

# The Annual Quality Assurance Report (AQAR) of the IQAC (June 2013- 30 April 2014)

St. Andrews's College of Arts, Commerce and Science. St. Dominic Road, Bandra (W),  
Mumbai – 400 050

## Part – A

### 1. Details of the Institution

1.1 Name of the Institution:	St. Andrew's College of Arts, Science & Commerce
1.2 Address Line 1:	St. Dominic Road
Address Line 2:	Bandra (W)
City/Town:	Mumbai
State:	Maharashtra
Pin Code:	400 050
Institution e-mail address:	principal.st.andrews@gmail.com
Contact Nos.:	022-26428684 / 022-26401657
Name of the Head of the Institution:	Dr. (Ms.) Marie B. Fernandes
Tel. No. with STD Code:	022-26428684 / 022-26401657
Mobile:	+91 9892771657
Name of the IQAC Coordinator:	Prof. Shirly George
Mobile:	+91 9930783767
IQAC e-mail address:	standrewsiqac@hotmail.com
1.3 NAAC Track ID (For ex. MHC0GN 18879):	9450
1.4 NAAC Executive Committee No. & Date: (For Example EC/32/A&A/143 dated 3-5-2004. This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)	EC / 32 / 001 dated 03/05/2004
1.5 Website address:	www.standrewscollege.ac.in
Web-link of the AQAR:	www.standrewscollege.ac.in/iqac.html

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

## 1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	78.75	2004	5 yrs
2	2 <sup>nd</sup> Cycle	A	3.14	2010	5 yrs
3	3 <sup>rd</sup> Cycle	-	-	-	-
4	4 <sup>th</sup> Cycle	-	-	-	-

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 AQAR for the year (for example 2010-11)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2010-11 (20/08/2010)
- ii. AQAR 2011-12 (06/09/2012)
- iii. AQAR 2012-13 (01/11/2013)
- iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

## 1.10 Institutional Status

University State ☐ Central ☐ Deemed ☐ Private ☒

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution (eg. AICTE, BCI, MCI, PCI, NCI) Yes ☐ No ☒

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☒ GC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☒ Totally Self-financing ☐

### 1.11 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☐  
 TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐  
 Others (Specify)

### 1.12 Name of the Affiliating University (*for the Colleges*)

### 1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence	<input type="text" value="-----"/>	UGC-CPE	<input type="text" value="-----"/>
DST Star Scheme	<input type="text" value="-----"/>	UGC-CE	<input type="text" value="-----"/>
UGC-Special Assistance Programme	<input type="text" value="-----"/>	DST-FIST	<input type="text" value="-----"/>
UGC-Innovative PG programmes	<input type="text" value="-----"/>	Any other ( <i>Specify</i> )	<input type="text" value="-----"/>
UGC-COP Programmes	<input type="text" value="-----"/>		

## **2. IQAC Composition and Activities**

2.1 No. of Teachers	<input type="text" value="15"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>
2.3 No. of students	<input type="text" value="NIL"/>
2.4 No. of Management representatives	<input type="text" value="02"/>
2.5 No. of Alumni	<input type="text" value="NIL"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="03"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="02"/>
2.8 No. of other External Experts	<input type="text" value="01"/>
2.9 Total No. of members	<input type="text" value="22"/>
2.10 No. of IQAC meetings held	<input type="text" value="2 meetings a year"/>

2.11 No. of meetings with various stakeholders: Nos.  Faculty   
Non-Teaching Staff  Students   Others

2.12 Has IQAC received any funding from UGC during the year? Yes ☒ No ☐

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

International – “Care of the Earth”  
National – “Labour Market Dynamics”  
“Faith and Ideology in Literature”  
State – “Workshop for Syllabi Revision for Mumbai University Teachers”  
Institutional – “Research paper presentation by under graduate College Teachers”  
Workshop by Mr.B.S Ponmudiraj (Asst. Advisor, NAAC) on Institutional Assessment and Re-accreditation

2.14 Significant Activities and contributions made by IQAC

- Organised Seminars and workshops
- Maintained statistics of students’ attendance and the same was uploaded on college website every month
- Mentoring done as part of student support service
- Appointed counsellor for students
- Student welfare in terms of concession of fees and book bank implemented
- Analysed exam result data
- LCD and sound system provided in all classes as part of improving teaching learning process

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
1. To start B.A. Psychology Major, M.A. courses in Psychology, Journalism and M.Com. Accounts	Affiliation not granted for the courses
2. To upload documents notes question papers and syllabus on Moodle Server	Documents uploaded
3. To fix LCDs, speakers and sound systems in all the classes	LCDs, speakers and sound systems fixed in all classes
4. To decide guidelines to improve attendance of students	To follow University of Mumbai Circular (No. UG/01 of 2014) relating to minimum attendance necessary for keeping terms
5. Mentoring identified as an important student support activity	Class teachers to be responsible for mentoring the students assigned to them
6. As part of student welfare a) counsellor to be in the campus b) Fees collected for student welfare to be used for book bank	Implemented
7. Approval for staff from self-finance courses to apply for minor research grants.	Approved for permanent qualified teachers
8. To conduct inter-disciplinary seminars	Seminars conducted (refer 2.13)
9. As part of 'Going Green' it was proposed to a) To replace all existing lights with LEDs. b) A recycling unit to recycle paper c) Water audit to be done	In the process
10. Proposed to introduce a two month certificate course on 'Sustainable Development'	

\* See – Annexure 1. (Academic Calendar)

2.15 Whether the AQAR was placed in statutory body      Yes      ☒      No      ☐

Management      ☒      Syndicate      ☐      Any other body      ☐

Provide the details of the action taken

As per UGC requirement a committee consisting of members from teaching staff, non-teaching staff, industrial and local communities has been constituted

## Part – B

### Criterion – I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG			01	
UG	02		06	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
<b>Total</b>	02		07	
Interdisciplinary				
Innovative				

##### 1.2 (i) Flexibility of the Curriculum: **CBGS**/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	03
Trimester	
Annual	

1.3 Feedback from stakeholders\* Alumni ☒ Parents ☒ Employers ☐ Students ☒  
(On all aspects)

Mode of feedback : Online ☒ Manual ☐ Co-operating schools (for PEI) ☐

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes as per University Curriculum the syllabi is revised every three years

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

## Criterion – II

### 2. Teaching, Learning and Evaluation (2014-15)

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
27	15	07	-----	-----

2.2 No. of permanent faculty with Ph.D.

6

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
--	01(Maths & Stats)	--	---	---	-----	02	-	2	01

2.4 No. of Guest and Visiting faculty and Temporary faculty

17

69

14

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	02	13	27
Presented papers	09	17	06
Resource Persons	---	---	08

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- a) Provided LCD in every class
- b) References and notes uploaded on Moodle Server for students
- c) Access to E-Journals through Infilb Net

2.7 Total No. of actual teaching days during this academic year

269 days

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Follows Mumbai University Rules and Regulations

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

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03

01

2.10 Average percentage of attendance of students

50%

2.11 Course/Programme wise distribution of pass percentage : **(Examination Evaluation not completed)**

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

*IQAC monitors examinations, conducts evaluation of teaching process through feedback forms*

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	02
UGC – Faculty Improvement Programme	02
HRD programmes	All teachers (staff enhancement talks)
Orientation programmes	---
Faculty exchange programme	---
Staff training conducted by the university	03 (Soft Skill)
Staff training conducted by other institutions	---
Summer / Winter schools, Workshops, etc.	All teachers
Others	---

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	32	18	03	03
Technical Staff	NIL	NIL	NIL	01



## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Conducts staff advance programs and seminars

Three Journals with ISBN numbers published every year

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	----	----	----	----
Outlay in Rs. Lakhs	----	----	----	----

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	02	----	----	01
Outlay in Rs. Lakhs	75,000/-	----	----	70,000/-

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	04	04	---
Non-Peer Review Journals	01	---	---
e-Journals	01	---	---
Conference proceedings	04	01	---

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	1) 2009-11 2) 2011-13 3) 2012-14	UGC	1) 35,000/- 2) 70,000/- 3) 60,000/-	1) 35,000/- 2) 70,000/- 3) 45,000/-
Interdisciplinary Projects	---	---	---	---
Industry sponsored	----	---	---	---
Projects sponsored by the University/ College	----	---	---	---
Students research projects <i>(other than compulsory by the University)</i>	---	---	---	---
Any other(Specify)	--	---	---	---
Total			Rs.165000/-	Rs.150000/-

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books   
 ii) Without ISBN No.

3.8 No. of University Departments receiving funds from   
 UGC-SAP  CAS  DST-FIST   
 DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
 INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	01	02			02
Sponsoring agencies	College	UGC			College

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	N.A.
	Granted	N.A.
International	Applied	N.A.
	Granted	N.A.
Commercialised	Applied	N.A.
	Granted	N.A.

3.17 No. of research awards/ recognitions received by faculty and research fellows  
 Of the institute in the year : N.A.

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution  
who are Ph. D. Guides   
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level

National level  International level

3.22 No. of students participated in NCC events:

University level  State level

National level  International level

3.23 No. of Awards won in NSS:

University level  State level

National level  International level

3.24 No. of Awards won in NCC:

University level  State level

National level  International level

3.25 No. of Extension activities organized

University forum  College forum

NCC  NSS  Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility : [See Annexure 2,3 & 4](#)

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## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	12900 sq.mtr.	---	---	---
Class rooms	33	03	Mgmt	36
Laboratories – Chem.,Phy., Bio., Comp. I.T.	05	---	---	05
Seminar Halls – A.V. Room	01	---	---	01
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	01	---	---	01
Value of the equipment purchased during the year (Rs. in Lakhs)	Rs.2,47,401	-	Admission Fees	Rs.2,47,401
Others	---	---	---	---

#### 4.2 Computerization of administration and library

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#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	675	Rs.134970/-	101	Rs.20230/-	776	Rs. 155200/-
Reference Books	21000	Rs.24510000/-	2000	Rs. 12, 50,000/-	23000	Rs. 25760000/-
e-Books						
Journals	41	Rs. 279435/-	41	Rs. 55887/-	41	Rs.335321/-
e-Journals	5		5		5	
Digital Database						
CD & Video	569					
Others (specify)	30	11459	-	-	30	11459

Note : E journals Five journals subscription is print + online version

E books and digital Database available on INFLIBNET N- List program me.

#### 4.4 Technology upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	222	02	All	08 (Library)	NIL	18 (Computers)	08+	---
Added	---	---	---	---	---	---	---	---
Total	222	02	All	08	NIL	18	08+	---

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

NIL
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#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	Rs. 3,51,442/-
ii) Campus Infrastructure and facilities	Rs. 11,60,763/-
iii) Equipments	Rs. 3,19,352/-
iv) Others	NIL
<b>Total :</b>	Rs. 18,31,557/-

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- a) Orientation programme for new students
- b) Student council
- c) Book Bank, scholarships and freeships

#### 5.2 Efforts made by the institution for tracking the progression

Ex-Student Alumni

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2654	64	---	---

#### (b) No. of students outside the state

13

#### (c) No. of international students

04

Men	No	%	Women	No	%
	1129	42		1589	58

Last Year (2012-13)						This Year (2013-14)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2589	28	7	35	8	2667	2641	23	6	43	5	2718

Demand ratio

Dropout 3 %

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Civil Service Coaching

No. of students beneficiaries

166

#### 5.5 No. of students qualified in these examinations (Data not available)

NET  SET/SLET  GATE  CAT   
IAS/IPS etc  State PSC  UPSC  Others

#### 5.6 Details of student counselling and career guidance

See Annexure 5

No. of students benefitted

126

## 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
24	200	126	----

## 5.8 Details of gender sensitization programmes

See Annexure 6

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level  National level  International level

Cultural: State/ University level  National level  International level

## 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	83	Rs.54,500/-
Financial support from government	109	Amt not yet sanctioned
Financial support from other sources	57	Rs. 3,16,070/-
Number of students who received International/ National recognitions	NIL	NIL

## 5.11 Student organized / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

## Criterion – VI

### **6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

See Annexure 7

6.2 Does the Institution has a management Information System

Yes- Information to Joint Director's Office

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Workshops Seminars

6.3.2 Teaching and Learning

Use of ICT, Movies, Documentaries, Audio Visual, Moodle Server, Power Point Presentation

6.3.3 Examination and Evaluation

As per Mumbai University Ordinance

6.3.4 Research and Development

Seminars, Guest Lectures

6.3.5 Library, ICT and physical infrastructure / instrumentation

6.3.6 Human Resource Management

Seminars Conducted

6.3.7 Faculty and Staff recruitment

As per University Guideline

6.3.8 Industry Interaction / Collaboration

Field Trips

6.3.9 Admission of Students

As per University Guidelines

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6.4 Welfare schemes for

Teaching	NIL
Non teaching	Co-op Society
Students	Book Bank



6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done    Yes ☒    No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Private	---	---
Administrative	Yes	Government	----	---

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes    Yes ☒    No ☐

For PG Programmes    Yes ☒    No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Exam conducted by the College on behalf of the University of Mumbai

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A.

6.11 Activities and support from the Alumni Association

See Annexure 8

6.12 Activities and support from the Parent – Teacher Association

N.A.

6.13 Development programmes for support staff

MSC-IT course done by four of our non-teaching staff members

6.14 Initiatives taken by the institution to make the campus eco-friendly

See Annexure 10

## Criterion – VII

### 7. Innovations and Best Practices

- 7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Team Building sessions conducted by the Principal

- 7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

See Annexure 9

- 7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Value Education, Staff Advancement Programme

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

- 7.4 Contribution to environmental awareness / protection

See Annexure 10

- 7.5 Whether environmental audit was conducted? Yes ☐ No ☒

- 7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

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### 8. Plans of institution for next year

- Start Masters Degree in 'Entertainment Media and Advertising'
- To start Ph.D. centre by Department of English
- Conduct Local, National and International Seminars
- Conduct Faculty Development Programmes

Name: Prof. Shirly George

Name: Dr. (Ms.) Marie B. Fernandes

\_\_\_\_\_  
Signature of the Coordinator, IQAC

\_\_\_\_\_  
Signature of the Chairperson, IQAC

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**ANNEXURE – I**  
**COLLEGE CALENDER 2013-14**

# Calendar Activities

(June 2013 to March 2014)

## June

1 June 2013	Attended Final Seminar of Yuvak Biradari at New Zealand Hostel.
3 June 2013	Attended an 'Award function' by N.S.S unit at Amar Sheikh Hall.
4 June 2013	Attended Tree Plantation Programme at Mumbai University. (NSS)
11 June 2013	Attended state level Camp 'Aavhan'. (NSS)
19 June 2013	Conducted Quiz Competition. (Hist Dept)
21 June 2013	Attended N.S.S Planning Session at V V Bhawan.

## July

1 July 2013	Celebrated ICAI foundation Day. (Accnts Dept)
1 July 2013	Orientation Programme for N.S.S enrollment.
2 July 2013	Inter-Religious Orientation Programme.
3 July 2013	Bulls and Bears was conducted by Bombay Stock Exchange (BMS)
5 July 2013	Workshop on Women and empowerment (Gender cell)
6 July 2013	Games For Peace. (Inter religious)
8 July 2013	Case Study on Haji Ali. (Inter religious)
8 –12 July 2013	Value Education Sessions by Fr. Anthony Fernandes.
9 July 2013	Screening of 'In the name of Father, Son and Holy On'
9 July 2013	Guest lecture on "Career Opportunities in Banking and Insurance Sector" by Prof. Jinesh Shah. (Banking & Insurance)
10 July 2013	Conducted Career Awareness on C.S. Course by I.C.S.I. (Accnts Department)
10 July 2013	Hosted a discussion of the award-winning film 'Ship of Theseus'
10 July 2013	Fillers Audition for dance (OLIO).

11 July 2013	Screening of Movie "The Boy with the Striped Pajamas". (Eng. Dept.)
11 July 2013	S.Y.B.Sc.I.T. Students conducted I.T. games.
12 July 2013	Talk on 'Personality Development'.
13 July, 2013	One day staff seminar on Salary Structure and house property income planning for tax savings along with investment planning and online filing of Income tax return.
13 July 2013	Celebration of Iftari during the Holy month of Ramzan. (Inter religious)
15 July 2013	Orientation for Social Outreach Programme.
18 July 2013	Attended the celebration of University Foundation Day. (NSS)
19 July 2013	Screening of the movie 'Lajja'-sexual violence.(Sociology dept)
19 – 20 July 2013	Screening of the movie 'Gandhi'. (History dept)
20 July 2013	Talk on Digital Advertising by Russel B.(Commerce circle)
21 July 2013	Attended an Orientation towards 'Spiritual Advancement' at ISKCON, Juhu. (Inter religious)
28 July 2013	Conducted a workshop on Legal rights and Sexual Harassment by Adv. Kamayani . (Gender Cell)
22 July 2013	Attended Orientation at ADAPT (Spastic Society). (NSS)
22 July 2013	Guest Lecture for TYBMM on 'Gender Issues' by Kevin French, an American Research Scholar, University of Missouri, USA.
23 July 2013	Essay Writing Competition on 'Does God Really exist?'. (Inter religious)
25 July 2013	Field Visit to National Stock Exchange. (Accounts Dept)
25 – 26 July 2013	Eliminations Round for AWMTC.
26 July 2013	Auditions for Play (OLIO).
26 July 2013	Mind Maze - Inter Collegiate Quiz Competition.
27 July 2013	Intra Collegiate Quiz Competition on Indian Religions.(Inter religious)



24 August 2013	Mahim Darshan (Mahim church, Mahim Durga, Sitladevitemple, Gurudwara Khalsa Sabha).(Inter religious)
24 August 2013	Celebrated Parsi New Year with theme Lunch. (Hospitality)
26 August 2013	Lecture on 'How to appear for an interview' by Elson Sequeira. (Accnts Asstn)
26 August 2013	Guest lecture on 'Worship across different religions'. (Inter religious)
27 August 2013	Guest lecture on University "Project management" .Quiz on importance of motivation and teamwork in organizational behavior. (BBI)
28 August 2013	'Dance The Dream' 50 <sup>th</sup> Anniversary Celebration of Martin Luther King's 'I have A Dream Speech' –Flashmob dance, Powerpoint presentation and Programme.
28 August 2013	Retro Metro by B.M.S.
28 August 2013	Organized an electronics exhibition by B.Sc.IT Students.
29 August 2013	AD MAD showing the glimpse of the marketing and advertising world. (BMS)
30-31 August 2013	National Conference on 'Faith and Ideology in Literature'. (Eng. Dept.)
30 August 2013	Heritage Walk from Churchgate to Asiatic society. (History Asstn)
30 August 2013	Screening of the movie : DEVOOL (TEMPLE).(Inter religious)
31 August 2013	Sessions on 'Conflict Management' by Rohini Dsoza.

### September

1 Sep 2013	Workshop on Gender Sensitivity by Harish Sadani founder of NGO MAVA "Men against Violence and Abuse was organized".
2 Sep 2013	Know Your Psychologist and J.A.M. (Psychology dept)

3 Sep 2013	Colour Day. (Psychology dept)
3 Sep 2013	Screening of 'India Untouched:- Stories of a people apart'. (sociology dept)
3 Sep 2013	Security for French Day celebrations. (NSS)
4 Sep 2013	Inspire me with that story.(Psychology dept)
4 Sep 2013	Screening of 'Mumbai one city two worlds'.(Sociology dept)
4 Sep 2013	Talk on 'Right to Housing ' by Prof Janine Coelho. (Sociology dept)
4 Sep 2103	Technical rehearsals of OLIO (OLIO).
4 -8 Sep 2013	Leadership Training Camp at Manori(NSS).
5 Sep 2013	Celebrated Teacher day by BSc (H.S.).
6 Sep 2013	Screening of 'Humara Shahar'. (Sociology dept)
6 Sep 2013	Talk on 'State Civil Society and Civil movement' by Arun Fereira.(Sociology dept)
6 Sep 2013	Essay Competition on various topics including – (a) Reasons for decrease in the value of Indian Rupee, (b) Effect of monsoon on the spending pattern of Indians B.COM. (BAF)
7 Sep 2013	OLIO - The Inter Collegiate Drama Competition.
7 Sep 2013	Presentation competition on: Surrogacy and religion and Organ donation and religion(Inter – Religious)
9 Sep 2013	The N.S.S assisted at the mass for the aged at Mount Mary church,Bandra west.
9 Sep 2013	Dengue Awareness, Malaria Awareness, Control Diabetes Drive conducted by BMC at the Bandra Fair (NSS).
10 Sep 2103	Screening of documentary on Female Foeticide: 'Abortion' (GenderCell).
12 Sep 2013	Quiz and Debate – Mumbai Finals(Jhankaar).

14 Sep 2103	Jhankaar – Inter collegiate Dance Festival(Jhankaar).
14 Sep 2103	Celebrated the Ganesh festival theme Lunch(B. Sc. Hospitality).
17 Sep 2103	Lecture on 'Be Yourself' by Shobha Venkatesh (Debate Circle).
18 Sep 2103	Participated in Juhu Beach Cleanup campaign, during Ganesh Visarjan in Collaboration with United Way, Mumbai.(NSS)
19 Sep 2103	Visit to U.S. Library.(Sociology Asstn)
21 Sep 2103	Organized Inter college chef completion in tie up with Western India culinary association(B.Sc.H.S.).
22 Sep 2103	Attended the university level meeting for Paper bag making and distribution at D.T.S.S College.(NSS)
23 Sep 2013	A Puppetry Workshop for FYBMM by Ms. Usha Venkatramana professional puppeteer was invited as resource person(BMM).
24 Sep 2013	Poster competition: Psychological Disorders. (Psychology dept)
24 Sep 2013	Screening of the movie 'Ageing society'.(*Sociology dept)
28 Sep 2013	Celebration of International Prayer Day for Peace.(Inter religious)
28 Sep 2013	Participated in "Chef's congress seminar on chocolate carving & plate Presentation organized by Chef Association at Hotel Holiday Inn. (B.Sc.H.S.).

### October

15-16 October 2013	Students of SYBMM performed and enacted plays based on Creative Writing.
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### November

14 Nov 2013	Awareness on diabetes at Juhu (NSS)
19 Nov 2013	National integration programme at Ravindra Natya Mandir(NSS)



29 Nov 2013 Lecture on bilateral relation between India and China (NSS)

30 Nov 2013 St Andrews Feast Day Celebration (Staff Advancement)

### December

03 Dec 2013 Lecture on street play(NSS)

11 Dec 2013 Session by Ms. Premila Coutinho (Accounts Dept)

13 Dec 2013 Annual Sports Day (Staff Advancements)

16-18 Dec 2013 The 'Inter- Collegiate Rink Football and Carom Tournament for Peace and Harmony' (Inter religious)

17 Dec 2013 Blood Donation drive(NSS)

18 Dec 2013 Talk on 'Creativity in Advertising' by Ninotshka D'silva (Commerce circle)

23 Dec 2013 Christmas celebration

Dec 2013 'Shamiana' conducted workshop over 8 sessions on short films and How to make them. (BMM)

### January

6-12 Jan 2014 NSS 7days Residential Rural Camp at Mangaon Raigad

7 Jan 2014 A Talk on 'Career in Investment Banking' by Brian Pinto. (Commerce circle)

14 Jan 2014 Youth Parliament attended by NSS.

15 Jan 2014 Senior college staff visit to Nehru centre

16 Jan 2014 Talk on 'The Interviewing Process' by Mr. Srikant Dikhale(Commerce Circle).

16 Jan 2014 Participated and won 1'st place in "haathi mere saathi" organized by SPICE. (BMM)

17 Jan 2014	A photography workshop for SY Students was conducted by Spice – the St. Paul's Institute for media (BMM).
18 Jan 2104	Guest lectures on the topic 'Right to Information' Act (India) by Mr. Shailesh Gandhi the Information Commissioner with the Central Information Commission, New Delhi(B.M.S).
18 Jan 2014	Third Year Students Organized Theme dinner in Hospitality Roof top B. SC. (H.S).
22 Jan 2014	Organized a National Seminar 'Behind the Scenes– Market Research and Beyond'. (BMM)
24 Jan 2014	Visit to Chhatrapati Shivaji Maharaj Vaastu. Saugrahalaya.(History Dept)
24 Jan 2014	Visit to National Gallery of Modern art.(History dept)
24 Jan 2014	Seminar on Hepatitis B by United ways Mumbai(NSS).
25 Jan 2014	Annual Day celebration & Prize distribution
25 Jan 2014	Volunteered Annual Day security(NSS).
27 Jan 2014	Essay writing competition on "The Impact and Social Responsibility of an Ethical Hacker" (B.SC.-I.T).
28 Jan 2014	International Symposium with the theme 'Care of the Earth' (Inter – Religious).
28 Jan 2014	Attended an experimental play 'Cutter Chee' at Prithvi Theatre (BMM).
30 Jan 2014	The annual field trip to Vaishnudevi temple, at Chinchwad, Pimpri (Inter – Religious)
30 Jan 2014	Cancer Awareness Session only for girls by D.S. Research Centre(NSS).
30 Jan 2014	Street play completion at Yuak Biradri(NSS).
31 Jan 2014	Guest lecture was conducted on "Recruitment and selection procedures in Banks" by Prof. Job Cornelius (B.COM. BANKINGAND INSURANCE)

## February

1 Feb 2014	Run for a Cause Marathon(NSS).
1 Feb 2014	Guest lecture on 'Cyber Crime' by Prof. Hema Mehta from Tolani College of Commerce(B.M.S).
4 Feb 2014	Cancer Awareness Rally on world cancer day(NSS).
5 Feb 2014	Screening of the movie 'The Diary of Anne Frank'(English Association).
6 Feb 2014	Session by CA Avinash Singh (Accounts Association) (IIFAA).
7 Feb 2014	Screening of the movie 'The Boy with the striped Pajama's (English Association).
7 Feb 2014	Paper Bag making and Distribution(NSS).
7 Feb 2014	Spot essay writing on "The Problem of Junk in the Internet (B.Sc.I.T)
8 Feb 2014	Note book making by NSS.
8 Feb 2014	Meeting for volunteers for half marathon and form submission(NSS).
10 Feb 2014	Screening of Schindler's List (English Association).
10 Feb 2014	Guest lecture on investment markets by "The Institute of company secretaries of India" (B.COM. BANKING AND INSURANCE).
11 Feb 2014	Guest lecture was conducted on Health Insurance by "The Insurance Institute of India" (B.COM.B.I).
13 Feb 2014	Seminar on Hundred Years of Indian Cinema (Sociology Association).
13 Feb 2014	Talk on 'Digital Marketing' by Mr. Sony Verghese (Commerce Circle).
14 Feb 2014	Visit to Dr. Bhaudaji Lad Museum, Byculla (History Association).
16 Feb 2014	Mast half marathon organised by BMC H-west ward(NSS).
17 Feb 2014	Field visit to Sanjay Gandhi National Park and Chor Bazaar(BMM).

18 Feb 2014	Interdisciplinary Conference on 'Labour Market Dynamics' (Eco Asstn)
21 Feb 2014	Conducted a seminar on 'Investment Banking and career opportunities in banking field' by Imarticus Learning (BAF)
24 Feb 2014	The Annual Peace Meal 2013 -14 (Inter – Religious)
24 Feb 2014	Intercollegiate seminar was conducted by the B.B.I Department on "Bank your Assurance" an entrepreneurship seminar B.COM.(BBI)
26 Feb 2014	Guest lecture on 'Statistical Methods in Research' by Prof. Mahesh Naik from Valia College (B.M.S).
26 Feb 2014	An Exhibition on 'Environment Management'(B.M.S).

### March

1 March 2014	Staff advancement programme 'Corporate Theatre'
3 March 2014	Guest lecture on 'Social Entrepreneurship' by Dr. Amarpreet Singh Ghura, Associate Professor and Academic Coordinator at GNIMS (B.M.S).
4 March 2014	Visit to SEBI (BMM).
6 March 2014	a "Gender discrimination workshop" was organized by the Department on the occasion of women's day celebration with the collaboration of women's development cell of the college B.COM. (BBI)





# Calendar Activities

(June 2013 to March 2014)

Departmental

#### English Association

- 10/07/2013 Hosted a pre-release discussion of the award-winning film 'Ship of Theseus'
- Literary Week:
  - Spelling Bee – 21/08/13
  - Nonsense Verse – 22/08/13
  - Word Games – 23/08/13
  - Treasure Hunt – 24/08/13
- National Conference on 'Faith and Ideology in Literature' – 30/08/13 and 31/08/13
- Movies screened:
  1. The Diary of Anne Frank - 05/02/2014
  2. The Boy in Striped Pyjamas - 07/02/2014
  3. Schindler's List 10/02/2014

#### Economics Association

- Visit to the RBI monetary museum
- Interdisciplinary Conference on 'Labour Market Dynamics' - 18/02/2014

#### Psychology Association (APT)

- Lecture for FYBA by Spastic Society – 31/07/2013
- Screening of film: 'Boy in striped pyjama' – 11/07/2013
- Talk on 'Personality Development' – 12/07/2013
- Talk on 'Sensitisation to the needs of Spastics - 28/07/2013
- Counselling Orientation to FYBA, FYBCOM and SYBA classes – 19/08/2013 to 28/08/2013
- PSYCHOLOGY WEEK:
  - Know your psychologist and Just a minute – 02/09/2013
  - Colour Day – 03/09/2013
  - Inspire me with that story – 04/09/2013
  - Debate competition – 07/09/2013
  - Poster competition: Psychological Disorders – 24/09/2013
  - St Andrew's – Footprints of Peace : 31<sup>st</sup> Jan 2014.
  - Launch of Facebook Page - Footprints of Peace by CEO of Roots of Peace - Heidi Kuhn, Principal - Dr Marie Fernandes & Vice Principal - Prof Shubda Malhotra

#### Sociology Association

- Documentaries screened:
  1. 'In the name of Father, Son and Holy On' – 09/07/2013

## **2. 'Lajja' – Sexual Violence – 19/07/2013**

- Presentation on 'Evolution of Society' by Wendy, Maria and Pareshtar Parikh
- Debate on 'Should organ donation be compulsory' – 10/08/2013
- Visit to US library – 19/08/2013
- Three day session on 'Social Issues Related to Contemporary India'  
-Documentaries screened:

3. India Untouched:- Stories of a people apart – 03/09/2013
4. Mumbai one city two worlds – 04/09/2013
5. Humara Shahar – 06/09/2013
6. Ageing society – 24/09/2013

- Visit to US library – 19/09/2013
- Talk on 'Right to Housing' by Prof. Janine Coelho – 04/09/2013
- Talk on 'State Civil Society and Civil movement by Arun Ferreira – 06/09/2013
- Poster making and display on: Organ donation -27/08/2013

Missing Girl Child -10/09/2013

Silver Citizens of Society – 25/09/2013

- Seminar on Hundred Years of Indian Cinema- 13/02/2014

### **Gender cell**

- Conducted a workshop on Women and empowerment by Mr. Joe Rodrigues – 05/07/2013 and 08/07/2013
- Conducted a workshop on Legal rights and Sexual Harassment by Adv. Kamayani – 22/07/2013
- Promotion of Self Help Group – Jijabai Mahila Bachatghat -14/08/2013
- Celebration of the 'International Girl Child Day':
- Screening of documentary on Female Foeticide: 'Abortion' – 10/09/2013
- Talk on 'Sexual Violence and Legal Rights by Adv Kamayani-
- Workshop on the topic 'Declining Sex ratio in India'-

### **History Association**

- Conducted Quiz Competition (FYBA) -19/06/2013
- Screening of the movie 'Gandhi' – 19/07/2013 and 20/07/2013
- Heritage Walk from Churchgate to Asiatic society – 30/08/2013
- Screening of films:
- Legend of Bhagat Singh – Aug 2013



- Vijayanagara – Sep 2013
- 'Dance The Dream' 50<sup>th</sup> Anniversary Celebration of Martin Luther King's 'I have A Dream Speech' –Flashmob dance, Powerpoint presentation and Programme – 28/08/2013
- Screening of films:
- 'In the Name of Ravi- January 2014
- Life is Beautiful- January 2014
- 'Tora Tora Tora'- January 2014
- Jodha –Akbar-January 2014
- Visit to Chhatrapati Shivaji Maharaj Vaastu Sangrahalaya- 24/01/2014
- Visit to National Gallery of Modern art- 24/01/2014
- Visit to Dr. Bhaudaji Lad Museum, Byculla- 14/02/2014

#### Accounts Association (IIFAA)

- Celebrated ICAI foundation Day and guest lecture on 'C.A. Course' – 01/07/2013
- Conducted Career Awareness on C.S. Course by I.C.S.I – 10/07/2013
- Field Visit to NSE for F.Y.B.Com– 25/07/2013
- Lecture on 'How to appear for an interview' by Elson Sequeira – 26/08/2013
- Session by Ms. Premila Coutinho- 11/12/2013
- Session by CA Avinash Singh- 06/02/2014

#### Commerce Circle

- Talk on 'Digital Advertising' by Russuel B. ( Consultant – Digital Advertising) -20/07/2013
- Talk by Geebee Education -29/07/2013
- Attended a seminar on 'Money Laundering' by Himanshu Vasa (Nagindas Khandwala College)
- Essay writing competition on 'Women Entrepreneur' and 'Political Environment affecting Business' – 21/08/2013
- Talk on 'Creativity in Advertising' by Ninotshka D'silva- 18/12/2013
- Talk on 'Career in Investment Banking' by Brian Pinto – 07/01/2014
- Talk on 'The Interviewing Process' by Mr. Srikant Dikhale- 16/01/2014
- Talk on 'Digital Marketing' by Mr. Sony Verghese- 13/02/14

#### EVS (Nature Club)

- Documentary screen on 'Nuclear Radiation & its effects' and Discussion by Mr. Vivek Sundara 11/02/14



#### Value Education

- Sessions Conducted for (F.Y.BA/B.Com/Self Finance) by Fr. Anthony Fernandes – 08/07/2013 to 12/07/2013
- Sessions Conducted for (TYBA/BCOM) from 26/08/2013 to 31/08/2013 and from 23/09/2013 to 26/09/2013
- Sessions Conducted for (FYBA,BCOM, BMM, BCOM A & F, BMS,BSC HOSP.,BBI,BSC.IT) by Rohini D'Souza on 'Conflict Management' – from 26/08/2013 to 31/08/2013.
- Sessions conducted for (FYBA, FYBCOM) by Dr. Malcolm Fonseca from January-February 2014

#### Social Outreach Programme (S.Y.BA/B.Com)

- Orientation Programme – 15/07/2013 to 19/07/2013
- Visits to allocated social centers for social service (Homes for the aged, Special children homes, Orphan homes etc) – Aug/Sep 2013, Nov 2013 to Jan 2014.

#### Music Association

- AWMTC
  - Eliminations – 25/07/2013 and 26/07/2013
  - Finals – 30/07/2013

#### Dance and Drama Club

- OLIO - The Inter Collegiate Drama Competition
- Fillers Audition (Dance) -10/07/2013
- Fillers Audition -15/07/2013 and 16/07/2013
- Play Auditions – 26/07/2013
- Eliminations – 22/08/2013
- Technical Rehearsals – 04/09/2013
- OLIO – 07/09/2013
- Drama Workshop (for aspiring actors) – 12/07/2013

#### Jhankaar

- Pre-event – IDFC – 'IN OUR HANDS'
- Campaign on 'Environment'

- Quiz and Debate – Mumbai Finals - 12/09/13
- Final Jhankaar – Inter collegiate Dance Festival – 14/09/2013

#### Cardinal Paul Poupard Foundation Chair of Inter – Religious and Inter – Cultural Dialogue

- Orientation Programme – 02/07/2013
- Games for Peace – 06/07/2013
- Case Study on Haji Ali – Presentation (Phase II) – 08/07/2013
- Celebration of If-taari (for the Holy month of Ramzan) – 13/07/2013
- Attended an Orientation towards 'Spiritual Advancement' at ISKCON, Juhu – 21/07/2013
- Essay Writing Competition on 'Does God Really exist?' – 23/07/2013
- Intra Collegiate Quiz Competition on Indian Religions – 27/07/2013
- Colours of God competition:(Best out of waste) – Place of Worship – 19/08/2013
- Tying STRINGSO F PEACE on the occasion of Raksha Bandhan Day- 20/08/2013
- Mahim Darshan (Mahim church, Mahim Durga, Sitladevi temple, Gurudwara Khalsa Sabha) – 24/08/2013
- Screening of the movie : DEVOOL (TEMPLE) – 30/08/2013
- Guest lecture on 'Worship across different religions' by Dr. Suhaib Sayed 26/08/2013
- Presentation competition on: Surrogacy and religion and Organ donation and religion – 07/09/2013
- Celebration of International Prayer Day for Peace – 28/09/2013
- Performed fusion dance at the 'National Symposium on the Church's Social Doctrine' 25/10/14
- The 'Inter- Collegiate Rink Football and Carom Tournament for Peace and Harmony' 16/12/2013 to 18/12/13.
- Christmas celebration 23/12/13
- International Symposium with the theme 'Care of the Earth' on 28/01/14
- Guest lecture on 'Prayer as a form of Therapy' by Dr. Avinash De Sousa 08/01/14
- The annual field trip to Vaishnudevi temple, at Chinchwad, Pimpri on 30/01/2014
- The Annual Peace Meal 2013 -14 on 24/02/14

#### Debate Circle

- Lecture on 'Be Yourself' by Shobha Venkatesh – (talk on public speaking and interview skills) – 17/09/2013

#### Mind Maze

- Intra Collegiate Eliminations
  - First Round -19/07/2013
  - Second Round -22/07/2013

- Inter Collegiate Competition – 26/07/2013

#### N.S.S

- Attended Final Seminar of Yuvak Biradari at New Zealand Hostel -01/06/2013
- Attended state level Camp 'Aavhan' – 02/06/2013 to 11/06/2013
- Attended 'Award function' by N.S.S unit at Amar Sheikh Hall -03/06/2013
- Attended Tree Plantation Programme at Mumbai University – 04/06/2013
- Attended N.S.S Planning Session at V V Bhawan – 21/06/2013
- Orientation Programme for N.S.S enrollments (FYBCom/SYBCom)-01/07/2013
- Attended the celebration of University Foundation Day – 18/07/2013
- Attended Orientation at ADAPT (Spastic Society) – 22/07/2013
- Blood Donation drive – 17/12/2013
- Attended Seven days rural camp- 06/01/2014 to 12/01/2014
- AREA PROJECT 1-Community Service at ADAPT NGO( The Spastic Society, Reclamation, Bandra) - July, August, September 2013
- AREA PROJECT 2 – Dengue and Malaria Awareness Drive at Mount Mary Fair in collaboration with the B.M.C (H-West) Ward - July, August, September 2013
- Rally on Hepatitis B in collaboration with United Way in Jogeshwari Slum area - 28/07/13
- Orientation and Motivational session addressed by Mr. Paul (Rizvi College) – 01/08/13
- Meeting at 'Yuvak Biradri' attended by NSS leaders for Orientation on Mumbai Bhushan Housing Society Awareness Programme - 01/08/13
- Participation in Peace Rally Conducted by Yuvak Biradri, at Mani Bhavan – 09/08/13
- Security for Traditional Day in college – 14/08/13
- Meeting at R.D. National College on 'Save the Child Campaign' – 14/08/13
- Submission of survey forms on Environmental Awareness of Housing Society to Yuvak Biradri - 14/08/13
- Participation in Celebration of Independence Day – 15/08/13
- Guest lecture on First Aid , by Dr Anna Purna -17/08/13
- Dengue Awareness Programme, conducted by B.M.C – 17/08/13
- Session in Disaster Management – 20/08/13
- Ek Sur Ek Taal programme at Bhaidas Auditorium Vile Parle (Yuvak Biradri) – 22/08/13
- Security for French Day celebrations (Junior College) – 03/09/13
- Leadership Training Camp at Manori – 04/09/13 to 08/09/13
- Worked at the mass for the Aged at Mount Mary, with Mr Rosario – 09/09/13
- Dengue Awareness, Malaria Awareness, Control Diabetes Drive conducted by BMC at the Bandra Fair – 09/09/13 to 15/09/13



- Participated in Juhu Beach Cleanup campaign, during Ganesh Visarjan in Collaboration with United Way, Mumbai - 18/09/13
- Attended the university level meeting for Paper bag making and distribution at D.T.S.S College – 22/09/13
- Awareness on diabetes at Juhu attended by 29 volunteers.- 14/11/2013
- National integration programme at Ravindra Natya Mandir -19/11/13
- Lecture on bilateral relation between India and China - 29/11/13
- Lecture on street play - 03/12/13
- - Blood donation drive. - 17/12/13
- NSS 7days Residential Rural Camp at Mangaon Raigad - 06/01/14 to 12/01/14
- Youth Parliament attended by 27 people- 14/01/14
- Seminar on Hepatitis B by United ways Mumbai - 24/01/2014
- Annual Day security volunteered by 27 people- 25/01/2014
- Cancer Awareness Session only for girls by D.S. Research centre -30/01/14
- 30<sup>th</sup> Jan – Street play completion at Yuak Biradri
- Run for a Cause Marathon- 01/02/2014
- Cancer Awareness Rally on world cancer day - 04/02/14
- Ek Sur Ek Taal and prize distribution university activity organised by yuvak Biradri- 06/02/14
- Paper Bag making and Distribution- 07/02/14
- Note book making- 08/02/14
- Meeting for volunteers for half marathon and form submission- 08/02/14
- Maharashtra Andhrdha Nirmulan Samiti State Level Workshop- 09/02/14
- Mast half marathon organised by BMC H-west ward- 16/02/14

#### Staff advancement

- Session on Corporate Image by Dr. Marie Fernandes- 10/06/2013
- Senior college teaching staff visit to Nehru Science Centre- 15/01/2014
- Session on Corporate theatre by Mr. Rohan Athalye 01/03/2014

#### Other activities

- Traditional Day 13/08/13
- Teacher's Day Celebrations 05/09/13
- Andrews Feast Day 30/10/13
- Sports Day 13/12/13
- Christmas Celebrations 23/12/13
- Annual Prize Distribution 25/01/14

### **BACHELOR OF MASS MEDIA (B.M.M.)**

22 July 2013	Guest Lecture for TYBMM on 'Gender Issues' by Kevin French, an American Research Scholar, University of Missouri, USA,
29 July 2013	Essay writing competition on the topics "Corruption: a festering wound, and Role of Media in creating consensus " .
31 July 2013	'Guess What' - An intra department Quiz competition on General Awareness of Advertising and Cinema.
1 August 2013	A Guest lecture for TYBMM and SYBMM on 'The Process of Creative Writing' by Mr. Advait .Ubhayankar Assistant Lecturer at the University Of Rutgers, New Jersey, USA.
19 August 2013	Guest Lecture on 'Animation as a tool in advertising' by Miami Ad School.
22 August 2013	Screening of Movie " NAMESAKE " at USIS, a visit to the US CONSULATE a lecture by Ms. Poromita Banerjee on Diaspora writing.
1 September 2013	Workshop on Gender Sensitivity by Harish Sadani founder of NGO MAVA "Men against Violence and Abuse was organized".
23 September 2013	A Puppetry Workshop for FYBMM by Ms. Usha Venkatramana professional puppeteer was invited as resource person.
15-16 October 2013	Students of SYBMM performed and enacted plays based on Creative Writing.
December 2013	'Shamiana' conducted workshop over 8 sessions on short films and how to make them.
16 January 2013	Participated and won the FIRST PRIZE in the competition 'The Grand Election Circus' organized by SPICE.
17 January 2013	A photography workshop for SY Students was conducted by Spice – the St. Paul's Institute for media.
22 January 2013	Organized a National Seminar 'Behind the Scenes– Market Research and Beyond'.
29 January 2013	Attended an experimental play 'Cutter Chee' at Prithvi Theatre.

17 February 2013      Field visit to Sanjay Gandhi National Park and Chor Bazaar.

4 March 2013          Visit to SEBI.

### **BACHELOR OF MANAGEMENT STUDIES (B.M.S.)**

3 July 2013            Bulls & Bears was conducted by the Bombay Stock Exchange.

23rd July 2013        Essay writing Competition.

28 August 2013       Retro Metro.

29 August 2013       AD MAD showing the glimpse of the marketing and advertising world.

18 January 2014      Guest lectures on the topic 'Right to Information' Act (India) by Mr. Shailesh Gandhi the Information Commissioner with the Central Information Commission, New Delhi.

1 February 2013      Guest lecture on 'Cyber Crime' by Prof. Hema Mehta from Tolani College of Commerce.

26 February 2013     Guest lecture on 'Statistical Methods in Research' by Prof. Mahesh Naik from Valia College.

26 February 2013     An Exhibition on 'Environment Management'.

3 March 2013          Guest lecture on 'Social Entrepreneurship' by Dr. Amarpreet Singh Ghura, Associate Professor and Academic Coordinator at GNIMS.

### **B.COM. (ACCOUNTING AND FINANCE)**

13 July, 2013          One day staff seminar on Salary Structure and house property income planning for tax savings along with investment planning and online filing of Income tax return.

20 August, 2013        Intra Department Quiz competition was organized on various fields like sports, entertainment, finance, academics, history, etc.

6 September, 2013     Essay Competition on various topics including – (a) Reasons for decrease in the value of Indian Rupee, (b) Effect of monsoon on the spending pattern of Indians.



- 21 February, 2014 Conducted a seminar on 'Investment Banking and career opportunities in banking field' by Imarticus Learning.

### **B.SC.-I.T**

- 11 July 2013 The S.Y.B.Sc.-I.T. students conducted I.T. games for F.Y.B.Sc-I.T students along with some good presentations on trendy technologies.
- 28 August 2014 Organized an electronics exhibition.
- 27 January 2014 Essay writing competition on "The Impact and Social Responsibility of an Ethical Hacker" .
- 7 February 2014 Spot essay writing on "The Problem of Junk in the Internet".

### **B.COM. (BANKING AND INSURANCE)**

- 9 July 2013 A guest lecture on "Career Opportunities in Banking and Insurance Sector" by Prof. Jinesh Shah.
- 1<sup>st</sup> - 24 August 2013 A Workshop on various topics such as Money Laundering in various Banks, Internet Banking, KYC rules, IT and Banking Exams, e-Banking and m-Banking, LIC Policies.
- 27 August 2013 Guest lecture on University "Project management" .Quiz on importance of motivation and teamwork in organizational behavior.
- 31 January 2014 Guest lecture was conducted on "Recruitment and selection procedures in Banks" by Prof. Job Cornelius.
- 10 February 2014 Guest lecture on investment markets by "The Institute of company secretaries of India".
- 11 February 2014 Guest lecture was conducted on Health Insurance by "The Insurance Institute of India".
- 24 February 2014 Intercollegiate seminar was conducted by the B.B.I Department on "Bank your Assurance" an entrepreneurship seminar.

6 March 2014      A "Gender discrimination workshop" was organized by the Department on the occasion of women's day celebration with the collaboration of women's development cell of the college.

### **B. SC. (HOSPITALITY STUDIES)**

2 August 2013      Organized Chef Seminar with European Chef.

3 August 2013      Celebrated Eid festival with theme Lunch.

14 August 2013      Celebrated traditional day in hospitality studies campus.

24 August 2013      Celebrated Parsi New Year theme Lunch

5 September 2013      Celebrated Teacher day.

14 September 2013      Celebrated the Ganesh festival theme Lunch

21 September 2013      Organized Inter college chef completion in tie up with Western India culinary association (world chef association).

28 September 2013      Participated in "Chef's congress seminar on chocolate carving & plate presentation organized by Chef Association at Hotel Holiday Inn.

18 January 2014      Third Year Students Organized Theme dinner in Hospitality Roof top

## **ANNEXURE-2**

### **Value Education for First Year Students**

This year the FY Value Education Programme followed a similar pattern established in the previous academic year. With its main focus on Self Awareness and Personality Development, the sessions focussed on Self Awareness and Peer Pressure, Conflict Resolution and Problem Solving and Education to Love. Our resource people were Fr. Anthony Fernandes (Director of the Dioseccian Youth Centre), Rohini D'Souza (Corporate Trainer) and Dr. Malcolm Fonseca( M.D., Gynaecology and Obstetrics). The Value Education Programme owes many thanks to our Rector Fr. Aniceto Pereira for his guidance and constant support, and Ms Patricia of the B.B.I. Next year, we hope to add Dr. Yolanda, consultant psychiatrist and counsellor to our programme.

The Value Education programme for the Third Year B.Com and BA students

The Value Education programme for the Third Year B.Com and BA students primarily focused on personality development and preparing us for the world outside. In all, six sessions were conducted, focusing on various aspects of career and personal development. Our first session was conducted by our Rev. Fr. Aniceto Pereira, our Rector who spoke about the importance of faith and religion in our daily lives.

He highlighted the need for spiritual awareness and urged us to remember our morals and values when faced with difficult situations. Mr. Ronald D'souza and Mr Adrian Rosario conducted several interactive sessions with the students, prepping us for the business world. Sharing real life experiences and anecdotes, they tried to equip us with the necessary practical skills and knowledge we would need to secure good jobs. Patiently, they helped us prepare professional resumes, guided us through mock interviews and group discussions and helped us decide which careers would suit our skills.

From body language and attire to the way we carried ourselves and spoke, they critiqued and corrected us, building self confidence and awareness. It is because of their tutelage that we now know what to expect from an interview, the type of questions that could be asked and how to leave a lasting impression. With the help and guidance of these wonderful lecturers, many students have aced their interviews and secured good jobs.

We are grateful to our Rector for the opportunity to interact with these professionals. We have certainly benefitted and learnt a lot from their experience throughout the sessions.

### ANNEXURE-3

#### **NSS REPORT**

Like every year, the NSS unit started with gusto undertaking various projects and rendering social service to society. The year started with an orientation programme for first year NSS students where in area coordinator, Mr. R P Paul, was invited to interact with the students and highlight the benefits of being a part of the NSS Unit. The students had an orientation programme on 24th July at ADAPT-Spastic Society, the NGO adopted to render community service. The students helped the disabled children in writing, story-reading, speaking, playing, drawing activities, and also helped teachers to teach yoga and interpretation of notes. This year our students performed a skit for the children at ADAPT on respect to elders, trust and friendship.

On 9th August, our student volunteers participated in the peace rally held at Mani Bhavan. Students celebrated Independence Day with great enthusiasm in college. Some volunteers also participated in the university Independence Day programme. The Mount Mary Fair from 8th to 15th September was yet another important event for the Unit. Our students provided security at the fair and spread awareness about Dengue, Malaria and Diabetes amongst the pilgrims. They were also stationed at the health booth, and assisted the doctors in providing first- aid. The students also participated in the Bhajan Sandhya organised by the university to commemorate the birthday of Mahatma Gandhi. 40 students participated in the Hepatitis Rally organised by united Way. 40 students also participated in the Cancer Awareness Rally organised by the D H Research Center. 29 students participated in a rally organised by United Way on "Awareness about Diabetes". Students also made paper bags and note books and distributed it amongst the shopkeepers and needy students. This year the Unit undertook the "Road Safety Project" to spread awareness among the public about the various measures pertaining to road safety.

Various sessions to create awareness amongst our students were also organised by the unit. Students had sessions on First Aid, Disaster Management, Hepatitis B, Cancer amongst Women, Performing a Street Play, Dengue and Malaria Awareness, and The Importance of Voting. Owing to the upcoming elections, the unit was entrusted to execute the Voter's Registration Drive in college in alliance with AGNI- a NGO.

In collaboration with Yuvak Biradari, students participated in various activities such as Mock Parliament, Ek Sur Ek Tal, National Integration Programme, Personality Development, Leadership Skill Programme etc. The students also donated old text books, stationery products and books amongst needy children. The students participated in the "Share and Care programme" wherein volunteers went to various housing societies to inquire and spread awareness about the maintenance of hygiene and cleanliness in the society. Our Unit was awarded the "Best College Award" for the year 2012-2013 and 2013-2014 for being the most active college for two consecutive years. Students also participated in various camps. Two first year students participated in the Leadership Training Programme. One student was a part of the organizing committee of the same Leadership Training Camp, and one student participated in the "AVHAN Camp", the State- level Disaster management preparedness programme, and six students participated in the Yuvak Biradari Mock Parliament Camp.

The Blood Donation Camp in collaboration with Mahatma Gandhi Seva Trust and Holy Family Hospital was organised on 17th December 2013. Like last year we received an overwhelming

response from our students, and 272 units of blood were collected. Mahatma Gandhi Seva Trust felicitated the college for getting the highest number of blood donors for the year 2012-13.

The seven- day Rural Camp was yet another thrilling event for the volunteers. The camp was conducted at Sane Guruji Rashtra Smarak, Mangoan, Raigad from 6th January- 12th January 2014. 47 students with three professors attended the camp. Various guest lectures on Superstition, Sky Watching, Training on Disaster Management, Mock Drill, First Aid and Personality Development were held at the camp. Various documentaries and films on different issues such as Sexual Harassment, Investment Planning, War, and Racism etc were also screened at the camp. Street plays on topics such as superstition, female foeticide, child marriage, corruption and drug addiction were performed by our students at the nearby villages. Students had some other exhilarating activities such as treks, swimming sessions, treasure hunts, talent hunts, camp- fires etc. They also rendered community service at the camp.

This was yet another rewarding year for the NSS Unit, and our volunteers worked hard to serve the society and deliver social service with enthusiasm, fervor and with a sense of responsibility. They truly understand and accomplish the NSS motto “NOT ME, BUT YOU”.

#### ANNEXURE-4

##### **Social Outreach Programme**

The Social Outreach Programme for SYBA students successfully completed its eighth year. The objective of this Programme is to enlighten students about what the scripture tells us: “Whatsoever you do to the least of my people, you do it unto me” (Mathew 25:40). Through this quote, we remind students about Christ's concern for the poor and the marginalized, because we want them to respect what they have and share their surplus resources with the poor.

The Social Outreach Programme, made students aware of the need to empathize with the sufferings of the poor and the marginalized through 20 hours of service.

The Orientation Programme was conducted in July in the Conference Room. Students were asked to choose various centres through which they could complete their Outreach Programme. These centres were provided by the Institute for Community Organization Research (ICOR) with the help of Fr. Allwyn D'Silva and Deepika Singh who co-ordinated with the various centres. Prof. Kevin Miranda also co-ordinated with the students and the ICOR in allocating the centres. The various centres selected were Shelter Don Bosco, Auxilium Convent, Karuna Sadan, Cheshire Home, St. Anthony's Old Age Home, Sanjeevan Kendra, Shanti Daan, Sneha Sadan, Paryavaran Saurakshan Kendra, House of Charity, BUILD, ICOR, UMED, IDOBRO, Asha Kiran Community Centre, Navejeet Community Centre.

This year, five students were given scholarships on Annual day for the Social Outreach Programme. These scholarships were:

1. Rev. Fr. Nereus Rodrigues Scholarship for students in the Social Outreach Programme who are deserving - Rs. 10,000 was shared by Zenia Fernandes, Michelle Noronha and Zirzinia Sequeira.
2. Mrs. Marie Rodrigues Scholarship for a student in the Social Outreach Programme who is good in either Mathematics, Accounts or Science Rs. 5,000 was given to Milton Lobo.
3. Mr. Ivan Rodrigues Scholarship for a student in the Social Outreach Programme who is good hockey or any other sport - Rs. 5,000 was given to Leanne Barnes



## SOCIAL OUTREACH PROGRAMME - Self Finance Courses

St. Andrew's College, as part of its Value education programme, allots NGOs to our second year students, where they have to contribute their services for 20 hours. This programme is conducted in coordination with SOSVA (Society for Service to Voluntary Agencies) which is situated at Bandra. This year our students worked with NGOs such as UCDC, Sparsh, Childhelp, Bal Jeevan, Kalyandeeep, Navjeet, YMCA, Sneha Sagar, Ashray, SOSVA and St. Andrew's league.

All students from S.Y.B.M.S. (120 students ), S.Y.B.B.I. (60 students) , S.Y.B.A.F. (60 students), S.Y.B.M.M. (60 students) & S.Y.B.Sc.I.T.(60 students) were part of the programme. They were divided into 60 groups, 5 students in each group. The remaining students carried out social service activities in their own parishes, under the supervision of their parish priest.

The students are given an opportunity to meet the darker side of life through these visits to the poor and the underprivileged. They team up with the NGOs to teach the children and also conduct many cultural activities for them. Our students also help NGOs in donation drives and other help to the NGOs. Some students assist the women who work in canteens. This programme allows our students to be moulded into good and responsible future citizens of our country.

## ANNEXURE-5

### ANDREAN COUNSELING UNIT

The Counseling Unit began in the academic year 2013-2014. A college counselor Ms Melanie Mathias was appointed, who was available for all six days of the week; from Monday to Saturday from 9:30am to 12:30pm.



The Counseling Unit began the academic year, by first sensitizing students to '*Understanding What is Counseling?*' This was done through an orientation session from class-to-class, to help students understand the various aspects that the St Andrew's Counseling Unit could help them out in.

Counseling Unit Services Offered (2013-2014)						
Service		Figure		Service		Figure
Individuals (students and adults) availed of Counseling services		37		Follow-up sessions taken		110
Individuals availed of testing services		24		Tests administered		63
Total		61		Total		173



This unit has offered its services to about 61 individuals (students and adults); 37 individuals availed of counseling services and with more than 110+ follow-up session collectively and 24 students availed of testing services with about 60+ tests administered.

The various issues experienced by students and adolescents were – low self-esteem and confidence, academic issues, self-pity, behavioural issues, body image issues, domestic violence, bullying, discord in interpersonal relationship, incompetence, self destruction, depression, fear, unable to manage time,

career confusion, negative thoughts, relationship issues, aggression and impulsive behaviour, inability to handle difficult emotions, substance abuse, and so on.

These issues were dealt using counseling techniques like anger management, reality therapy, test administration, cognitive behaviour therapy, client-centered therapy, Gestalt's empty chair technique, challenging thoughts, assertiveness training, organizational skills – Time management, positive thinking, solution focused brief therapy, relaxation techniques and in group conflict situations, group counseling.

St Andrew's College Counseling Unit has been reaching out to students in need of any help, be it academics, developmental or social; which means, providing assistance in area of need by "enriching life and making a difference" and in order to assist them to achieve personal and social growth and development.

## **ANNEXURE-6**

### **Gender Development Cell**

The year started with a workshop for TYBA students by Mr Joe Rodrigues on women empowerment. Besides talks and discussions related to women empowerment, he also conducted a class on self defence.

Adv. Kamayani spoke on 'Sexual Violence and Legal Rights'. She gave the students an insight on the various laws available to protect women from harassment and violence. This was followed by the screening of a documentary pertaining to the topic.

Kranti Jyoti Savitri Bai Phule Women's Study Centre , University of Pune conducted a workshop on the topic 'Declining Sex ratio in India'.

To encourage the women involved in entrepreneurial activity, an exhibition of the products of the Self Help Group 'Bachat Ghaat Sanghatana' was organized along with the traditional day celebration of the college.

Besides these activities, the following documentaries were discussed as a part of the discussions arranged for students: 'In the Name of Father and Son' , Gulabi Gang' and 'Lotus Feet'.

## **VISION AND MISSION**

### ***Vision***

“A commitment to guide our students to achieve excellence through holistic education”.

### ***Mission***

To mould students to be morally upright, socially committed and spiritually inspired, by Christian principles, to be responsible citizens of India and the world

To enable students realize their full potential in academic, cultural and sporting pursuits

To empower students to be good leaders who will spread the light of knowledge, harmony and equality in all spheres of life

To equip students with the required knowledge and skills to face the challenges of the real world



## **ANNEXURE-8**

### **Report on Alumni Association**

The Alumni Association was formed in October 2006. At present there are eight members on the Executive Committee who meet once in three or four months to discuss the Alumni activities. During the Academic Year 2013-14, an ex students reunion was held on 30<sup>th</sup> November, 2013. Besides this the following ex- students took guest lectures:

1. Ninotshka D'Silva spoke to students of SYBCom on 'Creativity in Advertising' in December 2013.
2. Russel Baptista spoke to students of SYBA on 'Digital Advertising' in July 2013
3. 3. Antonette Alva spoke to History students about 'Studying skills and teaching as a profession'
4. 4. Elson Sequeira spoke to TYBCom students on 'How to face Job Interview & prepare a CV in August 2013.

## Annexure 9

### Action Taken Report (ATR) -15 April 2014

The meeting of Internal Quality Assurance Committee (IQAC) held on Tuesday 15 April 2014 evaluated the benchmarks set by the IQAC for the academic year 2013-14 and proposed the implementation of new parameters in terms of Teacher Learning process of the college

#### I. Teaching - Learning Evaluation

##### A. Process

- i. Departments to upload more documents and notes on Moodle Server and provide photocopied notes to students as and when required.
- ii. IQAC meeting to be conducted more often and teaching – learning evaluation to be based on the seven criteria suggested in IQAC guidelines of 2013.
- iii. Data to be compiled to show student diversity of the College. List of out station students enrolled, and enrollment of students from different religious group along with their detailed profile to be maintained.
- iv. Data of LCD usage and Moodle Server usage to be maintained
- v. No. of guest lectures to be increased by each department.

##### B. New Courses

Since affiliation is granted only for new courses it was proposed to start the following courses from 2015-16.

B.Com. – Financial Management

M.A. – Entertainment Media and Industry

##### C. Attendance

- i. It was suggested that action should be taken against defaulting students after reviewing the June attendance
- ii. It was decided to send letters to the parents of the student having poor attendance
- iii. To minimize the absenteeism it was decided to combine all cultural activities in one programme titled Andreamz. Staff members also spoke about the need to have the list of students in sports activities every month

##### D. Examination

- i. Comparative result analysis of 2011-12 and 2012-13 was done by the examination committee and the following observations were made on the same
  - More students appearing for internals
  - Performance of 2012-13 was found better than 2011-12
  - Performance of students in Sem- II is better in both the years
  - Compulsory subjects are attempted better by students as compared to optional subjects
- ii. It was decided to lay benchmarks for results based on the grades of other colleges and University results
- iii. To trace the academic performance and progress of students ( minority , ST/SC/OBC and general). It was suggested to maintain data of students from First year to Third year and make a comparative study.
- iv. A committee was formed to prepare reports for result analysis.

- v. Other colleges are to be consulted for the method of presenting exam data (since credit system started in 2011-12).
- E. Faculty Development and Improvement
  - i. The following staff advancement programmes were conducted
    - An orientation on lecture methods by Principal.
    - Visit to Nehru Centre
    - Workshop on Team Building
  - ii. List of Professors attending orientation, refresher course or short term courses are maintained
  - iii. Staff members to be encouraged to present /publish in National and International seminar/Journals

## II. Research, Consultancy and Extension

- i. International symposium “Care of the Earth across Religion” held under aegis of Cardinal Paul Poupard Foundation of Interreligious and Intercultural Dialogue
- ii. Department of Economics organized a multi – disciplinary UGC sponsored National Seminar on “Labour Markets Dynamics”
- iii. Department of English organized a UGC sponsored national seminar on “Faith and Ideology”.
- iv. Syllabus revision workshop organized for Mumbai University college teachers by Department of Sociology.

## III. Students Support

- i. Reports reflecting students meeting teachers for mentoring to be maintained
- ii. As part of student welfare programme, the following recommendations were made
  - Counsellor to make herself available at all time and extend activities to a larger number of students
  - Orientation for BA/B.Com./Self Finance Courses to be continued
  - Record of outside students availing counselling facility to be maintained.
  - Symposia for UPSC (Civil Service) session,
  - Scholarship and Financial Support for deserving students.
- iii. In the year 2013-14, 95 students received Government Grant for minority scholarship

## V Governance, Leadership and Management

### Steps to be taken to go green

- It was proposed to study the extent of electricity usage in College to make comparative studies
- Practicability of garbage disposal proposal to be studied.

### Infrastructure Development

- i. Proposed to provide Wi-Fi facility in staff rooms and Library with hardware restriction / password protection.
- ii. Library to give I.T. based access to students.

## **ANNEXURE-10**

### **The Nature Club (Department of Environmental Studies)**

The Nature Club got off to a flying start with a three-day nature festival, 'PRAKRUTI 4' organised by Bhavan's Nature and Adventure centre on 10th, 11th and 12th January, 2014. Four of our students from F.Y.B.Com. & F.Y.B.A participated in the Painting/Drawing competition where Ms. Sheetal Kotian (F.Y.B.COM.) secured the second place.

On 11th February, 2014, Mr. Vivek Sundara, Convener- Justice and Peace for All (JAPA), screened three documentaries for the first year degree college students on the following topics - Nuclear Radiation at Kalpakkam in Tamil Nadu, Mercury Poisoning in Kodaikanal, and Atomic Waste Disposal of Tarapur Atomic Centre in Maharashtra. Students of F.Y.B.Com and F.Y.B.A were made aware of the harmful effects of nuclear radiation of the plant at Kalapakkam, particularly the increase of various diseases such as cancer and other disabilities. The factory at Kodaikanal has been disposing poisonous mercury waste thereby polluting the environment. Protests from local residents against this nuisance forced the government to bring down the shutters of the factory. Fish have disappeared from Mumbai coast due to the discharge of hot water from the Tarapur Atomic Reactor thus adversely affecting the livelihood of the local fisher folk.

The guest speakers interacted with students on the various health and environmental problems related to the development projects in our country. Handouts on environmental degradation caused by the Jaitapur Nuclear Power Project (Ratnagiri) were also distributed to the students.