

WELCOME



ST. ANDREW'S COLLEGE OF ARTS, SCIENCE AND COMMERCE



COLLEGE CREST AND MOTTO

St. Andrew's College of Arts, Science and Commerce – SY and TY - Orientation – 2017-2018²



COLLEGE VISION

**A commitment
to guide our students
to achieve excellence
through holistic education**



MISSION

- ✓ TO MOULD STUDENTS TO BE MORALLY UPRIGHT, SOCIALLY COMMITTED AND SPIRITUALLY INSPIRED, BY CHRISTIAN PRINCIPLES, TO BE RESPONSIBLE CITIZENS OF INDIA AND THE WORLD.
- ✓ TO ENABLE STUDENTS REALISE THEIR FULL POTENTIAL IN ACADEMIC , CULTURAL AND SPORTING PURSUITS.
- ✓ TO FOSTER A SCIENTIFIC TEMPER AND ENCOURAGE STUDENTS TO ADOPT A RATIONAL APPROACH TO SOLVE PROBLEMS.



MISSION

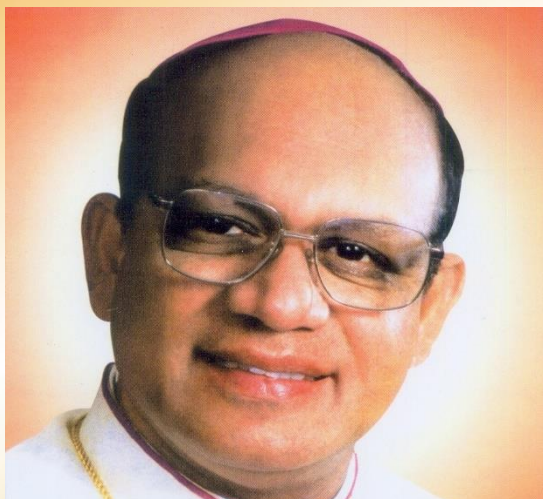
- ✓ TO EMPOWER STUDENTS TO BE GOOD LEADERS WHO WILL SPREAD THE LIGHT OF KNOWLEDGE, HARMONY AND EQUALITY IN ALL SPHERES OF LIFE.
- ✓ TO EQUIP STUDENTS WITH THE REQUIRED KNOWLEDGE AND SKILLS TO FACE THE CHALLENGES OF THE REAL WORLD .



**The Degree College has
been
Re-Accredited in 2016
with an “A” GRADE
by N.A.A.C.
(National Accreditation
and Assessment Council)**



MANAGEMENT



CHAIRMAN OF BOARD OF TRUSTEES
His Eminence Oswald Cardinal Gracias



MANAGING TRUSTEE

Fr. Ceasar D'Mello



RECTOR

Fr. Magi Murzello



PRINCIPAL
Prof. (Dr.) Marie B. Fernandes

St. Andrew's College of Arts, Science and Commerce – SY and TY - Orientation – 2017-2018



ARRANGEMENT OF TERMS

2017-18

FACULTY OF ARTS AND COMMERCE

FIRST TERM

05 June 2017 to 16 October 2017*

with a midterm break

25 August 2017 TO 29 August 2017*

SECOND TERM

09 November 2017 to 30 April 2018*

With a winter break

26 December 2017 to 01 January 2018*

***BOTH DAYS INCLUSIVE**



ATTENDANCE



UNIVERSITY OF MUMBAI

No. UG/01 of 2014

**Ordinances 119, 120 & 125 relating
to the minimum attendance
necessary for keeping terms and
condonation of deficiency in
attendance**



UNIVERSITY OF MUMBAI No. UG/01 of 2014

ATTENDANCE

Management Council has **repealed** the existing Ordinances 119, 120 & 125 and enacted **O.6086** relating to the attendance for learners. It has been introduced as per Appendix and the same has been brought into force with **effect from the academic year 2014-15 and thereafter.**



UNIVERSITY OF MUMBAI No. UG/01 of 2014

ATTENDANCE

- Every bonafide learner shall be allowed to keep terms for the given semester in a program of her/his enrolment, only if s/he fulfills at least seventy five percent (75%) of the attendance taken as an average of the total number of lectures, practicals, tutorials etc.



UNIVERSITY OF MUMBAI No. UG/01 of 2014

ATTENDANCE

The Attendance Committee ensures:

- ❖ **Attendance records are maintained.**
- ❖ **Warning letters are issued every semester**
- ❖ **Attendance records are displayed on the college notice board and college website**



UNIVERSITY OF MUMBAI No. UG/01 of 2014

ATTENDANCE

Falling Short Of Attendance :

- The defaulting learner and parent/guardian will be called
- Consequences are made clear and to encourage the learner to comply with the requirement of the attendance
- At the end of the semester, the **list** of the learners who are not allowed to keep terms will be displayed
- In-charge of Examinations/the Controller of examinations would be intimated to **withdraw** the examination forms of such defaulting learner

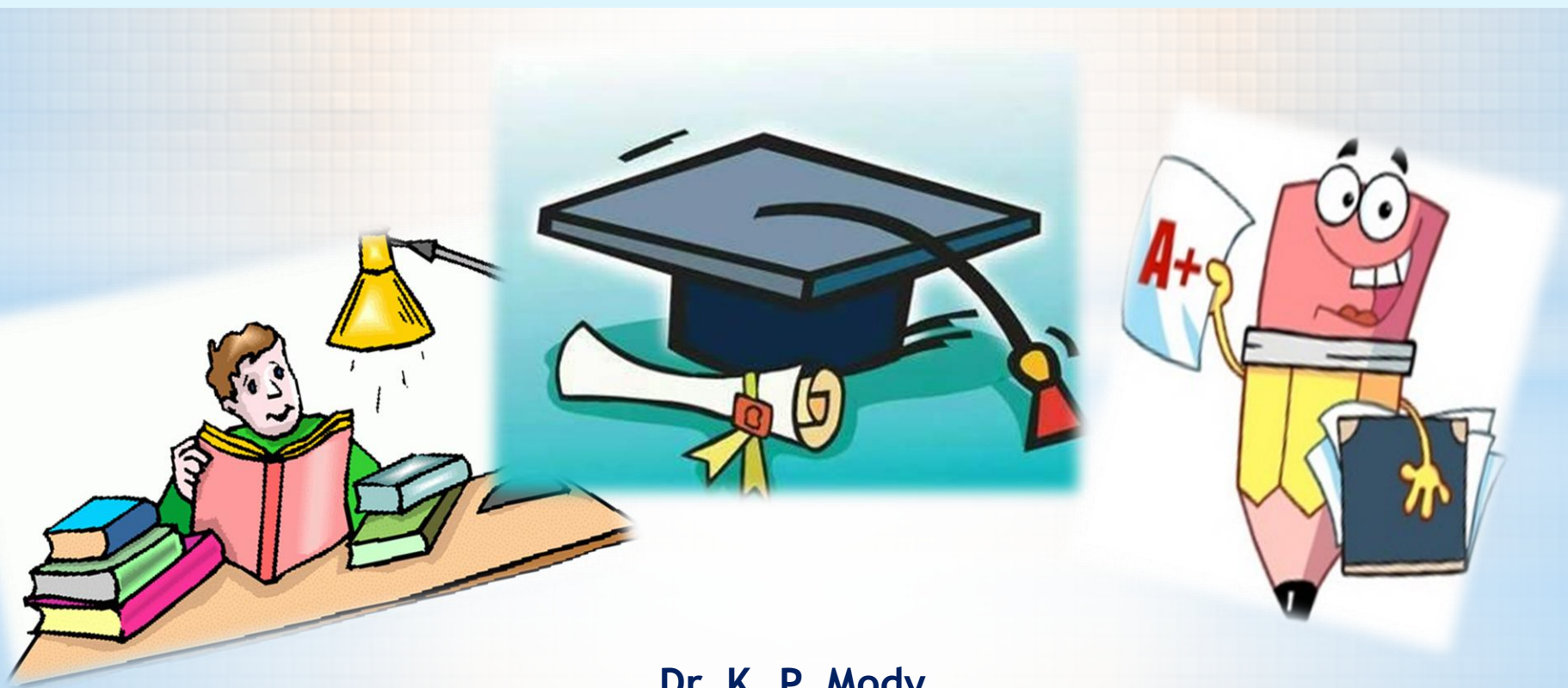


Revised Scheme of Evaluation of 2014-15

for Continuous Assessments and Semester End Examinations

CBSGS - (Credit Based Semester and Grading System)

T.Y.B.A. / B.Com.



Dr. K. P. Mody
Chairperson, Examination Committee



The Scheme for T.Y.B.A. / B.Com.

**All Courses (Subjects) in a Programme (B.A. / B.Com.)
in each Semester**

Internal Assessment + Semester End Examination = 100 Marks

25 Marks + 75 Marks = 100 Marks



Internal Assessment - T.Y.B.A. / B.Com.

<u>Scheme:</u>	(1) One Test:	20 Marks
	(2) Participation / Conduct /Leadership:	05 Marks
	TOTAL:	25 MARKS

Test Pattern:*

(a) Match the column/ Fill in the Blanks / Multiple Choice Questions	05 Marks
(b) Answer in one/two lines	05 Marks
(c) Answer in brief. Attempt any 2/3	10 Marks

*** Or as per Board of Studies recommendations**

Standard of Passing: 40% i.e., 10 Marks





Internal Assessment – T.Y.B.A./B.Com. for courses with Practicals

Marks: 25

Scheme: (1) Semester End Practical Examination: 20 Marks
(2) Participation / Conduct /Leadership: 05 Marks

TOTAL: 25 MARKS

Semester End Practical Examination Pattern:

(a) Journal	05 Marks
(b) Viva	05 Marks
(c) Laboratory work	10 Marks

Standard of Passing: 40% i.e., 10 Marks





T.Y.B.A. / B.Com. Semester End Examination

- Scheme:**
- (1) Marks: 75**
 - (2) Time: 2 ½ Hours
 - (3) All questions are compulsory**
 - (4) 5 questions each for 15 Marks
 - (5) Internal choice in each question**

Standard of Passing:

40% i.e., 30 Marks





Schedule In An Academic Year



SEMESTER V T.Y.B.A./B.Com

TEST

RETEST

(15 days before
Semester End
Exam)

**SEMESTER
END
EXAMINATION**

SEMESTER VI T.Y.B.A./B.Com

TEST

RETEST

(15 days before
Semester End
Exam)

**SEMESTER
END
EXAMINATION**

Note: For Semester V and Semester VI the Semester End Examination is conducted by the University Of Mumbai



***Tentative Schedule 2017-18

SEMESTER V T.Y.B.A. /B.Com.

TEST

01 – 07 August 2017

RETEST

11 – 16 September 2017

SEMESTER END EXAMINATION
Dates will be announced by the
University of Mumbai

SEMESTER VI T.Y.B.A. /B.Com.

TEST

15– 20 January 2018

RETEST

12 – 17 February 2018

SEMESTER END EXAMINATION
Dates will be announced by the
University of Mumbai





ATTENDANCE REQUIREMENT

10 DAYS BEFORE
THE COMMENCEMENT OF
THE SEMESTER END EXAMINATION
DEFAULTING LEARNERS
WILL BE INTIMATED THAT
THEIR EXAMINATION FORMS
HAVE BEEN WITHDRAWN





T.Y.B.A. /T.Y.B.Com. Retest – Eligibility and Procedure

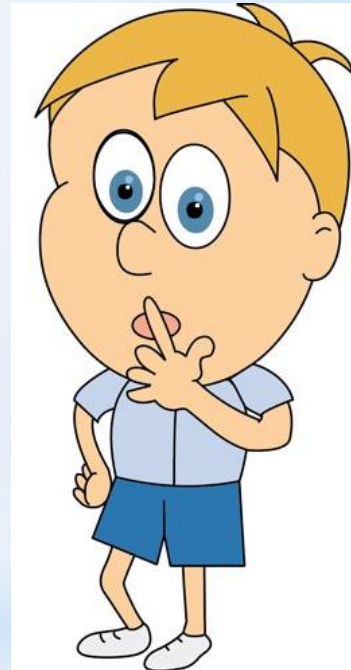
(conducted 15 days before Semester End Examination)

(1) Absent for some / all course tests on

- a. Medical grounds
- b. Representing college or university for sports/cultural/NSS/NCC activities /camps

(2) Submit application to the college office

(addressed to the Principal) within 8 days of the test/s stating the reason for missing the test/s with requisite proof/authenticated documents.

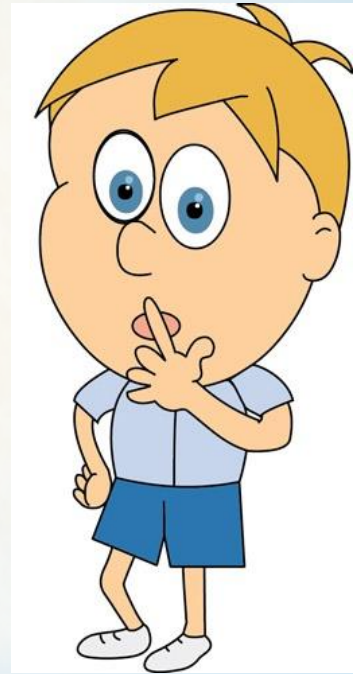




T.Y.B.A. / B.Com. Eligibility for Additional Semester End Examination*

Conditions:

- (1) Absent for some / all course exams on**
 - a. Medical grounds**
 - b. Representing college or university for sports/cultural/NSS/NCC activities /camps**
- (2) Submit application to the college office (addressed to the Principal) **within 8 days** of the exam/s stating the reason for missing the exam/s with requisite proof/authenticated documents.**



* Subject to University notifications

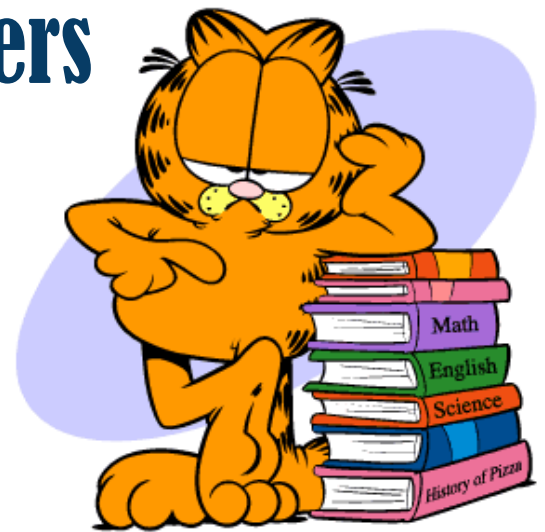


T.Y.B.A. / B.Com.Results

Note:

Internal Assessment Result: (i) Not disclosed to learners prior to declaration of Semester End Results

(ii) Split-up of marks is not revealed to learners





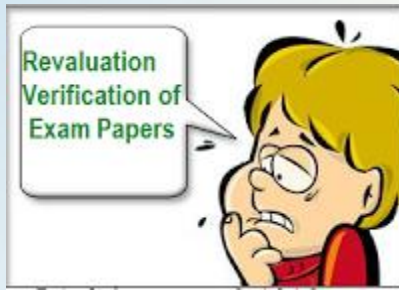
T.Y.B.A./B.Com.Results

-Interpretation of Grades

GRADES	MARKS	GRADE POINTS
O	70 and above	7
A	60 to 69.99	6
B	55 to 59.99	5
C	50 to 54.99	4
D	45 to 49.99	3
E	40 to 44.99	2
F	39.99 and below	1 = 0 (in CG calculation)



Note: The final grade earned by a learner at the end of three years in college is a cumulative grade point average of all six semester grade point averages.



Results - Verification, Photocopy, Revaluation



Verification : to request office to check marks

Photocopy : to request for a copy of assessed answer booklet

Revaluation : can be requested before or after asking for a photocopy if learner feels s/he deserved more marks

Verification, photocopy and revaluation: Now also available for internal assessment

***Verification,
Photocopy, and
Revaluation***

**Available for Regular , Additional and A.T.K.T.
Semester End Examination**

*****Applications to office within 7 days of declaration of results**



When a Student Fails in one or more Courses

A.T.K.T.

Allowed To Keep Terms

(i) If FAIL Internal Assessment and/or additional internal assessment

(ii) If FAIL Semester End Examination or Additional Examination

(iii) Credits of either one are carried forward





When are A.T.K.T. Examinations Conducted

With effect from 2015-16

**ALL SEMESTER INTERNAL ASSESSMENT AND
SEMESTER END EXAMINATIONS**

are conducted in every Semester

Thus for example if a student fails in some/all papers in Semester III or V in September/October s/he can appear for these papers in March/April when the Semester IV and VI exams are conducted.

Similarly, if a student fails in the March/April examination of Semesters IV and VI s/he can appear for these papers in the following September/October.



Eligibility for Third Year Semester VI Exam

(1) Passed all Semesters I, II, III, IV and V in full

OR

(2) Passed Semesters I, II, III, IV but
Failed all/few courses in Semester V

OR

Not cleared Semesters in either First or Second Year

The learner can appear for Semester VI

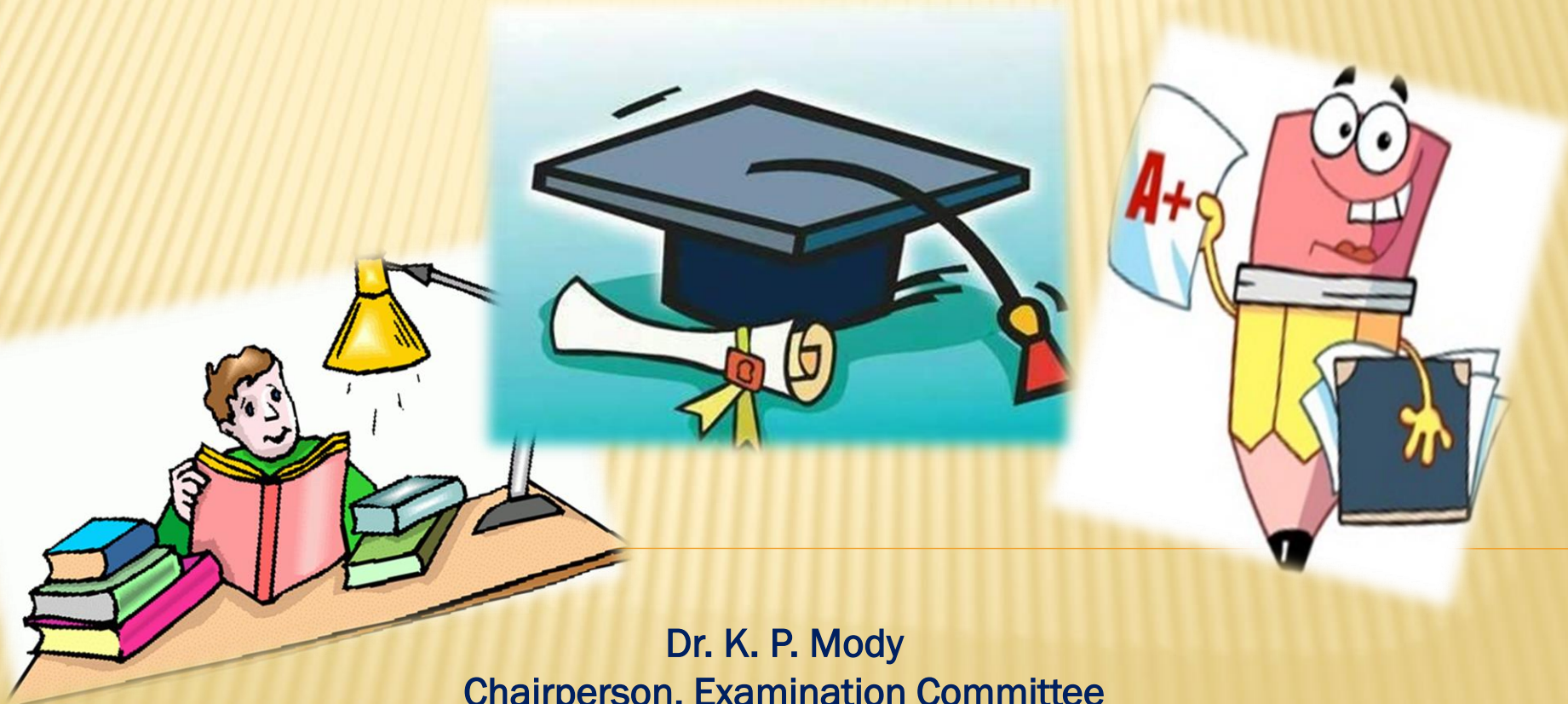
but the results will be held in reserve by the University
till all the Semesters I, II, III, IV, and V have been
cleared in full.



CHOICE BASED CREDIT, GRADING AND SEMESTER SYSTEM (CBCGSS)

IMPLEMENTED FROM ACADEMIC YEAR 2017-2018

S.Y.B.A. / B.COM.



Dr. K. P. Mody
Chairperson, Examination Committee



SCHEME FOR S.Y.B.A. COURSES

Semester III

Compulsory

1. Foundation Course
2. Advertising
3. & 4. Psychology II and III
5. & 6. Sociology II and III

ANCILLARY

7. & 8. English II and III
Or
7. & 8. Economics II and III
Or
7. & 8. History II and III

Semester IV

Compulsory

1. Foundation Course
2. Advertising
3. & 4. Psychology II and III
5. & 6. Sociology II and III

ANCILLARY

7. & 8. English II and III
Or
7. & 8. Economics II and III
Or
7. & 8. History II and III



SCHEME FOR S.Y.B.COM. COURSES

Semester III

1. Accountancy and Financial Management III
2. Financial Accounting and Auditing – Introduction to Management Accounting
3. Commerce III
4. Business Economics III
5. Advertising I
6. Foundation Course – Contemporary Issues III
7. Business Law I

Semester IV

1. Accountancy and Financial Management IV
2. Financial Accounting and Auditing – Auditing
3. Commerce IV
4. Business Economics IV
5. Advertising II
6. Foundation Course – Contemporary Issues IV
7. Business Law II



S.Y.B.A. / B.COM.

INTERNAL ASSESSMENT FOR FOUNDATION COURSE

- Projects / Assignments from Modules 1 - 4
- In the form of PowerPoint presentations / street plays / posters or other modes appropriate to the topic
- Students can work in groups of not more than 8 per topic
- Students must submit a hard / soft copy of the Project / Assignment before appearing for the Semester End Examination
- Marks: 25 marks



S.Y.B.A. / B.COM.

SEMESTER END PAPER PATTERN

- ❑ Common Question Paper for all Colleges from University of Mumbai
- ❑ Examination will be conducted as per the Timetable set by University of Mumbai
- ❑ Maximum Marks: 100 marks*
- ❑ Duration: 03 Hours*
- ❑ Paper specifics as per individual Boards of Studies
- ❑ ** For Foundation Course: 75 Marks and 02 ½ Hours*



S.Y.B.A./B.COM.

STANDARD OF PASSING

- ❖ A learner shall have to obtain
- ❖ a minimum of 40 % marks i.e., 40/100 in each course
- ❖ For Foundation course: there is internal assessment and semester end examination.
- ❖ A learner shall obtain a minimum of 40% marks (i.e. 10 out of 25) in the internal assessment
- ❖ and obtain a minimum of 40% marks (i.e. 30 out of 75) in semester end examination





Schedule

**SEMESTER III
S.Y.B.A. /B.Com.**

**SEMESTER END
EXAMINATION**

**As per Timetable
announced by the
University of Mumbai**

**SEMESTER IV
S.Y.B.A. /B.Com.**

**SEMESTER END
EXAMINATION**

**As per Timetable
announced by the
University of Mumbai**



**A.T.K.T. EXAMINATIONS WILL ALSO BE CONDUCTED
BY THE UNIVERSITY OF MUMBAI**

**THE TIMETABLE FOR WHICH WILL BE ANNOUNCED BY THE
UNIVERSITY ITSELF**



ATTENDANCE REQUIREMENT

**10 DAYS BEFORE
THE COMMENCEMENT OF
THE SEMESTER END EXAMINATION
DEFAULTING LEARNERS
WILL BE INTIMATED THAT
THEIR EXAMINATION FORMS
HAVE BEEN WITHDRAWN**

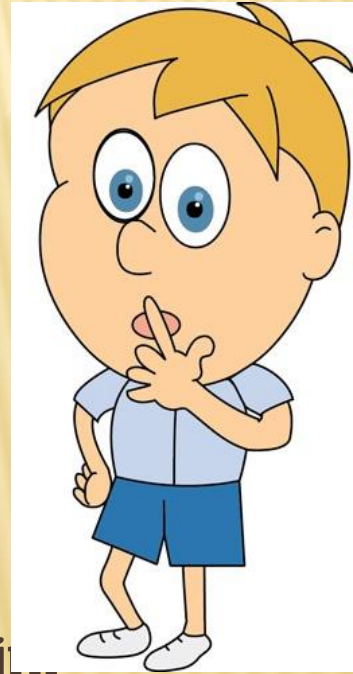




**S.Y.B.A. / B.Com.
Eligibility for
Additional Semester End Examination***

Conditions:

- (1) Absent for some / all course exams on**
 - a. Medical grounds**
 - b. Representing college or university for sports/cultural/NSS/NCC activities /camps**
- (2) Submit application to the college office (addressed to the Principal) **within 8 days** of the exam/s stating the reason for missing the exam/s with requisite proof/authenticated documents.**



*** Subject to University notifications**



S.Y.B.A./B.Com. Results – Interpretation of Grades for courses

GRADES	MARKS	PERFORMANCE
O	80 and above	Outstanding
A+	70 to 79.99	Excellent
A	60 to 69.99	Very Good
B+	55 to 59.99	Good
B	50 to 54.99	Above Average
C	45 to 45.99	Average
D	40 to 44.99	Pass
F	Less than 40	Fail



Note: The final grade earned by a learner at the end of three years in college is a cumulative grade point average of all six semester grade point averages.



S.Y.B.A./B.Com. Results – Interpretation of Overall Grade Table - SGPA

SGPA	GRADE
10	O
9 – 9.99	A+
8 – 8.99	A
7 – 7.99	B+
6 – 6.99	B
5 – 5.99	C
4 – 4.99	D



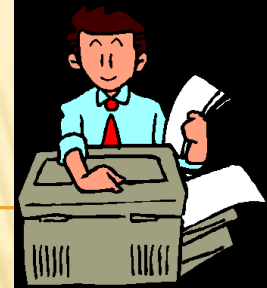
Note: The final grade earned by a learner at the end of three years in college is a cumulative grade point average of all six semester grade point averages (SGPAs).



Revaluation
Verification of
Exam Papers



Results – Verification, Photocopy, Revaluation



Verification : to request office to check marks

Photocopy : to request for a copy of assessed answer booklet

Revaluation : can be requested before or after asking for a photocopy if learner feels s/he deserved more marks

Verification, photocopy and revaluation: Not available for internal assessment

Verification,
Photocopy, and
Revaluation

**Available for Regular, Additional and A.T.K.T.
Semester End Examination**

******* Applications to office within 7 days of declaration of results



When a Student Fails in one or more Courses

A.T.K.T.

Allowed To Keep Terms

(i) If FAIL Internal Assessment and/or additional internal assessment

(ii) If FAIL Semester End Examination or Additional Examination

(iii) Credits of either one are carried forward





When are A.T.K.T. Examinations Conducted

With effect from 2015-16

**ALL SEMESTER INTERNAL ASSESSMENT AND
SEMESTER END EXAMINATIONS**

are conducted in every Semester

Thus for example if a student fails in some/all papers in Semester III or V in September/October s/he can appear for these papers in March/April when the Semester IV and VI exams are conducted.

Similarly, if a student fails in the March/April examination of Semesters IV and VI s/he can appear for these papers in the following September/October.



Eligibility for Promotion to the Third Year

(1) Passed all Semesters I, II, III and IV in full

OR

(2) Passed First Year Semesters I and II in full and A.T.K.T. in Second Year with

Maximum 2* A.T.K.T. in Semester III and

Maximum 2* A.T.K.T. in Semester IV

OR

(3) Passed Second Year Semesters III and IV in full and A.T.K.T. in First Year with

Maximum 2* A.T.K.T. in Semester I and

Maximum 2* A.T.K.T. in Semester II

**internal/external/combo of internal and external assessment*



Eligibility for Third Year Semester VI Exam

(1) Passed all Semesters I, II, III, IV and V in full

OR

(2) Passed Semesters I, II, III, IV but
Failed all/few courses in Semester V

OR

Not cleared Semesters in either First or Second Year

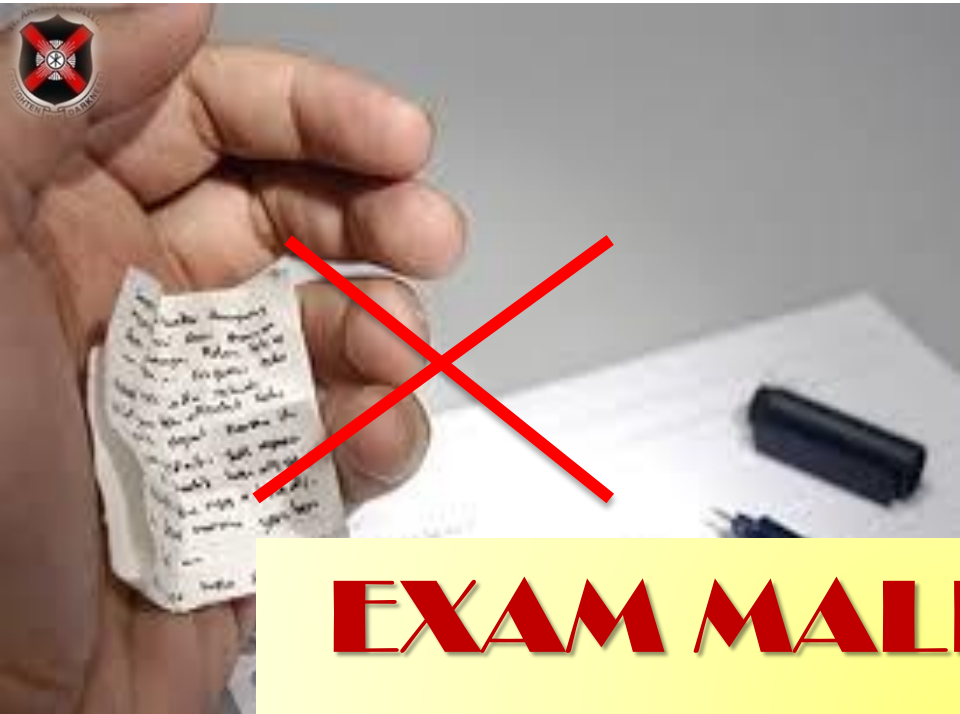
The learner *can appear* for Semester VI

but the *results will be held in reserve by the University*
till all the Semesters I, II, III, IV, and V have been
cleared in full.



- You should report to the examination hall on time
- You must always carry your identity card and hall ticket
- Please collect your hall ticket from the office on the date and time specified
- Inform the office one week in advance of exams if you need concession as an LD /physically challenged student
- **DO NOT INDULGE IN UNFAIR PRACTICES DURING EXAMINATIONS**



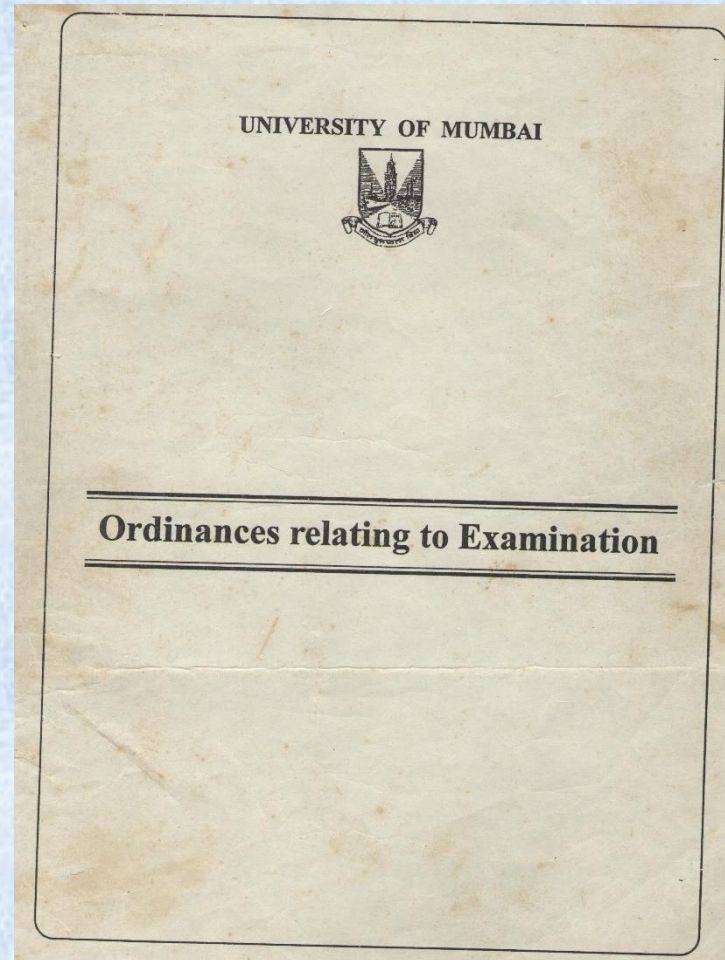


EXAM MALPRACTICES USING UNFAIR MEANS





ORDINANCE 5050 Ordinance regarding Unfairmeans Resorted to by the Student





ORDINANCE 5050 Ordinance regarding Unfairmeans Resorted to by the Student

Appendix A


12. The Broad Categories of Unfair Means Resorted to by Students at the University/College/Institution Examinations and the Quantum of Punishment for each Category Thereof

S.No.	Nature of Malpractice	Quantum of Punishment
(1)	Possession of copying material e.g., matter on paper, mobiles, palms, etc.	Annulment of the performance of the student at the University / College / Institution examination in full.* (Note :- This quantum of punishment shall apply also to the following categories of malpractices at Sr.No. (2) to Sr.No. (12) in addition to the punishment prescribed thereat.
(2)	Actual copying from the copying material.	Exclusion of the student from University or College or Institution examination for one additional examination.
(3)	Possession of another student's answer-book.	Exclusion of the student from University or College or Institution examination for one additional examination. (BOTH THE STUDENTS)
(4)	Possession of another student's answer-book+actual evidence of copying therefrom.	Exclusion of the student from University or College or Institution examination for two additional examinations (BOTH THE STUDENTS).
(5)	Mutual / Mass copying	Exclusion of the student from University or College or Institution examination for two additional examinations.
(6)	(i) Smuggling-out or smuggling-in of answerbook as copying material.	Exclusion of the student from University or College or Institution examination for two additional examinations.
	(ii) Smuggling-in of written answer-book based on the question paper set at the examination.	Exclusion of the student from University or College or Institution examination for three additional examinations.
	(iii) Smuggling-in of written answer-book and forging signature of the Jr. Supervisor thereon.	Exclusion of the student from University or College or Institution examination for four additional examinations.



Before the commencement of an examination:

- Make sure that there are no books, bits of paper, etc in your possession or on your desk or in the vicinity of your desk.
- Make sure that your mobiles are not with you in the examination hall.
- Do not speak or communicate in any manner with any other candidate during the examination.
- Do not exchange writing materials, calculators etc. with neighbouring candidates.

A background image of a library with tall bookshelves filled with books. A young woman with dark hair in a ponytail, wearing a plaid shirt and dark pants, is standing in the aisle, looking down at a book. The text 'LIBRARY KNOWLEDGE RESOURCE CENTRE ESTD. 1983' is overlaid in large, bold, red, serif capital letters.

LIBRARY KNOWLEDGE RESOURCE CENTRE ESTD. 1983



➤ **TOTAL COLLECTION : 39, 571**

REFERENCE BOOKS, TEXT BOOKS and RARE BOOKS

➤ **JOURNALS 21**

Consist of subject specific research type information

➤ **MAGAZINE 28**

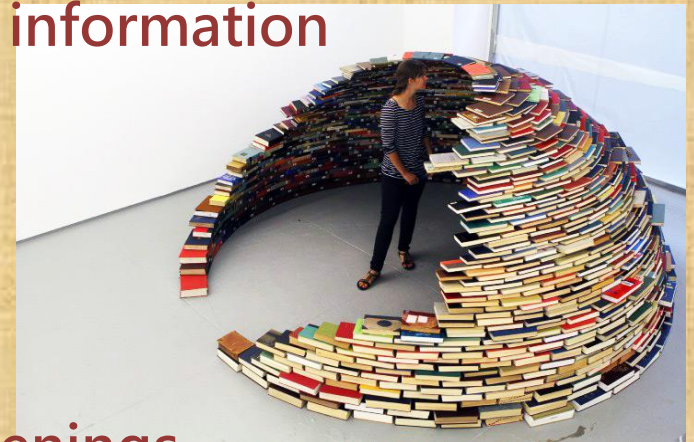
Gives general information

➤ **7 ENGLISH NEWSPAPERS**

Gives current information of daily happenings

➤ **LIBRARY TIMINGS : 7.30 A.M. TO 5.00 P.M.**

MONDAY TO SATURDAY





➤ E-RESOURCES

CD – 50

VCD (movies, play) – 185



➤ N-LIST DATABASE FOR

E-journals – 6247

E-books - 135809

E-database 2





Moodle

Question Paper Repository & syllabus

Course: Question Paper R: x

moodle.standrewscollege.ac.in/course/view.php?id=44

St. Andrew's College of Arts, Science and Commerce

Admin User

Question Paper Repository

Dashboard > Courses > Knowledge Center (LIBRARY) > Question Bank

NAVIGATION

- Dashboard
 - Site home
 - Site pages
 - Current course
 - Question Bank**
 - Participants
 - Badges
 - General
 - B.A.
 - B.Com. - A&F
 - B.Com - B&I
 - B.Com.
 - B.M.M.
 - B.M.S.
 - B.Sc. - H.S.
 - B.Sc. - I.T.
 - JUNIOR COLLEGE
 - M.Com.
 - Courses

ADMINISTRATION

- Course administration
 - Turn editing on
 - Edit settings
 - Users
 - Filters
 - Reports
 - Grades
 - Gradebook setup
 - Badges
 - Backup
 - Restore
 - Import

News forum

B.A.

B.Com. - A&F

B.Com - B&I

B.Com.

B.M.M.

B.M.S.

B.Sc. - H.S.

B.Sc. - I.T.

Turn editing on

SEARCH FORUMS

Go

Advanced search ?

LATEST NEWS

Add a new topic...

(No news has been posted yet)

UPCOMING EVENTS

There are no upcoming events

Go to calendar...

New event...

RECENT ACTIVITY

Activity since Monday, 13 June 2016, 1:15 PM

Full report of recent activity...

No recent activity

2:45 PM
15-Jun-2016



ONLINE LIBRARY CATALOGUE

Internet Explorer window showing the SLIM21 Online Library Catalogue interface.

SLIM21 Welcome

Navigation tabs: SLIM21 Home, Advanced Search, My Info, Browse, Arrivals, Expected, Reference Items, Journal List, Media List, Rules.

ActiveUsers:1 Hits:460

Search box: Search

Advanced search

To begin, type in the search box or use any of the other menu options.

Left sidebar menu:

- Advanced Search
- My Info
- Browse
- Arrivals
- Expected
- Reference Items
- Journal List
- Media List
- Rules
- Show My Basket

Top navigation bar:

- Library
- About Library
- Item Types

Search results area:

Searching in main collection only.

SLIM21
System for Library Information and Management

Latest 10 items:

Gokhale, S. W.: Founders of Pol. Eco. & Eco. Sys. - (330.1GOK)	Kumari Krishna: Water Pollution: Policies and Perspectives. Hyderabad.
Mccormick, E. & Ilgen. D.: Industrial Psychology. - (158.7MCC)	Fink Arlene: Conducting Research Literature Reviews From the Internet to
Adc: Beast of European Design &	Prabhupada B.S: The Laws of
Directors	Angeles. The
Gopalakrishnan P S: Integrated Marketing Communicati	Bayley Robert & Lucas Ceil: Sociolinguistic Variation: Th

Internet Explorer restricted this webpage from running scripts or ActiveX controls. [Allow blocked content](#)



ACCESS ONLINE LIBRARY CATALOGUE TO KNOW YOUR LIBRARY COLLECTION

HOW ?????

→ GO TO THE COLLEGE WEBSITE
(<http://standrewscollege.ac.in/>)

→CLICK ON LIBRARY TAB

→LOWER DOWN ON THE PAGE CLICK ON LIBRARY
CATALOGUE

→TYPE IN THE SEARCH BOX

→CLICK ON SEARCH

HAPPY READING.....





INSTITUTIONAL REPOSITORY

DSpace at My University: x

192.168.2.111/jspui/

st andrews

Home Browse Help

Search DSpace

Logged in as library@localhost

DSpace is Live
Welcome to our Institutional Repository of ST.ANDREW'S COLLEGE OF ARTS, SCIENCE & COMMERCE!
NAAC Accredited 'A' Grade.

Recent Submissions [RSS](#)

Eat, pray and love [See](#)

St. Andrew's College of Arts, Science & Commerce!

It can be extensively configured by installing modified JSPs, and altering the site configuration.

Communities in DSpace
Choose a community to browse its collections.

St.Andrew's College of Arts, Commerce and Science **129**

Discover

Author

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Sibal, Vatika	13
Mody, Kashmira	11
Bhatiya, Jyoti	8

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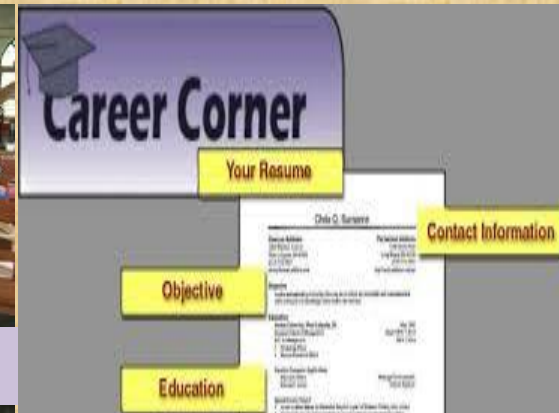
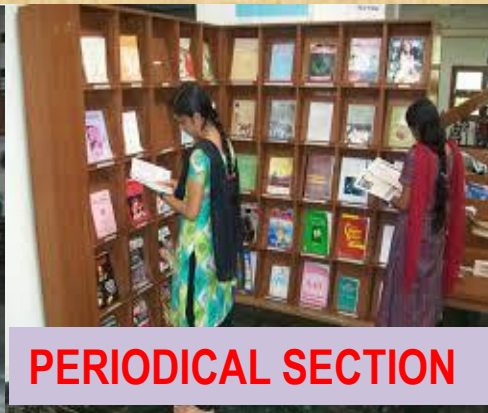


USEFUL LINKS

- **Directory of Open Access Journal** <https://doaj.org/>
- **Shodhganga** <http://shodhganga.inflibnet.ac.in/>
- **Shodhgangotri** <http://shodhgangotri.inflibnet.ac.in/>
- **Project Gutenberg - Free e-books** <http://www.gutenberg.org/>
- **British Council Library**
<http://www.mylibrary.britishcouncil.org/index.php>
- **American Library Mumbai**
<http://mumbai.usconsulate.gov/theamericanlibrary.html>



SECTIONS OF THE LIBRARY





LIBRARY SERVICES

❑ BOOK BANK SCHEME

The scheme is available for economically challenged and deserving students of Degree College i.e. F.Y., S.Y. and T. Y. Students.

❑ HOME LENDING

Issued books should be returned on or before the due date mentioned in the book.

Sr. No.	Category	Privileges
1	Undergraduate students	Two Books for the period of eight days.
2	Postgraduate students and research scholars	Three books for a period of eight days

A fine of Re.1/- per day will be charged from students for the overdue books.



Other Library Services include...

- ✓ Reference Service
- ✓ Referral Service
- ✓ Inter Library Loan
- ✓ Current Awareness Service
- ✓ Bibliographic Service
- ✓ Indexing Service





Library Best User Award

For students based on their library performance and observation of the library staff.



Important things to remember

- Use of cell phones is strictly prohibited in the library
- Absolute silence is requested in the library.
- Eatables are not allowed inside the library
- Do not sleep in the library.
- Exchange of I-Card or Library card is not allowed.
- If any book is lost the borrower is liable to replace it.





- Cont...
- Users are responsible for the physical condition of books.
- Students are allowed to keep library books during university examinations.
- All book bank books should be returned to the library within five days after the completion of last paper of the university examination.
- A late fee of Rs.1 per day per book shall be charged for those who fail to return the book on the due date.
- The reading material like reference books / Question papers / Newspapers / Syllabus issued on the Reading Room card should be returned on the same day.



Special Cells

Anti Ragging Cell



Our college abides by rules and regulations as per **Section 6.2** of University of Mumbai.

In our quest to ensure **zero-ragging on campus** it is mandatory for all students to fill up an on-line anti-ragging affidavit.

Website: www.amanmovement.org



College Women Development Cell

Women Development Cell is set up in response to the Vishaka judgment passed by the Supreme Court in 1997

OBJECTIVES:

- Sensitise students to the issues related to gender with specific reference to sexual harassment at work place and its legal implications
- Promotes well being of all the female students and staff members and create a gender sensitized community within campus as well as in the society.
- To form Internal Compliance Committee (ICC) to scrutinize the complaints

Sexual harassment complaints will be dealt by CWDC



This includes

- Eve Teasing
- Verbal harassment of sexual nature (loaded comments, jokes, phone calls which are sexual in nature)
- Unwanted touching or physical contact
- Cyber bullying (text message, emails, photos which are sexual in nature, showing pornographic films)



- Complaints can be reported orally or written to the concerned class teacher which will be forwarded to the Internal Compliance Committee
- Serious offences will be registered as Police complaints



Thank You



*This presentation will be available on our website
<http://standrewscollege.ac.in>*