

Course name: Advance Tally.Erp9 with GST

Prof. Mr. Chintan Gor

Duration: 45 Hours

Objective of the Course:

- To make students ready with the very well-known Computerized Accounting software with approx. 55 topics to learn
- Making students understand ERP software working and accounting management
- Gaining knowledge on accounting, inventory and Taxation including GST, TDS with Payroll management also.

Outcome of the Course:

After Completion of the Certified Course, students are expected to be able to :

- Manage accounting of any Business or individuals
- Creating Computerized Books of accounts with finalizing reports
- Various extra topics related to computerized accounting like Auditing, Grouping companies, Vault passwords and many more
- Getting Automated Printing salary slips, Scheduled reports, Outstanding reports etc

Number of total lectures	45 hours
Duration of lecture	2 Hrs 30 Mins each
Number of days	18 Days

Eligibility:

All are welcome to apply.

Requirement of the Course:

- Fees must be paid in full when registering for the course
- All students are required to attend at least 75% of total course duration, if not done so, student won't be allowed for examination
- Students will have Level wise Practical Exams

Course Fees: Rs 5000/-

Topic wise breakup

Beginner Level	Intermediate Level	Advance Level	Expert Level
Basics of Accounting	Interest Calculations	Scenario Management	Statutory Info
Accounting Principles	Stock Categories	Optional / Post Dated	Exception Reports
Golden Rules of Accounting	Order Processing	Vouchers	Statistics
Tally Fundamentals	Batchwise Details	Reversing Journal	Cash Flow and Funds Flow
Chart of Accounts	Manufacturing Journal	Price List	Intro. to GST / Model of GST
Accounting Masters	Additional Cost of Purchase	Re Order Levels	GST Classification
Inventory Masters	Multiple BOM	Alternate / Compound UOM	GST Master / Stock Creation
Units of Measures	Voucher Class	Export of Data	GST Different Tax Rate
Accounting Vouchers	Budgets and Controls	Import of Data	GST Invoice / GST Report
Purchase / Sale	Credit Limit	Export Formats	GST Challans / Returns
Receipt / Payment	Cost Centre & Cost Category	ODBC in Tally	TDS (Tax Deducted at Source)
Contra / Journal	Multiple Currencies	Consolidation / Split of Accounts	TCS (Tax Collected at Source)
Debit Note / Credit Note	Stock Valuation Methods	Company Logo Printing	POS (Point of Sale)
Inventory Vouchers	Bank Reconciliation Statement	Using Phonetic Keyboard	Payroll
Stock Journal / Physical Stock	F11 - Features / F12 - Configuration	Layout	Income Tax
Stock Summary	Security Controls and Tally	Bill Settlement	Advance Banking Features
Trial Balance	Vault	Receipt and Payment Statement	Setting up of Tally
Profit & Loss Account	Tally Audit	Web Browser	Migrating Data
Balance SheetERP	Financial / Inventory Reporting	E-mail & Uploading	Advance Configuration in tally
	Printing from Tally	Backup & Restore	
		Multi Linguistic Features	
Level wise practical examination			