

JUNIOR COLLEGE STUDENT NOTICE NO:

Instructions to STUDENT for Distribution of Hall Tickets- 

XII STD (REGULAR/PRIVATE/REPEATER/CLASS IMPROVEMENT)

1. Hall Tickets will be distributed on SATURDAY, 25 January 2020 between 12:50 PM- 2:30 PM as per the below mentioned schedule:

Class & Stream	Seat No		ROOM	Name of the Class teachers
	From	To		
12 ARTS	M137894	M138257	F4	Ms.Sharmilla & Ms. Ruby
12 ARTS	M138264	M138781	F5	Ms. Tania & Ms. Kajli
12 SCI	M063997	M064719	G4	Ms. Joanna & Ms. Archana
12 SCI	M064739	M065696	G5	Mr.Deepak & Ms. Rajani
12COM	M257750	M258537	S4	Mr. Sunny & Ms. Jennifer
12 COM	M258539	M259937	S5	Mr. Bosco & Mr. Samir
12 COM	M259940	M261945	S6	Ms. Swati & Ms. Rosel

2. Students are expected to sign on the signature sheet, while collecting Hall Ticket.
3. Common Laboratory Breakage fees of Rs. 40 will be collected for Science students by the Laboratory Assistants seated in the Class. **Students should bring exact change.**
4. Candidates must follow the below guidelines very carefully:
 - a) Candidates must check if all the details (Name, Signature, Subjects, Photo, etc) mentioned in the Hall Ticket is correct. In case of any error they must immediately approach the College Office (Ms. Belinda) and get it rectified. **In case any student fails to do so, he may be disallowed at the Examination Center from appearing for an examination. THE COLLEGE WILL NOT BE RESPONSIBLE , IF THE STUDENT FAILS TO GET THE ERRORS IN HALL TICKET RECTIFIED IMMEDIATELY.**
 - b) Once all the details in the Hall Ticket are correct, they should then see if the Vice-Principal's signature and the College seal are there on the Hall Ticket. If any one or both are missing, immediately inform the College Office (Ms. Belinda).
 - c) It is very important for the students to sign on the signature sheet before collecting the Hall Ticket.
 - d) Candidates must ensure that they have signed the Form-3A (H.S.C Board Form for Attendance) for Health and Physical Education Paper against their correct seat number, failing which **they will be declared "detained in XII STD"**. They should not leave the Class till they sign the Form-3A.

