**INTERNAL QUALITY ASSESSMENT COMMITTEE (IQAC) MEETING**

A meeting of the Internal Quality Assessment Committee (IQAC) will be held on Saturday,

October 6, 2018, at 9:30 a.m. in the College A/V Room.

**AGENDA**

1. To read and confirm the Minutes of the IQAC meeting held on Saturday, July 14, 2018
2. Matters arising from Agenda Item No.1

III. To report on the following:

1. **Curricular Aspects**

* Dr. D. Gonsalves to report on the progress of issues concerning attendance.
* Ms. A. N. S. Sarvani to provide an update on online courses offered by MKCL.
* Mr. Ernest Fernandes to provide an update on the Citizen Leadership course.
* Dr. G. Tavares to inform the committee about courses for Skill Development.

1. **Teaching-Learning and Evaluation**

* To inform members on the progress of Biometrics for purposes of attendance.
* Uploading of result declaration and analysis.
* To inform members about the incorporation of ‘E-Management’.
* Dr. D. Gonsalves to report on the orientation day for FY, SY and TY students.
* Dr. S. Rajpurkar to inform members about E- PGpathshala, Swayam Prabha and other online courses.

1. **Research, Innovations, and Extension**

* Dr. S. Abraham to inform the IQAC members about various measures taken to improve the quality of Research.
  + - * Dr. S. Abraham to provide an update on the Faculty Exchange and Student-Exchange Programmes.
      * Dr. S. Rajpurkar to brief members about the progress of a digital library.
      * Dr. P. Shahi to update members on DLLE plans for the year 2018-19.
      * Dr. A. Correa to inform members about the role of RUSA.

1. **Infrastructure and Learning Resources**

* To inform members about new appointments made in the self-financed and other departments.
* Dr. G. Tavares to update the members regarding setting up of an Accessibility Cell.

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1. **Student Support and Progression**

* Ms. M. Andrade to report on the activities of the Training and Placement Cell.
* Ms. S. Malhotra to inform members about the tracking of students’ progress.
* Dr. C. Braganza to report on Mosaic- the College Festival.

1. **Governance, Leadership and Management**

* To plan for the execution of the Internal and External Audits for the year.
* Ms. S. Malhotra to inform members about activities of the alumni.
* Dr. A. Correa to inform members about the Perspective Plan of the College (2019-2024) submitted to the Vice-Chancellor.

1. **Institutional Values and Best Practices**

* Mr. Joseph D’Souza to recommend ways by which the institution can achieve excellence in the field of education.
* Ms. S. Lobo to report on the International Conference conducted by the department of English.

IV. Any other business with the permission of the Chair

22 September 2018

**PRINCIPAL**

viaEmail AC/P/jf/220918\*