

ST. ANDREW'S COLLEGE OF ARTS, SCIENCE & COMMERCE

ACCREDITED - 'A' GRADE BY NAAC

Best College Award (2015-2016) University of Mumbai

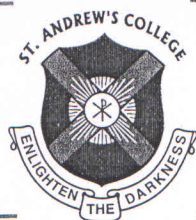
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INTERNAL QUALITY ASSESSMENT COMMITTEE (IQAC) MEETING

A meeting of the Internal Quality Assessment Committee (IQAC) will be held on Saturday, January 18, 2020, at 9.30 a.m. in Room No. L-10.

AGENDA

- I. To read and confirm the Minutes of the IQAC meeting held on Saturday, 28 September, 2019.
- II. Matters arising from Agenda Item No.1.
- III. To report on the following:
 1. To inform the committee about the letter of intent to be sent to NAAC by the first week of March.
 2. To inform the committee members of the submission of the following reports:
 - NIRF
 - CPE
 - AQAR
 - Report from DVC Committee
 3. To discuss matters relating to criteria under NAAC:
 - a) **Curricular Aspects**
 - To discuss documentation of the various online courses.
 - To update the committee on the proposed tie-up with Future group.
 - To inform the committee about the progress of the orientation of the Junior College regarding courses offered by the Degree College.
 - To present the plan of incorporation of field visit to NDA as part of the Leadership course.
 - b) **Teaching-learning and Evaluation**
 - To update on the plan and progress of the Buddy project.
 - To inform the members of the amendments in the SSR manual launched by NAAC on 17th December, 2019.
 - To devise means to document the incorporation of ethics, environmental issues and other topics related to national objectives.
 - To report on the Award Distribution function held on 21st December, 2019.
 - c) **Research, Innovations and Extension**
 - To inform the staff of the various Research Grants available.
 - To highlight the progress of the TISS campaigns undertaken in collaboration with Inter-Religious committee.
 - To present a perspective plan of conducting campaigns in sync with national objectives.
 - To update the committee on the highlights of our college participation in Avishkaar.
 - To outline the steps taken to involve students from reserved category in research.
 - To update the committee on the International Symposium on "Celebrating Diversities" organized by UNESCO and The Cardinal Paul Poupard Foundation Chair of Inter-Religious and Inter-Cultural Dialogue, held on 09 January, 2020.



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- To report on the research seminar for staff to be held in collaboration with AIACHE.
- To encourage staff members to apply for STRIDE (Scheme for Trans-disciplinary Research for India's Developing Economy).

d) Infrastructure and Learning Resources

- To give an update on the staff training session on developing e-content and use of smart boards.
- To present a plan of action to make the Moodle server (LMS) more active.
- To devise a system to document usage of various student facilities and other infrastructural facilities.

e) Student Support and Progression

- To discuss measures to be taken to improve student attendance.
- To provide an update on addressing classes regarding various scholarship schemes available and to encourage them to apply for it.
- To highlight the progress of the proposed tie-ups with various institutions for conducting training programs for students.
- To report on the activities of the Alumni Association and to finalize a mechanism to track the professional progression of alumni.
- To provide an update on the software for the placement cell.
- To report on the activities of the Student Council.
- To report on the student seminar with AIACHE.
- To report on the activities of SMUN.
- To brief the committee on the Employability Skills Pilot Project Report.

f) Governance, Leadership and Management

- To encourage staff members to draw up a budget for any activity to be undertaken for the year ahead.
- To provide an update on health package for non-teaching staff.
- To follow up on RUSA fund for the college.
- To report on faculty and student exchange program with different colleges.
- To fix the date for the external audit by mid-March.

g) Institutional Values and Best Practices

- To provide details of courses for differently abled students and the sensitization program for regular students.
- To inform the committee of the progress regarding tie-up with Rising Flame.
- To highlight the progress of allocation of facilities for differently abled students.
- To present initiatives of the college under entrepreneurship cell.

4. Any other business with the permission of the Chair:

- Prize Distribution to be held on 27 January, 2020.



Demands
PRINCIPAL