

PEER TEAM REPORT

ON

Institutional Accreditation of

St. Andrew's College of Arts, Science and Commerce

Bandra (West) – 400 050, Maharashtra

Third Cycle

Dates of Visit : 11th – 13th July 2016



National Assessment & Accreditation Council

Jnana Bharthi, P.O. Box No. 1075, Nagar Bhavi

Bangalore – 560 072

PEER TEAM REPORT ON**St. Andrew's College of Arts, Science and Commerce****Bandra (West) – 400 050, Maharashtra****Section I : GENERAL INFORMATION:**

1.1 Name & Address of the Institution :	St. Andrew's College of Arts, Science and Commerce Bandra (West) – 400 050, Maharashtra
1.2 Year of Establishment :	9 th July 1983
1.3 Current Academic Activities at the Institution (Numbers):	
* Faculties / Schools :	03
* Departments/ Centres :	13
* Programmes/ Courses offered :	13
* Permanent Faculty Members :	23
* Permanent Support Staff :	34
* Students :	2748
1.4 Three major features in the institutional context (As perceived by the Peer Team) :	<ul style="list-style-type: none"> • Urban Co-ed Minority Institution • Focus on Value-education • Strong hospitality and mass media programmes
1.5 Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure):	11 – 13 July 2016 (Annexed)
1.6 Composition of the Peer Team which Undertook the on-site visit :	
Chairperson	Prof. S. Sudalaimuthu
Member Coordinator	Dr. Bhaskar G. Nayak
Member	Dr. Rahul Banerjee
NAAC Officer	Dr. Ganesh Hegde

St. Andrew's College of Arts, Science and Commerce

11-13 July 2016

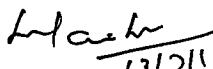
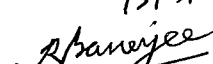
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Section II: CRITERION WISE ANALYSIS	Observations (Strengths and/or Weaknesses) on Key-Aspects <i>(Please limit to three major ones for each and use telegraphic language) (It is not necessary to indicate all the three bullets each time; write only the relevant ones)</i>
2.1 Curricular Aspects :	
2.1.1 Curricular Planning and Implementation	<ul style="list-style-type: none"> Curriculum of the Affiliating University adopted. Principal is the member of BOS in English in University and a few faculty members attend Workshops / Seminars organized relating to curriculum development. Curriculum and material developed for add-on course-diploma in Inter-Religious and Inter-Cultural Studies.
2.1.2 Academic Flexibility :	<ul style="list-style-type: none"> Three new programmes introduced during the last five years. Two courses under GIA, seven courses under self-financing, three certificate programmes and 1 diploma program offered. Elective options available in UG programmes.
2.1.3 Curriculum Enrichment :	<ul style="list-style-type: none"> Experts from Industries invited to deliver guest lectures to supplement classroom teaching. Interaction of cross-cutting issues such as environmental education, human rights into the curriculum visible. Value-added courses offered.
2.1.4 Feedback System :	<ul style="list-style-type: none"> Formal feedback collected from the students and analysed. Alumni who are the members of IQAC also give their views. Feedback collected from the academic peer group in the seminars / meetings.
2.2 Teaching-Learning & Evaluation :	
2.2.1 Student Enrolment and Profile :	<ul style="list-style-type: none"> On-line Admission process as defined by Mumbai University, published on the Institute's website, transparent. Being a minority institutions, 50% of total seats reserved for Christian students. Admission committee reviews the admission process and student profile.
2.2.2 Catering to Student Diversity:	<ul style="list-style-type: none"> Differently-abled students provided special facilities such as ramps, wheel chair, lift and toilets. Remedial classes conducted for slow learners; advanced learners are taught beyond syllabus. Women Development Cell in place

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2.2.3 Teaching-Learning Process :	<ul style="list-style-type: none"> Academic calendar prepared in the beginning of the year and executed through teaching plans. Student centric modern methods of teaching adopted, every class provided with LCD and white board. Creativity and scientific temper nurtured through photography Exhibition / Competitions, model making and poster presentations. An open-source Learning Management System 'Moodle' is in effective use.
2.2.4 Teacher Quality:	<ul style="list-style-type: none"> Teachers appointed as per Govt. and University norms. 10 out of 25 permanent faculty are Ph.D holders. Very large number of Guest Faculty (54)
2.2.5 Evaluation Process and Reforms :	<ul style="list-style-type: none"> Evaluation process informed to the students, staff and parents in advance. Formative & Summative evaluation, project work in place. Mechanism for redressal of grievances relating to evaluation process exists.
2.2.6 Student Performance and Learning Outcomes:	<ul style="list-style-type: none"> Good pass percentage in the University examinations, overall results much higher than university average. Some initiatives taken to enhance the social and economic relevance of the course offered. Learning outcome not clearly defined & monitored.
2.3 Research, Consultancy & Extension :	
2.3.1 Promotion of Research :	<ul style="list-style-type: none"> Research committee does not exist. Three faculty recognized as research guides. Two faculty doing PhD under FIP.
2.3.2 Resource Mobilization for Research :	<ul style="list-style-type: none"> UNESCO-Cardinal Paul Poupard Chair grants for research of INR 42.64 Lacs UGC Grants for 08 Minor Research projects worth 5.35 Lacs (all completed); no major research projects No seed money provided for research by management
2.3.3 Research Facilities :	<ul style="list-style-type: none"> Library facilities (Infilibnet, N-Llist, D-space) made available for research. Internet and regular computing facilities available
2.3.4 Research Publications and Awards :	<ul style="list-style-type: none"> 100+ publications in journals, 24 book chapters and some conference papers; only a few Scopus indexed Four in-house Research Journals with ISSN/ISBN including one student research journal
2.3.5 Consultancy :	<ul style="list-style-type: none"> No consultancy services offered.
2.3.6 Extension Activities and Institutional Social Responsibility:	<ul style="list-style-type: none"> Compulsory Social Outreach Programme for students Collaboration with 27 NGOs Extension activities of NSS vibrant and award received as the best unit.
2.3.7 Collaboration	<ul style="list-style-type: none"> MoUs with UNESCO for Cardinal Paul Poupard Chair and KPMG fully functional.

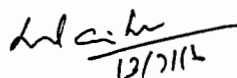
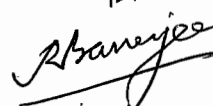

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	<ul style="list-style-type: none"> Two MoUs with foreign universities signed earlier are no longer functional.
2.4 Infrastructure and Learning Resources	
2.4.1 Physical Facilities :	<ul style="list-style-type: none"> College is spread over an area of 24775.85 Sq. Metres, with a built-up area of 8870 Sq. Metres 47 Classrooms with whiteboard and A/V facilities of which two are air-conditioned, Video-conferencing-enabled conference room, Girls Common Room with due facilities including a disabled-friendly toilet, Well-equipped modern auditorium, well-appointed canteen Artificial Turf based sports ground is available.
2.4.2 Library as a Learning Resource :	<ul style="list-style-type: none"> Spacious library (2210 Sq. Metres) with seating capacity of 138 people with 39,400 books, print and e-journals available. Web-OPAC, ERM, INFLIBNET N-LIST and Internet facilities available, book issue related operations have been automated Library Advisory Committee exists.
2.4.3 IT Infrastructure :	<ul style="list-style-type: none"> Adequate computer systems with Internet facility. Wi-Fi enabled campus with MKCL and LMS resource access provisions and campus-wide CCTV-based surveillance provision Adequate funds provided in the budget for maintenance of computers.
2.4.4 Maintenance of Campus Facilities :	<ul style="list-style-type: none"> Adequate provision made for maintenance of building and equipment. Maintenance by external agency on contract.
2.5 Student Support and Progression :	
2.5.1 Student Mentoring and Support :	<ul style="list-style-type: none"> Mentoring system in place. Scholarship/ Fellowship given to the students. No regular Coaching for competitive examinations but Career Counseling and Guidance, Students Grievance Redressal cell in place.
2.5.2 Student Progression :	<ul style="list-style-type: none"> Information relating to progression of students not readily available. Limited placement facility provided.
2.5.3 Student Participation and Activities :	<ul style="list-style-type: none"> Students' active participation in extra-curricular and sports events is very good. All college fests are planned and organized by students themselves. Annual College magazine and periodic newsletters are brought out. Students Council and Alumni Association exist.
2.6 Governance, Leadership and Management:	

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B. Gayathri
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2.6.1 Institutional Vision and Leadership :	<ul style="list-style-type: none"> Activities in tune with vision and mission of the Institution. Supportive management and good leadership provided by the Principal. Principal also received the Best Principal award. Delegation of authority and participative management visible.
2.6.2 Strategy Development and Deployment :	<ul style="list-style-type: none"> Clear internal organization structure. No Perspective plan in place. Moderate quality enhancement strategies visible.
2.6.3. Faculty Empowerment Strategies:	<ul style="list-style-type: none"> All faculty attended orientation Refresher and short term courses except two new recruits. System of performance appraisal of faculty is place. Welfare schemes available for faculty including a Cooperative Credit Society that is also open to non-teaching staff.
2.6.4 Financial Management and Resource Mobilization :	<ul style="list-style-type: none"> Major sources of funds are State Government Grants, UGC and student fees. Internal and external audits done. Endowment worth Rs. 25 lakhs received by the College.
2.6.5 Internal Quality Assurance System:	<ul style="list-style-type: none"> IQAC Committee exists. All recommendations of IQAC accepted by the Management. External Academic audit by University of Mumbai carried out, no formal internal academic audit done; training to staff for effective implementation of quality assurance procedure given.
2.7 Innovations and Best Practices :	
2.7.1 Environment Consciousness :	<ul style="list-style-type: none"> Green audit by ICOR. Energy conservation E-Waste Management undertaken.
2.7.2 Innovations :	<ul style="list-style-type: none"> None.
2.7.3 Best Practices:	<ul style="list-style-type: none"> Exit Poll for graduating students. Value Education and inter- religious dialogue. Buddy system for learning assistance
Section III : OVERALL ANALYSIS	Observations <i>(Please limit to five major ones for each and use telegraphic, language) (It is not necessary to denote all the five bullets for each)</i>
3.1 Institutional Strengths :	<ul style="list-style-type: none"> Excellent infrastructure Supportive Management. Committed, approachable and sincere faculty. Focus on value education and concerted efforts to spread peace and harmony through the activities of the Chair of Cardinal Paul Poupard.


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3.2 Institutional Weaknesses :	<ul style="list-style-type: none"> • Weak research eco-system. • Dependence on guest faculty • Absence of institutionalized industry linkage. • Limited number of skill-based courses. • Opportunities for external funding not yet exploited.
3.3 Institutional Opportunities :	<ul style="list-style-type: none"> • To encourage faculty to qualify with Ph.D degree. • To establish collaboration with Industries. • To attract funding for major research projects from external agencies. • To start more P.G. programmes and skill-based certificates in select areas of demand. • To make research component stronger.
3.4 Institutional Challenges :	<ul style="list-style-type: none"> • To get duly qualified full-time permanent faculty • To prepare students to meet global skill requirement. • To meet high expectation of parents. • To make Faculty of Arts more sustainable and vibrant so as to rejuvenate it. • To enter into collaboration / MoUs with for collaborative research.

Lalitha
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B. S. Jayaraj
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Section IV : Recommendations for Quality Enhancement of the Institution(Please limit to **ten major ones** and use telegraphic language)

- To offer 6 unit in B.A. (Psychology) and P.G. Programmes in Hospitality Management and English as well as skill-based certificate and diploma programmes.
- To strengthen research component by creating a research ecosystem by encouraging faculty members to apply for major research projects from funding agencies.
- To strengthen placement support.
- To establish entrepreneurship cell.
- Alumni Association to be active.
- Coaching for competitive examinations to be strengthened.
- To consider Group Insurance for faculty and non-teaching staff.
- To avail UGC provision for Innovative Programmes.
- To provide coaching for select professional courses such as CA, ICWA, CS etc.

I agree with the observation of the Peer Team as mentioned in this report.



Seal of the Institution

Bernandes
PRINCIPAL,
ST. ANDREW'S COLLEGE OF
ARTS, SCIENCE & COMMERCE
ST. DOMINIC ROAD, BANDRA,

Signature of the Head of the Institution

13 July '16

Signatures of the Peer Team Members:

Sl		Name	Signature
1	Chairperson	Prof. S. Sudalaimuthu Former Vice-Chancellor, Alagappa University, 126, Bypass Road, Sriram Nagar, Kottaiyur- 630106	<i>S. Sudalaimuthu</i> 13/7/16
2	Member Coordinator	Dr. Bhaskar G. Nayak, Principal, Government College of Arts, Science and Commerce, Quepem, South Goa – 403 705, Goa.	<i>B. G. Nayak</i> 13/7/16
3	Member	Dr. Rahul Banerjee, Professor and Head, Dept. of Computer Science & Information Systems, Room No. 6120-P, New Academic Block, BITS Pilani, Pilani Campus, P.O.: Vidya Vihar, Pilani – 333 031/02, District : Jhunjhunu, Rajasthan.	<i>R. Banerjee</i>
4	NAAC Officer	Dr. Ganesh Hegde, Adviser, NAAC, P.O. Box No 1075, Opp to NLSIU, Bangalore University Campus, Nagarbhavi, Bangalore – 560072.	

Place: Bandra (West), Maharashtra

Date: 13/07/2016