at school level. Admission purely on merit (marks).

* Computer Science is offered against Second Language (Hindi/French) & Biology: 50 Seats.

** Information Technology is offered against Second Language (Hindi/French).

*** Admission purely on merit (marks) 60 Seats for Arts, 60 Seats for Science, & 120 Seats for Commerce.

Seats available

Arts : 240
Science : 240
Commerce : 360

50 percent of seats in all faculties including C.Sc. and I.T. are reserved for Catholic Minority Students.

Fees

The total fees for the first term including deposits, examination fees (F.J.Y.C.), and other fees if any, for Junior College will be displayed on the college notice board. Fees may be collected in one or more installments.

Girl students whose parents are residents of Maharashtra State for not less than 15 years and are not the fourth or subsequent child of the parents born after 15 August 1968 are eligible for freeships fees. Those who are eligible and wish to apply for free education should submit the prescribed Tuition Declaration Form and a photocopy of the first and the last page of their Ration Card immediately on being offered admission. They are also required to pay the deposits, examination fee, and other charges for the full year.

Conditions for Granting Terms

Students of F.Y.J.C. (Std. XI) and S.Y.J.C. (Std. XII) Arts, Science, and Commerce divisions will not be granted terms unless they fulfil the following conditions:

1. They must attend lectures & practicals regularly. They must have minimum 75% attendance of the working days in each term.
2. They must do well and pass in the classwork / assignments / practicals / oral exams / tests and examinations.

Students failing to meet the above requirements will not be promoted to the next class or/and will not be allowed to appear for the College/Board Examination.

Promotion to S.Y.J.C. (Std. XII)

Students of F.Y.J.C. Arts, Science, and Commerce divisions will not be promoted to the next class (S.Y.J.C.- Std. XII) unless they fulfil the following conditions:

1. Attend minimum 75% of the working days in each term.
2. Secure a minimum of 35% in each subject on the average marks of two exams and two units tests (including projects / assignments / practical exam / oral exams)

The average marks will be worked out as follows:

$a + b + c + d / 2$, where;

a = Unit Test = 25 Marks

b = Unit Test = 25 Marks

c = First Term = 50 Marks

d = Second Term = 100 Marks

(Orals, Assignments 20 Marks, Practicals 30 Marks)

E.V.S. and Health and Physical Education are compulsory subjects. It is mandatory to pass these subjects in order to be promoted to S.Y.J.C.

If a student of the Junior College is found copying or using unfair means in any paper at an examination, the performance of the student in the entire examination shall be treated as null and void for the purpose of computation of the final result. The student shall be treated to have "zero" marks in each of his/her papers at the Examination. Such a student may not be eligible for readmission to the college.

REFUND OF FEES

Those students desiring to leave college should submit an application together with the original fee receipt to the college office.

Refund of fees will be made as per the rules and directions of the Maharashtra State Board.

These rules will be displayed on the notice board.

Junior College Examination Schedule (2020-2021)

Will be announced on the Website

Calendar of Events for Junior College (2020-2021)

Will be announced on the Website

Degree College

Arrangement of Terms 2020-2021

Degree College Timings: 7.30 a.m. to 2.00 p.m.*

*General timing for degree college. May vary for individual programmes.

Admission Policy

Admissions for all degree college programmes are conducted online.

For all the above please refer to the college website for announcements

The procedure for admission to the First Year of the Degree College is displayed on the College website. It is mandatory for students to fill in the University of Mumbai (MKCL) online admission form before filling in the College online admission form. The admission schedule will be made available from the date the H.S.C. results of the Maharashtra State Board are announced on the College website. Students should follow the admission schedule and admission notices.

For admission to any class, it is necessary to produce the original and the photocopy of each of the following documents: -

1. Statement of marks of the previous examination.

2. For those who have lived in Maharashtra for 10 years and more; submit the Domicile Certificate and Income Certificate from the Tehsildar's office at the time of admission.
3. No Objection Certificate from the Head of the Institution last attended (for admission to the Second and Third Year only).
4. In case the Board/University does not issue the passing certificate, the student should obtain a letter from the concerned Board/University stating that they do not issue a Passing Certificate.
5. Students should pay the necessary charges for getting the marksheets verified by the Board/University from which they have passed the Std. XII examination.

For confirmation of eligibility, students should submit the following original documents before the close of the First Semester to the College Office.

- i. Statement of marks of the previous examinations (Std. XII)
- ii. Passing Certificate
- iii. Migration Certificate

Attendance Norms

Attendance for Learners as Per Ordinance 6086 of University of Mumbai

1. Every bonafide learner shall ordinarily be allowed to keep terms for the given semester in a programme of his/her enrolment only if he/she fulfils at least 75% of the attendance taken as an average of the total number of lectures, practicals,

tutorials, etc. wherein short and/or long excursions/field visits/study tours organised by the college and supervised by teachers as envisaged in the syllabus shall be credited to his/her attendance for the total number of periods which are otherwise delivered on the day/s. Further, it is mandatory for every learner to have minimum 50% attendance for each course & average attendance has to be 75%.

2. The same ratio shall be applied for computing the attendance of learners by crediting the number of periods which are missed while participating in an extracurricular /co-curricular activity /competition /camp /workshop /convention/symposium/seminar, etc., where the learner is officially representing the College/University/District/State/Country with the permission of the Principal/Director/Head of the College/Institute/ University Department or by the direction of the University Officer as the case may be wherein for the purpose of computing the average attendance the periods missed for what is envisaged here-in-above, shall be deemed to have been attended by the said learner.

3. The Principal/Director/Head of the concerned College/Institute/Department of the University shall be the competent authority to condone the absence of any learner further up to additional 25% if deemed fit and on recommendation of the Attendance Committee of the College/Institute/Department of the University wherein it is mandatory on the committee to do natural justice by giving a personal hearing to every learner falling short of minimum attendance for keeping terms and recommending case by case to the competent authority having verified the genuineness and gravity of the problem that justifies the learner to remain

absent which generally shall be limited to his/her own sickness, sickness of parent, death of parent, etc. supported by valid evidence, documentary or otherwise.

4. At the end of the semester on recommendation of the Attendance Committee the Principal of the college shall display the list of the learners who are not allowed to keep terms, allowing them to appeal to the Principal of the college within 3 days from the date of display of the notice. After disposing of the appeals the Principal shall intimate the same to the In-charge of Examinations to withdraw the examination forms of such defaulting learners under intimation to those learners ensuring that the communication reaches the concerned at least 10 clear days before the commencement of the respective examinations.

5. Steps taken by the College

- (i) Undertaking signed by parent as well as student at the time of admission.
- (ii) Attendance norms explained at the orientation.
- (iii) Display of monthly attendance on student notice boards.
- (iv) Periodic meeting with parents addressed by the Principal/Vice Principal.

Curriculum

Programme: Bachelor of Arts

F.Y.B.A.

SEMESTER I	SEMESTER II
Non-Core Courses	Non-Core Courses
1. Foundation Course I 2. Communication Skills I 3. Hindi compulsory I /French compulsory I.	1. Foundation Course II 2. Communication Skills II 3. Hindi compulsory II /French compulsory II.
Core Courses <i>(any one group)</i> 4, 5, 6: English I, Psychology I, Sociology I or 4, 5, 6: Economics I, Psychology I, Sociology I or 4, 5, 6: History I, Psychology I, Sociology I	Core Courses <i>(any one group)</i> 4, 5, 6: English II, Psychology II, Sociology II or 4, 5, 6: Economics II, Psychology II, Sociology II or 4, 5, 6: History II, Psychology II, Sociology II

Note: The groups selected in F.Y.B.A. are continued in S.Y.B.A.

S.Y.B.A.

SEMESTER III	SEMESTER IV
Non-Core Courses	Non-Core Courses
1. Foundation Course III 2. Advertising -I	1. Foundation Course IV 2. Advertising -II

<p>Core Courses 3, 4. Psychology II&III 5, 6. Sociology II & III (Ancillary choice same as in F.Y.B.A.) 7, 8. English II & III Or 7, 8. Economics II and II Or 7, 8. History II and III</p>	<p>Core Courses 3, 4. Psychology II&III 5, 6. Sociology II & III (Ancillary choice same as in F.Y.B.A.) 7, 8. English II & III Or 7, 8. Economics II and II Or 7, 8. History II and III</p>
--	--

T.Y.B.A.

Students can choose among the following single subject Majors or Double Subject Majors:

English – 6 papers

Economics – 6 papers

Sociology – 6 papers

English 3 papers – Psychology 3 papers

English 3 papers – History 3 papers

Psychology 3 papers – Sociology 3 papers

Psychology 3 papers – History 3 papers

Sociology 3 papers – History 3 papers

Paper/Course Titles

ENGLISH:

Year	Semesters I/III/V	Semesters II/IV/VI
F.Y.B.A.	Introduction to Literature (Short Story and Novel)	Introduction to Literature (Poetry and Drama)

S.Y.B.A. II	Indian Literature in English (Essay, Novel and Short Stories)	Indian Literature in English (Essay, Poetry and Drama)
S.Y.B.A. III	American Literature (Short Story and Novel)	American Literature (Poetry and Drama)
T.Y.B.A. IV	16 th to 18 th Century English Literature – I	16 th to 18 th Century English Literature – II
T.Y.B.A. V	Literary Criticism - I	Literary Criticism - II
T.Y.B.A. VI	Grammar and Art of Writing – I	Grammar and Art of Writing – II
T.Y.B.A. VII	19 th Century Eng. Literature – I	19 th Century Eng. Literature – II
T.Y.B.A. VIII	20 th Century Eng. Literature – I	20 th Century Eng. Literature – II
T.Y.B.A. IX	Literature of Protest-I	Literature of Protest-II

Paper/Course Titles

ECONOMICS: (S.Y.B.A. change w.e.f. 2020-21)

Year	Semesters I/III/V	Semesters II/IV/VI
F.Y.B.A.	Microeconomics-I	Macroeconomics-I
S.Y.B.A. II	Paper III Macroeconomics-I	Paper V Macroeconomics-II
S.Y.B.A. III	Paper IV Public Finance	Paper VI Indian Economy
T.Y.B.A. IV	Microeconomics-III	Macroeconomics-III

T.Y.B.A. V	Economics of Development	International Economics
T.Y.B.A. VI	Economics of Agriculture and Cooperation	Indian Financial System
T.Y.B.A. VII	Research Methodology	Research Methodology
T.Y.B.A. VIII	Environmental Economics	Development Theory and Experience
T.Y.B.A. IX	History of Economic Thought	International Trade: Policy and Practice

Paper/Course Titles

SOCIOLOGY:

Year	Semesters I/III/V	Semesters II/IV/VI
F.Y.B.A.	Foundations of Sociology	Fundamentals of Sociology
S.Y.B.A. II	Sociology of India	Sociology of Development
S.Y.B.A. III	Emerging Issues and Concerns in Contemporary Society	Emerging Fields in Sociological Studies
T.Y.B.A. IV	Theoretical Sociology	Anthropological Thought
T.Y.B.A. V	Sociology of Work	Sociology of Informal Sector
T.Y.B.A. VI	Sociology of Gender	Gender and Society in India

T.Y.B.A. VII	Sociology of HRD	Sociology of Organisations
T.Y.B.A.VIII	State, Civil Society and Social Movements	Social Exclusion and Marginalisation
T.Y.B.A. IX	Quantitative Social Research	Qualitative Social Research

Paper/Course Titles

PSYCHOLOGY:

Year	Semesters I/III/V	Semesters II/IV/VI
F.Y.B.A.	General Psychology-I	General Psychology-I
S.Y.B.A. II	Social Psychology	Social Psychology
S.Y.B.A. III	Human Development	Human Development
T.Y.B.A. IV	Psychological Testing and Statistics	Psychological Testing and Statistics
T.Y.B.A. V	Abnormal Psychology	Abnormal Psychology
T.Y.B.A. VI	Industrial and Organisational Psychology	Industrial and Organisational Psychology

Paper/Course Titles

HISTORY:

Year	Semesters I/III/V	Semesters II/IV/VI
F.Y.B.A.	History of Modern India (1857-1947)	History of Modern India - Society and Economy
S.Y.B.A. II	Landmarks in World History 1300AD -1945 A.D.	
S.Y.B.A. III	Ancient India from Earliest times to 1000A.D.	
T.Y.B.A. IV	History of Medieval India 1000-1526 CE	History of Medieval India 1526-1707CE
T.Y.B.A. V	Hist. of Modern Maharashtra 1818-1960 CE	Hist. of Contemporary India 1947-2000 CE
T.Y.B.A. VI	Introduction to Archaeology	Introduction to Museology and Archival Science

Programme: Bachelor of Commerce

F.Y.B.Com.

SEMESTER I	SEMESTER II
<i>Discipline specific elective course</i> 1. Accountancy and Financial Management I <i>Discipline related elective courses</i> 2. Commerce I 3. Business Economics I	<i>Discipline specific elective course</i> 1. Accountancy and Financial Management II <i>Discipline related elective courses</i> 2. Commerce II 3. Business Economics II

<p><i>Ability enhancement compulsory courses</i></p> <p>4. Business Communication I</p> <p>5. Environmental Studies I</p> <p><i>Skill enhancement course</i></p> <p>6. Foundation Course - I</p> <p><i>Core course</i></p> <p>7. Mathematical and Statistical Techniques I</p>	<p><i>Ability enhancement compulsory courses</i></p> <p>4. Business Communication II</p> <p>5. Environmental Studies II</p> <p><i>Skill enhancement course</i></p> <p>6. Foundation Course - II</p> <p><i>Core course</i></p> <p>7. Mathematical and Statistical Techniques II</p>
--	--

S.Y.B.Com.

SEMESTER III	SEMESTER IV
<p><i>Discipline specific elective courses</i></p> <p>1. Accountancy and Financial Management III</p> <p>2. Financial Accounting and Auditing – Intro. to Management Accounting</p> <p><i>Discipline related elective courses</i></p> <p>3. Commerce III- (Management: Functions and Challenges)</p> <p>4. Business Economics III</p> <p><i>Ability (Skill) enhancement courses</i></p> <p>5. Advertising I</p> <p>6. Foundation Course- Contemporary Issues - III</p> <p><i>Core course</i></p> <p>7. Business Law I</p>	<p><i>Discipline specific elective courses</i></p> <p>1. Accountancy and Financial Management IV</p> <p>2. Financial Accounting Auditing - Auditing</p> <p><i>Discipline related elective courses</i></p> <p>3. Commerce IV- (Management: Production and Finance)</p> <p>4. Business Economics IV</p> <p><i>Ability (Skill) enhancement courses</i></p> <p>5. Advertising II</p> <p>6. Foundation Course Contemporary Issues - IV</p> <p><i>Core course</i></p> <p>7. Business Law II</p>

T.Y.B.Com.

SEMESTER V	SEMESTER VI
<i>Discipline specific elective courses</i>	<i>Discipline specific elective courses</i>
1. Financial Accounting & Auditing VII - Financial Accounting	1. Financial Accounting & Auditing IX - Financial Accounting
2. Financial Accounting & Auditing VIII - Cost Accounting	2. Financial Accounting & Auditing X - Cost Accounting
<i>Discipline related elective courses</i>	<i>Discipline related elective courses</i>
3. Commerce V	3. Commerce VI
4. Business Economics V	4. Business Economics VI
<i>Ability enhancement Courses***</i>	<i>Ability enhancement Courses***</i>
5. Choose any one: Computer Systems & Applications Paper I <u>or</u> Export Marketing Paper I <u>or</u> Psychology of Human Behaviour at Work Paper I	5. Choose any one: Computer Systems & Applications Paper II <u>or</u> Export Marketing Paper II <u>or</u> Psychology of Human Behaviour at Work Paper II
6. Choose any one: Marketing Research - Paper I <u>or</u> Direct & Indirect Taxation Paper I	6. Choose any one: Marketing Research Paper II <u>or</u> Direct & Indirect Taxation Paper II

*** Courses selected in Semester V will continue in Semester VI

Examination Scheme and Passing Criteria

The examination scheme for each course is as follows:

Semester-end examination: 100 marks*

Duration of semester-end examination: 3 hours

Paper pattern as announced by each course BOS.

Standard of Passing: 40% marks in aggregate for each course. The learner shall obtain a minimum of 40% marks (i.e. 40 out of 100) in the semester-end examination.

* Except in the case of Foundation Course which has internal assessment for 25 marks and a semester-end exam for 75 marks (2½ hours).

Similarly, the option of Computer Systems and Applications has a Practical Examination for 25 marks and a semester-end examination for 75 marks. (2½ hours).

Standard of Passing:

40% marks in aggregate for each course.

The learner shall obtain a minimum of

40% marks (i.e. 10 out of 25) in the internal assessment and 40% marks in the semester-end examination (i.e. 30 out of 75) separately to pass the course. A learner will be said to have passed the course if he/she passes the internal assessment and semester-end examination together.

Besides the B.A. and B.Com. programmes, St. Andrew's college also offers the following programmes in the Arts, Science and Commerce faculties. The details of each follow below:

B.A.M.M.C. (formerly B.M.M.)

B.A. in Multimedia and Mass Communication

B.Sc. Information Technology

B.Sc. Hospitality Studies

Bachelor of Management Studies (B.M.S.)

B.Com. (A & F)

Bachelor of Commerce Accounting and Finance

B.Com. (B & I)

Bachelor of Commerce Banking and Insurance

Course Content: *Note: Courses taught in each semester may change whenever a change in the structure of the programme is introduced by University of Mumbai.*

B.A.M.M.C. (formerly B.M.M.)

***B.A. in Multimedia and Mass Communication**

* With effect from 2019-2020

Seats: 60 - out of which 30 seats are reserved for Minority Students (Catholics)

Duration: 3 Years

Timing: 7.30 a.m. to 1.10 p.m.

(Since it is a full-time course student may be required to stay longer hours if necessary)

Admission Policy: Eligibility

To be eligible for admission to the Degree course in Bachelor of Mass Media, a candidate shall have passed the Std. XII examination of the Maharashtra Board of Higher Secondary Education or its equivalent from the Science, Arts or Commerce Stream. Admissions are purely based on merit. The following Weightage is given to students from Arts, Science and Commerce stream at 12th Std level:

Stream	Arts	Commerce	Science
Percentage	50%	25%	25%

Course Content:

F.Y.B.A.M.M.C.

SEMESTER I	SEMESTER II
1. Effective Communication I 2. Foundation Course I 3. Visual Communication 4. Fundamentals of Mass Communication 5. Current Affairs 6. History of Media	1. Effective Communication II 2. Foundation Course II 3. Content Writing 4. Introduction to Advertising 5. Introduction to Journalism 6. Media, Gender and Culture

S. Y.B.A.M.M.C.

SEMESTER III	SEMESTER IV
<ol style="list-style-type: none">1. Elective (any one) Electronic Media I / Motion Graphics and Visual Effects I2. Corporate Communication and Public Relations3. Media Studies4. Introduction to Photography5. Film Communication I6. Computers and Multimedia I	<ol style="list-style-type: none">1. Elective (same one as taken in Semester 3) Electronic Media II / Motion Graphics and Visual Effects II2. Writing and Editing for Media3. Media Law and Ethics4. Mass Media Research5. Film Communication II6. Computers and Multimedia II

T.Y.B.M.M. Advertising

SEMESTER V	SEMESTER VI
<ol style="list-style-type: none">1. Advertising in Contemporary Society2. Copywriting3. Consumer Behaviour4. Media Planning and Buying5. Brand Building6. Advertising Design (100 Marks Practical Paper with Viva)	<ol style="list-style-type: none">1. The Principles and Practice of Direct Marketing2. Legal Environment and Advertising Ethics3. Advertising and Marketing Research4. Financial Management for Marketing and Advertising5. Agency Management6. Digital Media7. Contemporary Issues

T.Y.B.M.M. Journalism

SEMESTER V	SEMESTER VI
1. Reporting	1. Press Laws and Ethics
2. Editing	2. Broadcast Journalism
3. Features and Opinion	3. Business and Magazine Journalism
4. Journalism and Public Opinion	4. News Media Management
5. Indian Regional Journalism	5. Contemporary Issues
6. Newspaper - Magazine Making (Practical Paper with Viva)	6. Internet and Issues in the Global Media
	7. Digital Media

Programme: B.Sc. Information Technology [B.Sc. (I.T.)]

Seats: 60 - out of which 30 seats are reserved for Minority Students (Catholics)

Duration: 3 Years

Timing: 7.30 a.m. To 1.10 p.m.

(Since it is a full-time course students may be required to stay longer hours if necessary)

Admission Policy: Eligibility

To be eligible for admission to the Degree course in Bachelor of Science (Information Technology), a candidate shall have passed the H.S.C. examination of the Maharashtra Board of Higher Secondary Education or its equivalent with Mathematics and Statistics as one of the subjects and should have secured not less than 45% marks.

Admission will be on merit, based on order of preference as follows:

1. Marks in Mathematics and Statistics at H.S.C. or equivalent.
2. Aggregate marks at H.S.C. or equivalent.
3. Aggregate marks at S. S. C.

Candidates who have passed Diploma (Three years after S.S.C.) OR post H.S.C. diploma in Information Technology/ Computer Technology/ Computer Engineering/ Computer Science /Electrical, Electronics and Video Engineering and Allied Branches/Mechanical and Allied branches/Civil and Allied branches, are eligible for direct admission to the Second Year of the B. Sc. (IT) degree course. However, the Diploma should be recognized by the Board of Technical Education or any other recognized Government Body. Minimum marks required are 45% aggregate.

Course Content:

F.Y.B.Sc.(I.T.)

SEMESTER I	SEMESTER II
1. Imperative Programming	1. Object Oriented Programming
2. Digital Electronics	2. Microprocessor Architecture
3. Operating Systems	3. Web Programming
4. Discrete Mathematics	4. Numerical and Statistical Methods
5. Communication Skills	5. Green Computing

S.Y.B.Sc.(I.T.)

SEMESTER III	SEMESTER IV
1.Python Programming. 2.Data Structures 3.Computer Networks 4.Database Management Systems. 5.Applied Mathematics Mobile Programming (practical component)	1. Core Java 2. Introduction to Embedded Systems 3. Software Engineering 4. Computer Oriented Statistical Techniques 5. Computer Graphics and Animation

T.Y.B.Sc.(I.T.)

SEMESTER V	SEMESTER VI
1.Software Project Management 2.Internet of Things 3.Advanced web programming <u>Electives:</u> 4.Linux system Administration OR Artificial Intelligence 5.Enterprise Java OR Next Generation Technologies.	1.Software Quality Assurance 2.Security in Computing 3.Business Intelligence <u>Electives:</u> 4.Enterprise Networking OR Principles of GIS 5.Cyber Laws OR IT Service management

Note: There are five practical courses (50 marks – passing standard 40% or 20 out of 50 marks) in each of the six semesters of the B.Sc. (I.T.) programme.

Programme: B.Sc. Hospitality Studies [B.Sc. (H.S.)]

Seats: 60 - out of which 30 seats are reserved for Minority Students (Catholics)

Duration: 3 Years

Timing: - 8.00 a.m. to 3.00 p.m.

(Since it is a full-time course students may be required to stay longer hours if necessary)

Admission Policy: Eligibility

For being eligible for admission to the degree course Bachelor of Science (Hospitality Studies) a candidate shall have passed the XII standard examination in any discipline/stream of any State Board for higher education or its equivalent from India or abroad and secured not less than 45% marks in the aggregate (44.5% to 44.99% may be rounded off to 45%)

Every candidate admitted to the Degree Course in the Affiliated College/Recognized Institution conducting the course shall have to enroll herself/himself with the University.

If a candidate has already passed her/his Three-Year Diploma in Hotel Management from any recognised Board in India or abroad she/he will be admitted directly to the third year of the B.Sc. (H. S.) course to facilitate her/ him to convert her/his Diploma into a Degree.

Course Content

F.Y.B.Sc.(H.S.)

SEMESTER I	SEMESTER II
1. Food Production and Patisserie - I (Theory/Practical)	1. Food Production and Patisserie -II (Theory/Practical)
2. Food & Beverage Service -I (Theory/Practical)	2. Food & Beverage Service -II (Theory/Practical)
3. Front Office-I	3. Front Office-I
4. Housekeeping - 1	4. Housekeeping - 1
5. Rooms Division Management-I (Practical)	5. Rooms Division Management-II (Practical)
6. Communication Skills- I (English and French)	6. Communication Skills- I (English and French)
7. Information Technology (Theory/Practical)	7. Principles of Hotel Accountancy
8. Food Safety and Nutrition	8. Principles of Management

S.Y.B.Sc.(H.S.)

SEMESTER III	SEMESTER IV
1. Food Production and Patisserie – III	1. Industrial Exposure Training (Theory/Practical)
2. Food & Beverage Service - III (Theory/Practical)	
3. Front Office- III	
4. Housekeeping - III	
5. Rooms Division Management III (Practical)	
6 Hotel Accountancy and Cost Control	

7 Hospitality Law and Human Resource Management	
8. Management Information System in Hospitality industry	

T.Y.B.Sc.(H.S.)

SEMESTER V	SEMESTER VI
1. Food Production & Patisserie (Theory/Practical)	1. Organizational Behaviour
2. Food & Beverage Operations Management (Theory/Practical)	2. Strategic Management
3. Front Office	3. Event Planning, Marketing and Management
4. Housekeeping	<i>Core Elective (Any Two)</i>
5. Rooms Division Management (Practical)	1. Advanced Food Production (Theory/Practical)
6. Corporate English	2. Advanced Food & Beverage Operations Management (Theory/Practical)
7. Environmental and Sustainable Tourism	3. Advanced Front Office
	4. Advanced House keeping
	<i>Allied Elective (Any One)</i>
	1. Services Marketing
	2. Financial Management

Besides the 75-25 marking scheme explained in the examination scheme below; the practical based papers have a practical of 50 marks. The passing standard is 40%; that is 20 out of 50 marks.

**Programme: Bachelor of Management Studies
(B.M.S.)**

Seats: 120 - of which 60 seats are reserved for Minority Students (Catholics)

Duration: 3 Years

Timing: 7.30 a.m. To 1.30 p.m.

(Since it is a full-time course students may be required to stay longer hours if necessary)

Admission Policy: Eligibility

A candidate to be eligible for admission to the B.M.S. degree course shall have passed the Higher Secondary Certificate (H.S.C.) Examination of the Maharashtra Board of Higher Education or its equivalent examination with 45% at first attempt or Diploma in any Engineering branches with two/three/four years duration after the S.S.C. conducted by the Board of Technical Education, Maharashtra, or equivalent examination. The weightage is given to students from Arts, Commerce, and Science Streams at XII Standard level as follows:

Stream	Commerce	Arts	Science	Diploma in Engineering and others
Percentage	45%	25%	25%	5%

Every candidate admitted to the degree course in the Constituent college /recognised institution conducting the

course, shall have to register himself /herself with the University.

Admission for students will be on merit.

Admission schedule will be displayed on the notice board on the day of the H.S.C. results.

Course Content

F.Y.B.M.S.

SEMESTER I	SEMESTER II
1. Introduction to Financial Accounts	1. Principles of Management
2. Foundation of Human Skills-I	2. Business Environment
3. Business Communication-I	3. Business Communication-II
4. Business Law	4. Industrial Law
5. Foundation Course-I	5. Foundation Course- (Value Education and Soft Skill)-II
6. Business Statistics	6. Business Mathematics
7. Business Economics -I	7. Principles of Marketing

S.Y.B.M.S.

SEMESTER III	SEMESTER IV
<i>Compulsory subjects</i>	
1. Business Planning & Entrepreneurial Management	1. Business Research Methods
2. Accounting for	2. Business Economics II
	3. Production and Total

Managerial Decisions 3. Strategic Management 4. Foundation Course (Environmental Management) – III 5. Information Technology in Business Management I	Quality Management 4. Foundation Course (Ethics and Governance)- IV 5. I.T. in Business Management II
<i>Elective courses***</i>	
MARKETING	MARKETING
6. Consumer Behaviour 7. Advertising	6. Integrated Marketing 7. Communication Rural Marketing
FINANCE	FINANCE
6. Basics of Financial Services 7. Corporate Finance	6. Auditing 7. Strategic Cost Management
HUMAN RESOURCE	HUMAN RESOURCE
6. Organisation Behaviour and HRM 7. Recruitment and Selection	6. Human Resource Planning and Information System 7. Training and Development in HRM

*****A learner can choose any one elective between Marketing, Finance or Human Resource. Once selected in Semester III, the learner is required to continue with the same elective up to Semester VI.**

T.Y.B.M.S.

SEMESTER V	SEMESTER VI
<i>Compulsory subjects</i>	
1. Logistics & Supply Chain Management 2. Corporate Communication and Public Relations	1. Operation Research 2. Project Work
<i>Elective courses****</i>	
MARKETING	MARKETING
3. Services Marketing 4. E-commerce & Digital Marketing 5. Sales and Distribution Management 6. Customer Relationship Management	3. Brand Management 4. Retail Management 5. International Marketing 6. Media Planning and Management
FINANCE	FINANCE
3. Direct Taxes 4. Investment Analysis & Portfolio Management 5. Wealth Management 6. Financial Accounting	3. Strategic Financial Management 4. International Finance 5. Indirect Taxes 6. Project management
HUMAN RESOURCE	HUMAN RESOURCE

3. Finance for HR Professionals and Compensation Management	3. HRM in Global Perspective
4 Strategic Human Resource Management and HR Policies	4. Organisational Development
5. Performance Management and Career planning	5. HRM in Service Sector Management
6. Industrial Relations	6. Workforce Diversity

The Project work in Semester VI is considered as a special course involving application of knowledge in solving/analysing/exploring a real-life situation/ difficult problem. A project work may be undertaken in any area of Elective Courses/ study area selected.

Programme: B.Com. (A & F)
Bachelor of Commerce Accounting and Finance

Seats: 60 - out of which 30 seats are reserved for Minority Students (Catholics)

Duration: 3 Years

Timing: 7.30 a.m. To 1.10 p.m.

(Since it is a full-time course students may be required to stay longer hours if necessary)

Admission Policy: Eligibility

A candidate to be eligible for admission to the Bachelor of Commerce (A & F) Degree Course shall have passed the Higher

Secondary Certificate (H.S.C.) Examination of the Maharashtra Board of Higher Education or its equivalent and secured not less than 50% marks in aggregate at the first attempt.

Course Content

F.Y.B.A.F.

SEMESTER I	SEMESTER II
1. Financial Accounting I 2. Cost Accounting I 3. Financial Management I 4. Business Communication II 5. Foundation Course I 6. Commerce I 7. Business Economics I	1. Financial Accounting II 2. Auditing I 3. Innovative Financial Services 4. Business Communication II 5. Foundation Course II 6. Business Law I 7. Quantitative Methods I

S.Y.B.A.F.

SEMESTER III	SEMESTER IV
1. Information Technology in Accountancy 2. Foundation Course in Commerce 3. Business Law II 4. Business Economics II 5. Financial Accounting III 6. Cost Accounting II 7. Taxation II	1. Information Technology in Accountancy II 2. Foundation Course in Management 3. Business Law III 4. Research Methodology in Accounting and Finance 5. Financial Accounting IV 6. Management Accounting II 7. Taxation III

T.Y.B.A.F.

SEMESTER V	SEMESTER VI
1. Financial Accounting V	1. Financial Accounting VII
2. Financial Accounting VI	2. Project Work
3. Cost Accounting III	3. Cost Accounting IV
4. Financial Management II	4. Financial Management III
5. Taxation IV	5. Taxation V
6. International Finance	6. Security Analysis and Portfolio Management

Programme: B.Com. (B & I) Bachelor of Commerce Banking and Insurance

Seats: 60 - out of which 30 seats are reserved for Minority Students (Catholics)

Duration: 3 Years

Timing: 7.30 a.m. To 1.10 p.m.

(Since it is a full-time course students may be required to stay longer hours if necessary)

Admission Policy: Eligibility

A candidate to be eligible for admission to the Bachelor of Commerce (B & I) Degree Course shall have passed the H.S.C. Examination of the Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent and secured not less than 45% marks aggregate at one and the same sitting.

Every candidate admitted to the Degree Course in the Constituent/affiliated college recognised institution conducting the course shall have to register himself/herself with University.

Course Content

F.Y.B.B.I.

SEMESTER I	SEMESTER II
1. Environment and Management of Financial Services	1. Principles and Practices of Banking & Insurance
2. Principles of Management	2. Business Law
3. Financial Accounting I	3. Financial Accounting II
4. Business Communication – I	4. Business Communication – II
5. Foundation Course – I	5. Foundation Course – II
6. Business Economics – I	6. Organisational Behaviour
7. Quantitative Methods - I	7. Quantitative Methods – II

S.Y.B.B.I.

SEMESTER III	SEMESTER IV
1. Financial Management I	1. Financial Management II
2. Management Accounting (Tools and Techniques, Focus on Banking & Insurance)	2. Financial Market (Equity, Debt, Forex and Derivatives)
3. Organisational Behaviour	3. Entrepreneurship Management
4. Information Technology in Banking and Insurance – I	4. Information Technology in Banking and Insurance - II
5. Laws Governing Banking and Insurance	5. Corporate Laws and Laws governing Capital Market
6. Financial Market (Equity, Debt, Forex and Derivatives)	6. Universal Banking
7. Taxation of Financial Services	7. Business Economics II

T.Y.B.B.I.

SEMESTER V	SEMESTER VI
<i>Elective courses</i>	
1. Financial Reporting and Analysis (Corporate Banking and Insurance) 2. Auditing- I 3. Strategic Management 4. Financial Services Management	1. Security Analysis and Portfolio management 2. Auditing – II 3. Human Resources Management 4. Turnaround management
<i>Core course</i>	
5. International Banking and Finance	5. Central Banking
<i>Ability Enhancement Course</i>	
6. Research Methodology	6. Project work

Examination Scheme and Passing Criteria

The examination scheme for each course is as follows:

Internal assessment: 25 marks

Semester-end examination: 75 marks

Duration of semester-end examination: 2½ hours

All questions are compulsory with internal choice.

Standard of Passing: 40% marks in aggregate for each course.

The learner shall obtain a

minimum of 40% marks (i.e. 10 out of 25) in the internal assessment and 40% marks in the

semester-end examination (i.e. 30 out of 75) separately to pass the course. A learner will be

said to have passed the course if he/she passes the internal assessment and semester-end

examination together.

Post Graduate Programme: M.Com.

Master of Commerce in Business Management

Admission Policy: Eligibility

A candidate to be eligible for admission to the Master of Commerce (M.Com.) in Business Management Post Graduate Programme shall have passed T.Y.B.Com. or T.Y.B.M.S. or T.Y.B.Com. (A&F) or T.Y.B.Com. (B&I) or its equivalent and secured not less than 40% marks in aggregate at the first attempt.

Course Content

M.Com. Part I

SEMESTER I	SEMESTER II
1. Strategic Management	1. Research Methodology for Business
2. Economics for Business Decisions	2. Macroeconomic Concepts and applications
3. Cost and Management Accounting	3. Corporate Finance
4. Business Ethics and Corporate Social Responsibility	4. E-Commerce

M.Com. Part II

SEMESTER III	SEMESTER IV
1. Human Resource Management	1. Advertising and Sales Management
2. Entrepreneurship Management	2. Retail Management
	3. Management of Business Relations

3. Marketing Strategies and practices	4. Research Project (Mandatory)
4. Research Project (Mandatory)	

Examination Scheme and Passing Criteria

The examination scheme for each course is as follows:

Internal assessment: 40 marks

Semester-end examination: 60 marks

Duration of semester-end examination: 2 hours

All questions are compulsory with internal choice.

Standard of Passing: 40% marks in aggregate for each course. The learner shall obtain a minimum of 40% marks (i.e. 16 out of 40) in the internal assessment and 40% marks in the semester-end examination (i.e. 24 out of 60) separately to pass the course. A learner will be said to have passed the course if he/she passes the internal assessment and semester-end examination together.

Programme: Ph.D. in English

Check Website for details

Special Diploma Course: Religion and Society, Peace, and Dialogue

Conducted under the aegis of the

UNESCO and Cardinal Paul Poupard Chair for Inter-Religious and Inter-Cultural Dialogue

Objectives

- To understand the spiritualities of various religions

- To strategize in order to establish small human communities
- To grasp the principles of inter-religious harmony
- To help the students to get to know other cultures and religions
- To bridge the gap between various religious communities
- To stem the growing mistrust between religious communities through sound knowledge of each other's beliefs and traditions
- To train students in a climate of religious intolerance to work for nation building and make them ambassadors of peace and dialogue
- To help the students to become aware of the transformative role they can play to promote peace and national integration

Eligibility: Minimum XII pass. Students will be taken on first-come-first-serve basis.

Duration: The course shall be part-time for a duration of 2 years, a total of 150 hours- that will include teaching, presentations and a praxis programme

Intake Capacity: 50 candidates per batch

Scheme of Examination: The examination shall be for 500 marks: 150 marks each for compulsory subjects, 100 marks for elective and 100 marks for praxis.

Examination Pattern: At the end of the course the dissertation has to be completed under the guidance of a post-graduate teacher recognised by St. Andrew's College which

also includes an international team of scholars. The dissertation should be submitted by the end of January.

Passing: Minimum marks for passing 45% marks in each paper and dissertation

Venue: The course will be conducted at St. Andrew's College. The praxis program of 20 hours will be held in venues selected as per need.

Fees: Rs.2,500

COURSE CONTENT

I. Core courses (Compulsory-any two) (48 hours each)

1. Religion and Society: An Introduction
2. Religion and Society: Study of Indian Religions
Hinduism, Jainism, Buddhism and Sikhism
3. Religion and Society: Study of Indian Religions
Islam, Judaism, Zoroastrianism, and Christianity

II. Electives (Any one) (35 hours each)

1. Society, Culture and Religion: Inter-Cultural and inter-Religious Dialogue
2. The 'Golden Rule' as Basis for inter-Religious and Inter-Cultural Dialogue
3. Prayer in Hinduism, Islam, Christianity, and Buddhism
4. Introduction to the Psychology of Religious Experience

III. The Praxis Programme (compulsory for all) (20 hours)

The Praxis programme is meant to put theoretical knowledge from the fields of Religion and Society into

practice as well as engage in inductive theorising on change, strategies, and action for bringing about transformation, resolution, and reconciliation in the communities, areas, regions that we work in.

1. Study Visits and Cultural Exchange
2. Visits to places of worship Temple, Mosque, Church, Pagoda and Cultural Centres
3. Discussions with religious leaders & acquaintance with religious texts
4. Students will be required to submit a dissertation.

Dissertation: Students need to submit a dissertation under the guidance of any one of the teachers and they need to appear for a Viva.

The Dissertation should be around 4000 words.

Written Assignment = 60 Marks

Viva Examination = 40 Marks

Co-curricular Activities

St. Andrew's College has always been deeply committed to ensure that students participate and excel in co-curricular activities without neglecting academic pursuits. For this reason, the campus is always abuzz with activities both within and outside the classroom. At St. Andrew's students' presentations and group discussions go hand in hand with interactive lecture sessions. Guest lectures, field trips, industrial visits, seminars, workshops, quizzes, debates, essay writing contests, poster exhibitions, and the screening of relevant films are just some of the exciting events in store.

Each department organises a plethora of activities as part of their respective Associations. The subject associations include the English Literary Association (ELA), the Andean

Psychology Team (APT), the Economics Association, the History Association, the Sociology Association, Commerce Circle and the Accountancy Association.

Each student's participation in these activities and more are documented in their ACME cards.

Certified Courses: To answer the need of the hour to bridge the gap between academics and the corporate world, we have introduced certified courses. These courses would help students gain the skills required by the corporate sector. For details please visit the college website.

Extra-curricular Activities

Extra-curricular activities include music, dance, drama, quiz, elocution, debate and forums such as the Nature Club, N.S.S., and the Association for Inter Religious Dialogue.

Since 2018-19 the college is hosts an intercollegiate festival MOSAIC. Check the college website for updates.

The Science Exhibition annually organized by the Junior College offers our students the opportunity to exhibit their creative potential in the field of science.

Further, students are also encouraged to participate in the myriad intercollegiate contests and festivals conducted by other colleges in the city.

St. Andrew's College is often referred to as the sports college. We encourage our students to participate in inter-class and inter collegiate indoor and outdoor sports activities.

Other Extra-mural Activities

Besides the cultural, literary and sports events hosted by the college, students get a chance to participate in activities of N.S.S., and also in value education and social outreach activities.

Student's Council: Constituted and functions as per the rules of University of Mumbai

Alumni Association*

Facilities*

- Library and Moodle (for details visit the website)
- Training and Placement
- Counselling
- Indoor and outdoor sports facility
- Gymnasium
- Photocopy
- Campus Ministry

***For more details please visit the college website**

College Rules and Regulations

1. Students are expected to conduct themselves in a manner worthy of an educated Indian citizen. Such conduct is based on respect for the dignity and right of individuals, respect for public and personal property, and personal and academic honesty. Students are responsible to the Principal for their conduct in college.
2. Students are required to wear their identity cards while they are on campus. Identity cards must be shown if demanded by the Principal/Lecturer or any other teaching /non-teaching member of the staff.
3. At the time of admission, every student shall sign a declaration on her/his admission form, that s/he will abide by all the rules and regulations and accept the decision of the

Principal in all matters as final. S/he will also give an undertaking to accept the Maharashtra State Higher Secondary Education Board's Regulation, 1997, No. 88(1)(a), (i) and (ii) in the Junior College, and University Ordinances 0.6086 for Senior College, which inter alia provides for the withdrawal of the Board / University examination form.

4. No student should be found loitering in the corridors or in the lobby during lecture hours.

5. It is responsibility of the student to read the notice boards regularly for important announcements made by the College office from time to time. They will not be excused or be given any concession on grounds of ignorance.

6. Students should help keep the college campus clean, conserve electricity and water.

7. Smoking, playing cards or any form of gambling, consumption of alcohol and the use, possession and/or distribution of drugs are strictly prohibited in the college premises.

8. Students found accessing/downloading unacceptable material from the internet shall be liable for disciplinary action.

9. Insubordination and unbecoming language or misconduct in any form is sufficient reason for disciplinary action.

10. Mobile phones that are used in the restricted areas of the college building will be confiscated. The use of any other electronic communication gadgets or musical gadgets is strictly prohibited during lecture hours.

11. Any kind of demonstration that restricts the freedom of the college community and disrupts the smooth running of the college is banned.

12. All students must follow the college dress code which is displayed on the notice boards.
13. Students shall do nothing either inside or outside the college that will in any way interfere with its orderly administration and discipline.
14. No society or association shall be formed in the college and no person invited to address a meeting without the Principal's prior permission.
15. Students are expected to take proper care of college property. Damaging college property e.g. disfiguring walls, doors, windows, or breaking furniture, misuse of A.C. etc., will be considered as a breach of discipline.
16. No student shall collect any money as contribution for educational visits, get-togethers, study notes, charity, or any activity without the prior sanction of the Principal.
17. The college does not organise picnics and tours except educational tours in which case parents will be duly informed.
18. In college debates and other meetings, the Chairperson shall be an individual approved by the Principal and the subject of debates shall have the previous approval of the Principal.
19. No students shall communicate any information to or write about matters dealing with the college administration to the Press.
20. Students are expected to take proper care of college property and help in keeping the premises neat and tidy. Students should not leave their books, valuables, and other belongings in the common rooms/classrooms. They are advised to carry their possessions with them whenever they leave the common rooms/classrooms.

21. The college is not responsible for lost property. Students should deposit property found by them in the college office. Owners of lost property should check with the college office and provide adequate proof of ownership to claim the lost property.

22. Subject to the availability of space, a parking facility is provided for students' two-wheelers. Parking of cars is not allowed. The college is not responsible for any damage to or theft of vehicles. No one can claim parking as a matter of right. The time for entry into and exit from the campus will be notified by the Principal. Students who do not follow the instructions of the security staff will forfeit their parking facility.

23. Students who invite outsiders or are found with outsiders in the college campus are liable for strict action.

24. Students are advised against sitting on parapet walls and on desks with feet on the benches.

25. A student found guilty of ragging and sexual harassment will be expelled.

26. Additional rules as deemed necessary will be displayed on the notice board from time to time.

27. If, for any reason, the continuance of a student in college is in the opinion of the Principal detrimental to the best interests of the college, the Principal may ask such a student to leave college without giving reasons for the decision. The Principal's decision shall be final and binding on the student.

28. Matters not covered by the existing rules shall rest on the absolute discretion of the Principal.

29. Action will be taken against those who violate the rules and regulations of the college.

Scholarships, Prizes, Freeships

No.	Donor	Scholarship awarded for
1	Msgr. Nereus Rodrigues Sacerdotal Golden Jubilee (1999) Scholarship	Value Education
2	Nelson Mandela Scholarship	Best Value Education Coordinator
3	Msgr. Nereus Rodrigues Scholarship	Two deserving students of the social outreach Programme
4	Mrs. Marie Rodrigues Scholarship	A student of the social outreach Programme good in either Mathematics, Accounts or Science
5	Mr. Ivan Rodrigues Scholarship	A student of the Social Outreach Programme Good in Hockey or any other sport
6	Faith-on-Campus Award	Best Faith-On-Campus Volunteer
7	Rev. Dr. Percival Fernandes Scholarship	F.Y.B.A. Highest aggregate marks
8	Palmira & John Fernandes Scholarship	Highest marks in English Literature - F.Y.B.A.
9	Late Sultan Nathani Scholarship	Highest marks in Psychology -F.Y.B.A.
10	Rui Smith Scholarship	Highest marks in Hindi - F.Y.B.A.
11	Edward Saldanha Scholarship	Deserving 1st class student of F.Y.B.A.
12	Late Res Pinto Memorial Scholarship	Highest marks in Economics - F.Y.B.A.

13	Azim Tapia Scholarship	Highest marks in F.Y.B.Com.
14	Germaine Remedios Scholarship	Highest marks in Mathematics & Statistics- F.Y.B.Com.
15	Roque Francis D'Souza Scholarship	Most deserving student of F.Y.B.Com. class
16	Palmira and John Fernandes Scholarship	Highest marks in English Literature S.Y.B.A.
17	Louis & Annie Gonsalves Scholarship	Most deserving catholic student of S.Y.B.A.
18	Agnello Menezes Scholarship	Most deserving student of S.Y.B.A.
19	Sheila Chaves Scholarship	Most deserving student of S.Y.B.A.
20	Late Res Pinto Scholarship	Highest aggregate marks S.Y.B.Com.
21	Louis & Annie Gonsalves Scholarship	Most deserving Catholic student of S.Y.B.Com.
22	Kenneth Remedios Scholarship	Highest marks in Advertising S.Y.B.Com.
23	Clifford Athaide Memorial Scholarship	T.Y.B.A. Highest aggregate marks at University Examination
24	Bishnupriya Chakravarti Scholarship	For securing 1st Class in Sociology Major (6 papers at the T.Y.B.A. Examination
25	Cardinal Simon Pimenta Scholarship	T.Y.B.A. Highest aggregate marks at University examination

26	Mabel Tavares Memorial Scholarship	Highest marks in Mathematics & Statistics with 1st Class at the T.Y.B.A.
27	Late Edwin D'Souza Scholarship & Mr. Willie & Ms. Mary D'Souza Scholarship	Highest marks in History - T.Y.B.A.
28	Lawrence & Maria D'Abreo Scholarship	For a deserving Catholic student for consistent all-round academic excellence in F.Y., S.Y. and T.Y.B.A.
29	Palmira and John Fernandes Scholarship	Highest marks in English Literature -T.Y.B.A.
30	Rabindranath & Aparna Sen Scholarship	Highest marks in English at the T.Y.B.A. Examination.
31	Prof. Prafulla Pereira Scholarship & Emilia Gomendes Memorial Scholarship	Highest marks in Psychology -T.Y.B.A.
32	The Late Queenie Lobo Scholarship	Highest marks in Economics -T.Y.B.A.
33	Mercy Raj Memorial Scholarship	The most deserving Catholic student with History as double major in the V Semester

34	Mercy Raj Memorial Scholarship	The most promising Student all-rounder with History as double major in the VI Semester
35	Rev. Dr. Percival Fernandez Scholarship	T.Y.B.Com. Highest Aggregate marks at University Examination
36	Lawrence & Maria D'Abreo Scholarship	For a deserving Catholic student for consistent all-round academic excellence in F.Y., S.Y. and T.Y.B.Com.
37	T.R. Arunachalam Scholarship & Ms. Veeda Menezes Scholarship	Highest marks in Financial Accounting & Auditing – T.Y.B.Com.
38	Clement Dos Remedios Scholarship	Highest marks in M.H.R.M. – T.Y.B.Com.
39	The Late Savio Ignatius Pereira Scholarship	Deserving poor Catholic student, securing a minimum 70% marks in the BMS University Examination
40	The Late Res Pinto Memorial Scholarship	Highest aggregate marks in F.Y.B.M.S. (Semesters I & II)
41	The Late Res Pinto Memorial Scholarship	Highest aggregate marks in S.Y.B.M.S. (Semesters III & IV)
42	The Late Res Pinto Memorial Scholarship	Highest aggregate marks in T.Y.B.M.S. (Semesters V & VI)

43	The Late Res Pinto Memorial Scholarship	Highest aggregate marks in F.Y.B.M.M. (Semesters I & II)
44	The Late Res Pinto Memorial Scholarship	Highest aggregate marks in S.Y.B.M.M. (Semesters III & IV)
45	The Late Res Pinto Memorial Scholarship	Highest aggregate marks in T.Y.B.M.M. (Semesters V & VI)
46	The Late Res Pinto Memorial Scholarship	Highest aggregate marks in F.Y.B.Sc.-I.T. (Semesters I & II)
47	The Late Res Pinto Memorial Scholarship	Highest aggregate marks in S.Y.B.Sc.-I.T. (Semesters III & IV)
48	The Late Res Pinto Memorial Scholarship	Highest aggregate marks in T.Y.B.Sc.-I.T. (Semesters V & VI)
49	The Late Res Pinto Memorial Scholarship	Highest aggregate marks in F.Y.B.Com.(A&F) (Semesters I & II)
50	The Late Res Pinto Memorial Scholarship	Highest aggregate marks in S.Y.B.Com.(A&F) (Semesters III & IV)
51	The Late Res Pinto Memorial Scholarship	Highest aggregate marks in T.Y.B.Com.(A&F) (Semesters V & VI)
52	The Late Res Pinto Memorial Scholarship	Highest aggregate marks in F.Y.B.Sc.-H.S.
53	The Late Res Pinto Memorial Scholarship	Highest aggregate marks in S.Y.B.Sc.-H.S.

54	The Late Res Pinto Memorial Scholarship	Highest aggregate marks in T.Y.B.Sc.-H.S.
55	The Late Res Pinto Memorial Scholarship	Highest aggregate marks in F.Y.B.Com.(B&I) (Semesters I & II)
56	The Late Res Pinto Memorial Scholarship	Highest aggregate marks in S.Y.B.Com.(B&I) (Semesters III & IV)
57	The Late Res Pinto Memorial Scholarship	Highest aggregate marks in T.Y.B.Com.(B&I) (Semesters V & VI)
58	The Late Res Pinto Memorial Scholarship	Highest aggregate marks in M.Com. (Business Management)
59	Late Vinod Mehra Scholarship	Outstanding performance in inter-collegiate Dramatics Competition
60	Grenville & Vinita Soloman Academic Scholarship	Outstanding student studying Commerce/ Mgmt. in St. Andrew's Degree College
61	Prof. Mavis Dias Endowment Scholarship	Outstanding Andreadn of the Jr. College pursuing Degree in St. Andrew's College
62	Marie Correa Scholarship	All round performance (male)
63	Marie Correa Scholarship	All round performance (female)
64	Ida Raj Scholarship	To the Best Student All Rounder

65	St. Paul's Institute of Communication Education Scholarship	All round performance (male) BMM
66	St. Paul's Institute of Communication Education Scholarship	All round performance (female) BMM
67	Leandro D'Sylva Winston & Wendy D'Sylva Scholarship	Deserving Catholic student
68	Late Mr. Johnnie Alves Scholarship	Deserving student from F.Y.B.A.
69	Late Mr. Johnnie Alves Scholarship	Deserving student from F.Y.B.Com.
70	Swavalamban Helfta Vikas Mandal Awards in memory of Mrs. Elfreda D'Almeida	Outstanding qualities in leadership and social awareness (NSS)
71	Principal A. D. Mascarenhas Award	Excellence in Academic & Sports (combined) in First Year
72	Clifford Athaide Memorial Scholarship	Best Sportswoman of the Year
73	Clifford Athaide Memorial Scholarship	Best Sportsman of the Year (2018-19)
74	Olio Prize	Best Performer
75	Library	Best User Award
76	Music Award	Outstanding participation in Music Activities

77	Dance Award	Outstanding participation in Dance Activities
----	-------------	---

For more details on the

Prof. Mavis Dias Endowment Scholarship
(Merit-cum-need grant of a total of Rs 1, 00,000 (Rs. 1 Lakh) spread over three years

And

The Grenville & Vinita Solomon Academic Scholarship
Refer to the college website
<https://standrewscollege.ac.in>

College Freeships for Economically Needy Students

- I. Bishop Longinus Pereira Fund
 1. Bishop Longinus Pereira
 2. Ms. Marie Fernandes
 3. Mr. Denise Ribeiro
 4. Mr. Oswald V. Alves
 5. Dr. Percival Fernandes
 6. Mr. Prabhakar Bhatkar
 7. Mr. Francis Robert Vincent
- II. Principal Dr. Marie Fernandes Freeship
- III. Dr. Irene Iyer Freeship
- IV. Reserved Category Freeship and Scholarship:

Minority students eligible for government scholarships and freeships are advised to apply for the same. A detailed notice to this effect will be displayed at the beginning of the academic year.

St. Andrew's College of Arts, Science and Commerce
St. Dominic Road, Bandra (W),
Mumbai 400 050

Contact Info:

Phone: + 91 22 2640 1657

Email: info@standrewscollege.ac.in

Web: <http://standrewscollege.ac.in>