



**ST. ANDREW'S COLLEGE OF ARTS
SCIENCE & COMMERCE**



SECOND YEAR ORIENTATION



**TOPIC - SUBJECT SELECTION &
EXAMINATION FORMS ON E-SAMARTH
PORTAL**

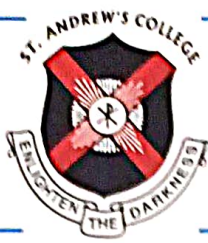


Date - 11 & 12 September 2025

Venue - Computer Lab

**All students of Second Year are hereby informed
to check the schedule & timings on the college
website as per their respective class.**





Student Notice No.45

Degree / SFC College

Most Urgent

All Students of **Second Year (A.Y. 2025–26)** are required to fill in their **Semester III Subjects Selection & Examination Forms** on the **E-Samarth Portal**.

For this purpose, an **Orientation and Practical Session** is being organized in the **T3 and T4 Computer Labs** as per the schedule given below.

Additionally, a **video** along with the **step-by-step procedure** for subject selection will be uploaded on the college website for reference.

It is **compulsory** for students to attend the orientation session on their **allotted date and time slot** as specified for each course.

Course	Date	Time slot	Roll No	LAB NO
SY BA (A)	11 September 2025	8 AM - 8.30AM	1001-1050	T3
SY BA (A)	11 September 2025	8.40 AM - 9.00AM	1051-1101	T3
SY BA (B)	11 September 2025	9.10 AM - 9.40AM	1151-1200	T3
SY BA (B)	11 September 2025	9.50AM – 10.20AM	1201-1257	T3
SY BBI	11 September 2025	8.00AM - 8.30AM	1- 58	T4
SY BSC HS	11 September 2025	8.40 AM - 9.10AM	7001-7028	T4
SY BSC IT	11 September 2025	9.20AM - 9.50AM	1-59	T4
SY BAMMC	11 September 2025	10.00AM – 10.30AM	1-56	T4



ST. ANDREW'S COLLEGE OF ARTS, SCIENCE & COMMERCE

4TH CYCLE ACCREDITED A+ GRADE BY NAAC

Best College Award (2015-2016) University Of Mumbai

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Course	Date	Time slot	Roll No	LAB NO
SY B.COM (A)	12 September 2025	8 AM -8.30 AM	1301-1350	T3
SY B.COM (A)	12 September 2025	8.40AM- 9.10AM	1351-1406	T3
SY BCOM (B)	12 September 2025	9.20AM- 9.50AM	1451-1500	T3
SY B.COM (B)	12 September 2025	10.00 AM – 10.30 AM	1501-1555	T3
SY B.COM (C)	12 September 2025	10.40 AM - 11.10 AM	1601-1650	T3
SY B.COM (C)	12 September 2025	11.20 AM-	1651-1724	T3
SY BAF	12 September 2025	08.00 AM - 8.30 AM -	1-60	T4
SY BMS	12 September 2025	8.40AM - 9.10AM	1-57	T4
SY BMS	12 September 2025	9.20AM- 10.00AM	58-117	T4



Steps for exam form and course selection:

- First Login using password created by you
- Go to Course selection
- Select Programme
- You can apply for the course selection
- Similary the course you've opted for will appear eg.Sem 3 then sem 3 will appear
- Select Discipline vertical 1,vertical 2,vertical 3
- Next Select the subject alphabetically
- A Drop down box will appear so select the subjects accordingly
- Don't select wrong subjects
- Eg.Vertical 2 drop down -----select subjects
- Vertical 3 drop down -----select subjects
- Vertical 4 drop down -----select subjects
- You Can't select same Course twice (Course means subjects your studying)
- Kindly Ask teachers and faculty if the subjects are the same for the given course
- Click on Mu button and scroll down to Examination
- Select Examination registration
- Select Sem 3
- Select city--- not required
- Physical disability--- no/yes
- If Wrong subjects display then don't do anything, ask college what can be done
- Then click on Submit
- Pop up in green will appear
- Take a print of the same and submit it in college.

Mr. Vilbert D'mello
Degree BA & BCOM Clerk

Ms. Canita Pinto
BSCIT & BAMMC

Mr. Paul Thomas
BCOM (MS) & BAF

Ms. Juncia Fernandes
BSC (HS)

Mr. Kevin Lobo
BBI