

Grammar and Art of Writing

UNIVERSITY OF MUMBAI

University of Mumbai

Syllabus for T.Y.B.A. English

Program: B.A.

Course: Grammar and Art of writing

Course Codes: UAENGA503&UAENGA603

(Credit Based Semester and Grading System with effect from the academic year,
2014-15)

(75+25 Examination Pattern)

1. Syllabus as per Credit Based Semester and Grading System:

- i) Name of the Programme : B.A.
 - ii) Course Code : UAENGA503&UAENGA603
 - iii) Course Title : TYBA English VI
Grammar and Art of Writing
 - iv) Semester wise Course Contents : Enclosed the copy of syllabus
 - v) References and Additional References: Enclosed in the Syllabus
 - vi) Credit Structure : No. of Credits per Semester – 03
 - vii) No. of lectures per Unit : 15
 - viii) No. of lectures per week : 03
2. Scheme of Examination : 4 Questions of 15 marks each
3. Special notes , if any : No
4. Eligibility , if any : No
5. Fee Structure : As per University Structure
6. Special Ordinances / Resolutions if any : No

GRAMMAR AND ART OF WRITING

Objectives:

1. To develop among students an insight in the process of word formation and transformation.
2. To develop among students an insight into the structure of English language and develop their skills of grammatical analysis and description.
3. To provide knowledge of the underlying 'rules' of grammar.
4. To introduce rhetorical structures for effective writing.

SEMESTER- V

Course Code: UAENGA503

A. Morphology

- Bound and Free Morphemes
- Affixes, Stems and Roots
- Morphological Analysis

B. Grammar

I. Grammatical units:

- Hierarchy
- Forms and functions
- Co-ordination and subordination

II. Words

- Open and closed word classes
- Types of nouns, adjectives, verbs , adverbs
- Types of pronouns, conjunctions
- Forms and functions of words in phrases

III. Phrases:

- Noun Phrase , Genitive Phrase, Prepositional Phrase
- Adjective Phrase and Adverb Phrase
- Verb Phrase

IV. A) Mechanics of writing

B) Characteristics of typical writing(as against those of typical speech)

C) Cohesion and cohesive devices

D) Coherence- Saliency, Sequencing and segmentation

E) Rhetorical Structures –analysis, argumentation, classification, comparison-contrast, cause-effect, definition, exemplification,

F) Domain and language change – journalism , advertising and literature, scientific and technical writing

V. Writing for the print media -

a. News

b. Book reviews and film reviews

Appendix for Semester V

Subtopics for short notes from the prescribed text:

English Grammar for Today : A New Introduction (Second Edition-2006- PALGRAVE MACMILLAN)

by Geoffrey Leech, Margaret Deuchar and Robert Hoogenraad

3.2 The hierarchy of grammatical units

- 4.1 Open and closed word classes
- 4.2.1 Types of nouns
- 4.2.4 Types of adverbs
- 4.3.5 Conjunctions
- 4.3.6 Modal verbs
- 4.3.6 Primary verbs
- 5.5 6 verb forms
- 5.5 Structure of the verb phrase
- 5.3.1 the premodifiers of an NP
- 5.3.1 the post modifiers of an NP

A) Internal Assessment – 25%

25 Marks

Sr.No.	Particulars	Marks
1	One class test to be conducted in the given semester	20 Marks
2	Overall conduct as a responsible student, manners and articulation and exhibition of leadership qualities in organizing related academic activities	05 Marks

Questions for the class test should be short notes or phrasal analysis or morphological analysis

Semester End Examination (75 marks/ 2 and ½ Hours)

Q. 1 Q.1 Short Notes (3 out of 5)

3x5=15

Q2. Phrase analysis

15 marks

- Q.3 a. Morphological analysis (4 words) 8 marks
b. Verb phrase analysis 7marks
- Q.4 Rewrite the given passage to make it more fluent and coherent. (short passage of about 150 words to be given) 15 marks
- Q.5 Write a news item on the basis of facts provided. 15 marks

Prescribed Text:

1. Geoffrey Leech, Margaret Deuchar and Robert Hoogenraad, English Grammar for Today: A New Introduction. London, Macmillan, 1973

Additional reading:

- 1 Quirk, R . and Greenbaum , S. A University Grammar of English, Longman 1973
- 2 Lucile Vaughan Payne : The Lively Art of Writing ,Mentor, 1969
- 3 Grenville Kleiser : The Art of Writing , A P H , New Delhi , 2011
- 4 John R. Trimble : Writing with Style , Conversations on the Art of Writing, Prentice Hall , New Jersey , 1975

TYBA – ENGLISH (optional)

GRAMMAR AND ART OF WRITING

SEMESTER- VI

Course Code: UAENGA603

Objectives:

1. To develop among students an insight into the mechanics of writing.
2. To develop among students an insight into the structure of English language and develop their skills of grammatical analysis and description.
3. To develop among students the skills of sentence transformation.

4. To enable the students to write effectively for various domains.

I. Clauses:

- Clause elements and subject –verb concord
- Basic clause patterns
- Types of clause : finite - non-finite (tensed- tenseless) , independent-dependent (main- subordinate)
- Kinds of subordinate clause : Noun clause, Prepositional Clause , Relative clause , Adverb Clause, Comparative Clause

II. Sentences:

- Simple , compound (linked and unlinked coordination) and complex sentences
- Basic and Derived structures

III. Academic writing- thesis statement/ underlying proposition , content analysis , rhetorical devices , readership , purpose of writing

IV. Creative/ Figurative writing and Advertisement copy writing

Appendix for Semester VI

Subtopics for short notes from the prescribed text:

English Grammar for Today : A New Introduction (Second Edition-2006- PALGRAVE MACMILLAN)

by Geoffrey Leech, Margaret Deuchar and Robert Hoogenraad

6.1 Elements of the clause

6.1.2 Object and complement

6.1.3 Adverbials

Table 6.2 Adverbial types

6.3 Tensed and tenseless clauses

Table 6.4 The major clause patterns

7.2.1 the main types of tensed NCI

7.3 table 7.2 the functions of subordinate clauses

7.5 Direct and indirect subordination

Table-9.2 characteristics of typical speech

Table-9.2 characteristics of typical writing

Table 10.2 Domainwise dominant and subordinate functions of language

A) Internal Assessment – 25%

25 Marks

Sr.No.	Particulars	Marks
1	One class test to be conducted in the given semester	20 Marks
2	Overall conduct as a responsible student, manners and articulation and exhibition of leadership qualities in organizing related academic activities	05 Marks

Questions for the class test should be either short notes or clause analysis

Semester VI Examination (75 marks/ 2 and ½ Hours)

Q.1 Short Notes (3 out of 5)

3x5=15

Q.2 Clause analysis (SPOCA elements—form and function labels)

- (4 sentences) 15 marks
- Q.3 a) Sentence analysis to identify SCIs with their types and functions – form labels not necessary. (3 sentences) 6 marks
- b). Derived structures- (4 sentences) 9 marks
- Q.4 Form a thesis statement on the given topic and develop it in about 150 words . Specify the rhetorical structures used by you.
(one out of 3 topics) 15 marks
- Q.5 A) Convert the following non-literary text into a literary one. 15 marks
- (A short passage of about 150 words having potential to be given – for average students)

OR

B) Write an advertisement copy on the basis of facts provided.

IDOL (Distance Education) students are to attempt five questions of twenty marks each, opting a minimum of two questions from each section. Questions forming one semester for regular students will form one section in IDOL question paper. Duration will be three hours.

Prescribed Text:

1. Geoffrey Leech, Margaret Deuchar and Robert Hoogenraad, English Grammar for Today: A New Introduction. London, Macmillan, 1973

Recommended Books:

1. Lucile Vaughan Payne : The Lively Art of Writing ,Mentor, 1969
2. Grenville Kleiser : The Art of Writing , A P H , New Delhi , 2011
3. John R. Trimble : Writing with Style , Conversations on the Art of Writing, Prentice Hall , New Jersey , 1975
4. Stephen Bailey : Academic Writing , A handbook for International Students , Routledge , London and New York, 2010

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